

# KNIGHTON HEATH GOLF CLUB

## Notice of Annual General Meeting

Notice is hereby given of the 45<sup>th</sup> Annual General Meeting of Knighton Heath Golf Club Ltd which will be held on Thursday 21<sup>st</sup> October 2021 at 19:00 in the Club House, Knighton Heath Golf Club, Francis Avenue, Bournemouth.

### AGENDA

1. Apologies
2. In Memorial
3. Approve the minutes of 44<sup>th</sup> AGM held on 15<sup>th</sup> October 2020.
4. Management & Captain's Committee Resolutions
5. Members' Resolutions
6. Chairman's Report
  - (a) Borehole update
  - (b) Irrigation system update and funding
7. Finance Director's Report
8. Captain's Report
9. Appointment of the Auditors
10. Election of President
11. Election of the following Office Bearers:
  - a) Club Captain
  - b) Club Vice-Captain
12. Election of KHGC Ltd Directors
  - a) Club Captain
  - b) Club Vice-Captain (alternate to Club Captain)
  - c) Finance Director
  - d) Other Directors
13. Any Other Business

*Notice must be given in writing to the General Manager, on the approved pro-forma, at least seven days (close of business Wednesday 13<sup>th</sup> October 2021) prior to the date of the Meeting.*
14. Close

ALL completed resolution forms for the nomination of Office Bearers and Directors must be received by the General Manager by close of business, Wednesday 29<sup>th</sup> September 2021.

Reunert Bauser  
General Manager & Company Secretary  
26<sup>th</sup> August 2021

**President:**

Mr M Welch will be retiring after serving a 3-year term and is not available for re-election.

**Board of Directors:**Resignations:

Mr D Spencer (Financial Director) will be resigning after serving for 5 consecutive years.

Retiring:

Mr J Airth will be retiring after serving a 6-year term and in terms of Rule 6.1.4 of the Article of Association, is not available for re-election.

Messrs A Groom, A Penny and T Townsend are retiring after serving a 3-year term, all are available for re-election.

Remaining:

Messrs K Harrington and Maurice Randall

**Voting:**

Only those who are currently playing members over the age of 18 years or are Life members will be entitled to vote at the AGM.

Except for rule changes, which require a two-thirds majority, all other resolutions shall be decided by a simple majority.

**Members unable to attend:**

Any registered members who are unable to attend the meeting may submit a pro-forma proxy, postal or electronic voting form (members area of the website), duly completed, to the General Manager by close of business, Wednesday 20<sup>th</sup> October 2021.

## **Minutes of the “Behind Closed Doors” 44<sup>nd</sup> Annual General Meeting of Knighton Heath Golf Club Ltd held on Thursday 15<sup>th</sup> October 2020.**

With the Government’s introduction of the public safety measures in response to the COVID-19 pandemic (the Stay Alert Measures) has had a huge impact on how the club, can run an Annual General Meeting.

In order to ensure that companies required by law to hold AGMs will be able to do so safely and consistently with the restrictions on gatherings, and in order to prevent the spread of COVID-19, the Government enacted the Corporate Insolvency and Governance Act 2020 in law on 26 June 2020 (Act). The Act offers temporary flexibility to companies as to how and when they hold their AGMs regardless of what is mandated under their articles of association (Articles), or what their shareholders might expect based on the company’s past practice.

Therefore, to safeguard the health and wellbeing of the members, the Club Management has decided to hold a “**Behind Closed Doors**” AGM on Thursday 15 October 2020.

**Behind Closed Doors’ Meeting.** Members are not permitted to attend the meeting either physically or virtually. Instead, the members complete proxy forms appointing the “Chair of the meeting” as their proxy (as opposed to the “Chair of the board” or any other third party) and instructing the Chair of the meeting how to vote on behalf of that member on each resolution to be proposed at the meeting. Members may also choose to vote by means of a postal vote or by an online voting facility.

### **1. Apologies**

None

### **2. In Memoriam**

Colin Chard, Donald Cowan, Sean McAlinden & Pat Steer, and any other members that may have been missed.

### **3. Minutes of last meeting**

The minutes of the 43<sup>rd</sup> AGM held on 17<sup>th</sup> October 2019 had been circulated.

Mr A Groom proposed that the minutes of 17<sup>th</sup> October 2019 be taken as correct, seconded by Mr A Penny.

The majority of the members voted to accept the adoption of the minutes as a true record and the President was therefore authorised to sign them.

Voting: For – 54, Against – 0 & Abstain - 1

There were no matters arising.

### **4. Management & Captain’s Committee Resolution**

No resolutions tabled.

### **5. Members’ Resolutions**

No resolutions tabled.

### **6. Chairman’s Report**

A detailed report had been circulated.

Mr J Airth proposed the adoption of the Chairman Report, seconded by Mr M Collins.

The majority of the members voted to accept the proposal and the Chairman's report was duly adopted.

Voting: For – 53, Against – 0 & Abstain - 2

## **7. Financial Director's Report**

A detailed report had been circulated.

No questions

Mr D Spencer proposed that the adoption of the Financial Report & Accounts for 2019/20, seconded by Mr M Randall.

The majority of the members voted to accept the proposal and the Financial Report & Accounts were duly adopted.

Voting: For – 53, Against – 0 & Abstain - 2

The Financial Chairman's report was duly adopted.

## **8. Captain's Report**

A detailed report had been circulated.

