



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 14 March 2016 at 18:30 in the Clubhouse.

Present		Action
M Collins (MC-Chairman), J Airth (JA-Vice-Captain), C Knight (CK) & D Knight (DK), B Lennon (BL) & P Peiro (PP). A Hebditch (AH-President) R Bauser (RB-Manager)		
<u>Other Codes used in minutes</u> – T Townsend(TT), A Magee (CM), A Windsor (AW), P Chard (PM) & R Baggott (RAB)		
	APOLOGIES	
	B Channon	
	The Chairman welcomed the Course Manager, Alan Magee, to the meeting and said that the meeting would start with agenda item 7 (b).	
1146	COURSE	
	<p><i>Course Managers report for March 2016 was tabled for discussion.</i></p> <p>CM recommended that the club purchase the following equipment from Canford Magna GC:</p> <ul style="list-style-type: none"> • 1 x handmower, 6-7 years old • 4 x winter mats <p>MC – after the course maintenance week the greens were still sandy. Putting green - suggested that drainage may have to be installed on the putting green. CM said if necessary the greens would be hand watered.</p> <p>CK – noted that the paths were completed and looked very good.</p> <p>JA – pitch markers & divots were on the increase. Newsletter item. Need a “no trollies past this point” sign at the 5th.</p> <p><i>CM left the meeting at this point.</i></p> <p>The majority of the Directors voted in favour (5 votes in favour with 1 abstention) of purchasing the above equipment. RB would discuss with the Financial Consultant and advise Manco via email.</p>	
1147	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 15 February 2016 were accepted as a true record and the Chairman was authorised sign them.	
1148	MATTERS ARISING	
	None	
1149	CHAIRMAN	
	Nothing to report	
1150	CLUB CAPTAIN	
	Due to unforeseen circumstances no meeting had been held in March 2016, the next meeting would be held on 7 April 2016.	

	<p>Items for discussion would be:</p> <ul style="list-style-type: none"> • suggested re-instatement of Stewards Trophy • format of the Richard Bestwick Trophy be reviewed. • Captains Charity Day <p><u>Fore Business</u> – The Captains Committee agreed to extend the tee time for the group as a “once-off” on Thursday 31 March 2016, 09:00 – 11:30. Fore Business were planning to hold a recruitment golf day.</p> <p><u>Staff golfing benefits</u> – RB said that some staff had asked about full membership of the club i.e. playing in competitions. Staff, were currently allowed courtesy of the course. After some discussion Manco agreed that the item be tabled at the next Manco meeting for discussion.</p> <p><i>PP left the meeting at this point.</i></p>	<p>PP</p> <p>RB</p>
1151	FINANCE	
(a)	<u>Management Accounts & Balance Sheet as at 29 February 2016 had been distributed and were tabled for discussion</u>	
(b)	<p>A detailed <u>Bar/Catering/Green Fee analysis</u> as at 29 February 2016 was tabled for discussion.</p> <p><u>Bar / Catering</u></p> <ul style="list-style-type: none"> - Bar GP % 61, Catering GP % 61 - Trading profit £ 175 - Members discount £ 956 - Trading Profit year to date: £ 12 484 (2014/15 – loss £2 666) <p><u>Green Fees</u> to date – £ 31 158 (2014 - £ 26 173)</p>	
1152	SUB COMMITTEE REPORTS	
(a)	<p><u>Corporate Advertising & Membership</u></p> <p>BL highlighted the following:</p> <p>Social Media</p> <p>No known/reported incidents of breach of standards.</p> <p>Twitter</p> <p>Followers – 513</p> <p>Facebook</p> <p>Friends – 123</p> <p>Tee signage</p> <p>5th extra sign – being delivered soon</p> <p>Course planner/info – expect delivery in next few months</p> <p>Membership</p> <p>Steady influx of new members (refer RB schedule</p>	
(b)	<p><u>Course</u></p> <p>Already discussed</p>	
(c)	<p><u>Health & Safety</u></p> <p>Nothing to report</p>	
(d)	<p><u>House</u></p> <p>AH said that he would varnish the bar and also repair the tiles in the men’s shower.</p>	<p>AH</p>

1153	MANAGER	
(a)	<p>A detailed <u>Subscription Analysis</u> as at 11 March 2016 was tabled for discussion.</p> <p><u>Subscription Analysis</u> New Members for the period 1 July to 11 March 2016: Full – 66 Full 26-35 – 6 Full 23-25 - 3 Full 19-22 – 2 Full Senior - 5</p> <p>Total playing members – 498 (2014 – 404) / Total club members – 608 Awaiting Interview: 0 / Awaiting payment: 0</p>	
(b)	<p><u>Draft Budget Meeting:</u> RB said that the meeting would set the subscription rates for 2016/17 as well as confirm a draft budget. The budget for 2016/17 would be finalised towards the end of July 2016 once the subscriptions were all paid. The Committee agreed that the budget meeting would be held on Monday 4 April 2016 at 17:30.</p>	
(c)	<p><u>Staff Leave</u> P Walters: 14 – 29 March 2016 R Bauser: 21 – 29 April 2016</p>	
1154	CORRESPONDENCE	
	<p><u>Ladies Committee – P Chard</u> Letter received requesting that the Committee consider increasing the ladies administration allowance from £250 to £300. The Committee agreed that the ladies should table a detailed proposal outlining the various activities for consideration for the 2016/17 budget. RB to discuss with PC.</p> <p><u>Debbie Lennon – Financial Consultant</u> RB tabled a letter received requesting that Manco re-consider their previous decision re attendance at meetings. With her experience in club financial matters she felt that it was important that she attend monthly meetings to understand the needs of the club as identified by the Directors.</p> <p>After some discussion the majority of the Directors voted that their previous decision would stand.</p> <p>The Financial Consultant would work closely with the General Manager and would attend quarterly meetings and “as and when necessary”.</p>	RB
1155	ANY OTHER BUSINESS	
	AH members were using the 11 th as a starting hole and not as per the club rules. RB to communicate in newsletter	
	<p>DATE OF NEXT MEETING: Due to some Directors not being available for the next meet which was to be held on 18 April 2016, the next Manco meeting would be held on MONDAY 16 MAY 2016 at 18:30</p> <p>There being no further business the meeting closed at 20:35.</p>	
	CHAIRMAN	DATED