



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Tuesday
1 September 2015 at 18:30 in the Clubhouse.**

Present	M Collins (MC-Chair), B Andrew (BA-Vice Chair), C Knight (CK-Captain), B Channon (BC), B Lennon (BL), D Lennon (DL), A Hebditch (AH) & D Knight DK). & R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> – P Peiro (PP), A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB)	
1077	APOLOGIES	
	B Kennedy	
1078	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 27 July 2015 were accepted as a true record and the Chairman was authorised sign them.	
1079	MATTERS ARISING	
	<u>Heating System</u> – Manco 1073 awaiting additional quote. <u>Dress Code</u> – Manco 1071 (b) Captains Committee proposed that “shirts must be tucked in at all times unless attending an organised social event.” After a lengthy discussion it was agreed that the dress code in the <u>clubhouse only</u> be amended as follows; - Shirts may be worn outside of the trousers if preferred. - Smart shorts. Delete clause referring to cargo shorts. It was noted that collarless & sleeveless shirts, T-shirts & flip flops were not permitted.	
1080	CHAIRMAN	
	Nothing to report.	
1081	CLUB CAPTAIN	
	Minutes of the Captains Committee meeting held on Thursday 4 August 2015 were tabled for discussion. The Captains Committee agreed that single players had the same status as groups on the course. It was therefore agreed that the following would be added to the club policies & bye laws documents; <ul style="list-style-type: none"> • <u>pace of play</u> - It is a group's responsibility to keep up with the group in front. If it loses a clear hole and it is delaying the group behind, it should invite the group behind to play through, <i>irrespective of the number of players</i> in that group. • <u>priority on the course</u>: unless otherwise determined by the Committee, priority on the course is determined by a group's pace of play. Any group playing a whole round is entitled to pass a group playing a shorter round. The term 'group' includes a single player. 	

1082	FINANCE	
(a)	<p>The audited YE Accounts were tabled for approval.</p> <p>Mark Magrath, a partner at Harrisons, comment that “to have achieved what is in effect a breakeven position is a not insignificant achievement.”</p> <p>The Committee congratulated DL and RB on the financial results.</p> <p>DL proposed the adoption of the YE accounts, BA seconded. On a show of hand the majority of the Directors voted to adopt the YE accounts and DL was authorised to sign them on behalf of the company.</p> <p><u>Profit & Loss Account</u> as at 31 July 2015 The P & L was tabled for discussion..</p> <p>A detailed <u>Bar/Catering/Green Fee analysis</u> as at 31 July 2015 was tabled for discussion.</p> <p><u>Bar / Catering</u></p> <ul style="list-style-type: none"> - Bar GP % 61, Catering GP % 60 - Trading Profit £ 2 749 - Members discount £ 1 195 	
(b)	<p><u>Green Fees</u> – £ 4 634 (2014 - £ 4 658)</p> <p>A detailed <u>Subscription Analysis</u> as at 28 Aug 2015 was tabled for discussion.</p>	
(c)	<p><u>Subscription Analysis</u> New Members for the period 1 July to 28 Aug 2015: Full – 4</p> <p>Transfers from Social / Suspended to Full : 3</p> <p>Total playing members – 411 (2014 – 404) / Total club members – 536 Awaiting Interview: 0 / Awaiting payment: 0</p>	
1083	SUB COMMITTEE REPORTS	
(a)	<p><u>Corporate Advertising & Membership</u> BL said that he had completed his report for inclusion in the R & A.</p> <ul style="list-style-type: none"> • The drone flyover to film the course would take place on Friday 11 September 2015 at 07:30. • No member had as yet responded to the tee sign sponsorship advertisement. 	
(b)	<p><u>Course</u> Course Managers report for August 2015 as well as the pathways costing & specifications were tabled for discussion.</p> <p>AH – long rough getting “out of hand”. BA, greenkeepers were addressing the areas as and when the conditions favourable. The silver birch behind the 2nd was an ongoing problem, the intention is to cut it down.</p> <p>BA – a project in the course improvement plan was to scarify the fairways. Agreed</p>	

	<p>(c) <u>Health & Safety</u> Nothing to report.</p> <p>(d) <u>House</u> <u>Roof Repair</u> – a revised quote was received from the original roofer. The material had been ordered and hopefully the repairs would be done by the end of the week. AH said that once the repairs were complete he would re-instate the internal roof.</p> <p><u>Power flushing the central heating system</u> – awaiting additional quote.</p>	
1084	MANAGER	
	<p>(a) <u>AGM Notice & Agenda</u> The draft AGM notice & agenda was tabled for discussion. On a show of hands the majority of the Directors voted in favour of the adoption of the AGM Notice & Agenda.</p> <p>(b) <u>AGM Reports</u> RB said that the following sub-committee reports were to be forward to him by no later than Monday 14 September 2015.</p> <p>Chairman – MC Course – BA House – AH Finance – DL Captains – CK (include Men's, Ladies & Seniors) County - BK</p>	
1085	CORRESPONDENCE	
	None	
1086	ANY OTHER BUSINESS	
	<p>Fore Business RB said that the agreement with the Fore Business group was as follows:</p> <ul style="list-style-type: none"> • Group (25 – 30) would have a meeting from 08:00 – 09:15 on the last Thursday of the month. • Coffee & Bacon Bap would be supplied by the club • Tee-off time 09:30 – 11:00 from the 1st, a green fee was charged by the club. <p>The matter would also be tabled at the next the Captain Committee for comment.</p>	CK
	<p>DATE OF NEXT MEETING: MONDAY 28 SEPTEMBER 2015 at 18:30 There being no further business the meeting closed at 20:15.</p>	
	<p>CHAIRMAN</p> <p>DATED</p>	