Mr C Flay proposed that the adoption of the Captains Report, seconded by Mr A Parsons.

The majority of the members voted to accept the proposal and the Captains report was duly adopted.

Voting: For – 54, Against – 0 & Abstain - 1

## **9. Appointment of Auditors**

Mr D Spencer proposed that Harrisons be retained as the club auditors for 2020/21.

Mr T Townsend seconded the proposal.

The members unanimously voted in favour of the proposal and Harrisons were confirmed as the club auditors for 2020/21.

## **10. Election of Office Bearers**

The election of the Officers and Directors would take place by ballot.

**a) Captain** – Mr A Parsons - proposed by Mr C Flay, seconded by Mr J Airth.

For-53, Against-0 & Abstentions-2.

Net: 53 (Rule 17.4)

Mr A Parsons was duly elected as Club Captain for 2020/21 (Rule 17.2.2).

**b) Vice-Captain** – Mr C Hill - proposed by Mr A Parsons, seconded by Mr A Penny.

For-48, Against-4 & Abstentions-3.

Net: 44 (Rule 17.4)

Mr C Hill was duly elected as Club Vice-Captain for 2020/21 (Rule 17.2.2).

## **11. Election of Directors**

### Note:

The Club Captain would, if elected, also serve as a Director on the Management Committee. The Club Vice-Captain would, if elected, serve as an Alternate Director, and would attend meetings when the Captain was unavailable. The Articles allowed up to 9 Directors (excluding the Captain).

On election as Directors each would become responsible for the good management of the club and under Company Law are jointly liable for responsible financial management of the company.

Mr A Parsons - proposed by Mr C Flay, seconded by Mr J Airth.

For-52, Against-1 & Abstentions-2.

Net: 51 (Rule 17.4)

Mr A Parsons was duly elected as a Director of the company for 2020/21.

Mr C Hill (Alternate Director) - proposed by Mr A Parsons, seconded by Mr A Penny.

For-48, Against-4 & Abstentions-3.

Net: 44 (Rule 17.4)

Mr C Hill was duly elected as an Alternate Director of the company for 2020/21.

Mr B O'Hara - proposed by Mr M Collins, seconded by Mr G Holly.

Vote count (members present & postal)

For-45, Against-6 & Abstentions-4.

Net: 39 (Rule 17.4)

Mr B O'Hara was duly elected as a Director of the company for 2020/21.

Mr K Harrington - proposed by Mr C Flay, seconded by Mr A Penny.

For-37, Against-10 & Abstentions-8.

Net: 27 (Rule 17.4)

Mr K Harrington was duly elected as a Director of the company for 2020/21.

Messrs A Parsons, (alternate C Hill), B O'Hara and K Harrington would join the current Directors Messrs J Airth, A Groom, A Penny, D Spencer, and T Townsend.

## **12. Any other business**

No items had been received in terms of the club rules.

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**M WELCH - President**

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**Dated**

## **ANNUAL REPORTS**

### **Chairman's Report**

### Bore Hole Water Supply

The first stage of this project was the provision of a free, natural water supply achieved by extraction from ground water aquifers via a drilled bore hole with linked pump, pipe work and electrical controls to our existing water tank.

Irritech Ltd carried out a desktop prognosis of our ground strata with access to information from existing local bore holes and data from local authority sources. This indicated that we could expect to access good quality water at a depth of around 60-70 metres.

Tender documents were prepared and sent out to three specialist contractors. Nicholls Ltd were the successful bidder and an order of £24,500 was placed with them in early 2021.

Work commenced on site in April 2021 and after confirmation of suitable water quality the 65 metre bore hole was connected to our tank and fully commissioned in June 2021. We can now extract up to 20,000 litres per day of free ground water significantly reducing our water rates bill.

The payback time on cost of installation is expected to be around three years.

### Existing Irrigation System

The existing irrigation system at Knighton Heath GC is approximately 40 years old and is fast approaching the end of its useful life. In 2013 a golf course irrigation specialist was called in to carry out a condition survey of the installation.

This highlighted several problems such as corroding and leaking joints, outdated and dangerous electrical connections, lack of pressure at sprinkler heads due to underground leaks, outdated sprinkler heads resulting in excessive use of water, outdated electronics in the control system. To add to these inefficiencies the water supply is paid through a water meter from Bournemouth Water.

Since 2013 we have nursed the system with a “mend and make do” approach due to budget restrictions. We have now reached the point of potential system failure; Manco therefore prioritised this issue and made it a key project on our agenda. As such Irritech Ltd, an irrigation consultant specialising in golf course irrigation design were appointed in August 2020 to design a full replacement system to the latest standards which would provide us with a reliable, efficient system for the next 50 years.

### New Irrigation System

While all the work has been going on with the bore hole Irritech has been surveying our course and designing a suitable replacement irrigation system primarily for tees, greens, and approaches with the option of add on pipe work and sprinklers for the fairways.

Drawings and tender documents were prepared and sent out to five specialist contractors.

The tender bids for the full system for tees, greens, and approaches with a new tank, three times the capacity of existing tank plus a new pump house and a remote-control system have been returned with the total cost including vat likely to be around £500k.

If fairway irrigation were to be added, it would cost approximately an extra £270k.

*Maurice Randall*



Funding of new Irrigation System

**Course**

**Finance**

**Financial Year Ending 30<sup>th</sup> June 2021**



**Captain's Report**

**Seniors Section**

**Ladies Section**

*Linda Holden  
Ladies Captain*