



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday 12 December 2016 at 18:30 in the Clubhouse.**

<b>Present</b>	J Airth (JA - Chairman), B Channon (BC), D Gritt (DG), K Harrington (KH), C Knight (CK), B Lennon (BL) & D Spencer (DS). T Townsend (TT – Club Captain) A Hebditch (AH-President) R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> – A Magee (CM), A Windsor (AW)	
	<b>APOLOGIES</b>	
	B O'Hara	
<b>1224</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	The minutes of the meetings held on 14 November 2016 were accepted as a true record and the Chairman was authorised sign them.	
<b>1225</b>	<b>MATTERS ARISING</b>	
(a)	<u>Additional parking spaces</u> – A car park extension, design & budget of was tabled for discussion. AH said that there was a sewerage pipe directly under the proposed carpark. The Committee decided to put the project “on hold”.	
(b)	<u>Suggestions to increase bar &amp; catering revenue.</u> DG – portions are too big DS – reduce bar card discount KH – special offer price on a limited menu during the early opening times in the summer. The Committee agreed to discuss around March/April 2017.	
(c)	<u>Seniors audit letter</u> - the content was discussed at the last seniors meeting but no decision had been taken as 2 committee members were not in attendance. It was however agreed at the Seniors AGM not to change the accounts to KHGC. The letter would be tabled again for discussion at the next Seniors meeting to be held in Jan 2017.	
<b>1226</b>	<b>CHAIRMAN</b>	
	JA thanked CK for managing the clubhouse improvements to date. Phase 1 was almost complete and Phase 2 would commence on 2 January 2017.	
<b>1227</b>	<b>CLUB CAPTAIN</b>	
	Minutes of the Captains Committee meeting held on 5 December 2016 were tabled for discussion.  <u>Christmas Dinner Dance</u> – Fully subscribed, 72 attending <u>Club Christmas Lunches</u> – over 240 members had booked.	

<b>1228</b>	<b>FINANCE</b>	
(a)	<p><u>Membership analysis as at 12 December 2016</u></p> <ul style="list-style-type: none"> <li>• Playing members as at 1 July 2016 - 480</li> <li>• New playing members – 33</li> <li>• Current playing members – 514</li> <li>• Total club membership – 619</li> </ul>	
(b)	<p><u>Finance</u></p> <p>The Management accounts as at the 30 November 2016 had been circulated and tabled for discussion.</p>	
(c)	<p><b><u>Other expenditure</u></b></p> <p>The following extraordinary expenses were tabled for discussion and approval:</p> <p><u>Tree Maintenance</u>  Inspection and removal of all dead branches on the Monterey Pine adjacent to 15<sup>th</sup>.  Removal of 3 damaged trees including the removal of debris.  <i>Dorset Tee quote approved</i></p> <p><u>Repairs to tractor</u> - DS said as this was a necessity the tractor had already been approved via email.</p> <p><u>Winter Mats</u>  5 x mats + installation  <i>Project approved</i></p> <p><u>Clubhouse</u> - Replace, test &amp; commission new electrical fuse box (does not conform to current regulations)  <i>Approved</i></p> <p><u>Club Flat</u> - Replacement of the existing floor-standing balanced flue boiler within the bungalow as found to be unsafe and not to current standards (Warning Notice issued).  <i>Quote from Andy Parsons approved</i></p> <p>AH said that it was now important that the Committee look at the removal of the moss from the roof as the downpipes were constantly been blocked.  The Committee agreed that 3 quotes should be obtained.</p> <p>JA said that BO was investigation the possibility of a long-term tree maintenance plan as the trees along the 15<sup>th</sup> were at their “end of life” cycle and needed to be removed.</p>	
<b>1229</b>	<b>SUB COMMITTEE REPORTS</b>	
(a)	<b>Advertising &amp; Membership</b>	
	<p>A report was tabled for discussion.</p> <p>BL said that he would be looking at identifying the flex-members who had paid a green fee.</p>	
(b)	<b>Course</b>	
	<p>The course report for Dec 2016 was tabled for discussion.</p> <p>BC said that the winter mats on the 5<sup>th</sup> and 15<sup>th</sup> had been replaced with the new mats. Work on the 9<sup>th</sup> path had already started.</p> <p>JA said that the feedback on the new mats was very positive.</p> <p>AH said that the minutes seemed to suggest that a Director was telling members that they don't have to use the mats on 5<sup>th</sup> and 13<sup>th</sup> fairways. He would refute any such allegation as it was not him.</p>	

<b>(c)</b>	<b>Heath &amp; Safety</b>	
	RB said that the report from insurance assessment had not yet arrived.	
<b>(d)</b>	<b>House</b>	
	<p>RB said that Phase 2 would commence on 2 January 2017 with the removal of the lockers.</p> <p>DG asked if members could purchase any of the old lockers.</p> <p>RB said that it could be arranged to allow members to purchase an old locker for £10. A specific day would be set aside for members. RB to discuss with the contractor.</p>	<b>RB</b>
<b>1230</b>	<b>MANAGER</b>	
(a)	<u>Bar Manager</u> – RB confirmed that Mike Bowman had been appointed as Bar Manager and that 12 Dec 2016 was his start date.	
(b)	<p><u>Telephone System</u> – RB said that the current supplier had upgraded their technology to voice over internet protocols (VOIP) and were giving their current customers first option to install the new system.</p> <p><i>On a show of hands the Committee unanimously voted in favour of upgrading the telephone system.</i></p>	
<b>1231</b>	<b>CORRESPONDENCE</b>	
	None	
<b>1232</b>	<b>ANY OTHER BUSINESS</b>	
	JA suggested that in future he hoped to start the Manco meetings at 18:00. The Committee agreed that they would try to make the 18:00 start.	
<b>1233</b>	<p><b>DATE OF NEXT MEETING:</b></p> <p><b>MONDAY 23 JANUARY 2017 at 18:00</b></p> <p>There being no further business the meeting closed at 19:20.</p>	
	<p><b>CHAIRMAN</b></p> <p><b>DATED</b></p>	