



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 15 February 2016 at 18:30 in the Clubhouse.

Present	M Collins (MC-Chairman), J Airth (JA-Vice-Captain), B Channon (BC), C Knight (CK) & D Knight (DK), . A Hebditch (AH-President) R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> – T Townsend(TT), A Magee (CM), A Windsor (AW), P Chard (PM) & R Baggott (RAB)	
	APOLOGIES	
	B Lennon & P Peiro	
1137	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 18 January 2016 were accepted as a true record and the Chairman was authorised sign them.	
1138	MATTERS ARISING	
	<u>Advertising on the back of the Tee signage</u> RB said that the provider did not allow any other advertising on the signs.	
	<u>Security push-bar on exit door</u> RB said that the fitting had been completed, cost £490.	
	<u>SKY TV</u> The majority of the Directors voted to re-instate SKY at the discounted rate.	
1139	CHAIRMAN	
	Role of the Financial Consultant (FC) – The ongoing role of the Financial Consultant was discussed with specific reference to attendance at Manco meetings. RB tabled a note from BL which concluded that the FC should be invited to all future Manco meetings. MC summarised the discussions and proposed the following: <ul style="list-style-type: none"> the FC would continue to present monthly reports which would be emailed to Manco members, the FC would be invited to attend Manco meetings if and when required, however, the FC should attend the quarterly meetings i.e. the first meeting after each quarter (April, July, Nov & Jan). On a show of hands the Directors present unanimously voted in favour of the proposal.	
1140	CLUB CAPTAIN	
	The draft minutes of the Captains Committee (CC) meeting held on 11 February 2016 were tabled for discussion.	

	<p>1006 (c) BC said that it was a good idea to play the challenge matches but suggested that the fee should be £5 per pair to challenge with the losing pair paying £5.</p> <p>DK suggested that the Stewards Trophy be re-instated. Referred to the CC.</p> <p>JA said that he did not agree with the RAB statement in 1009 of the minutes.</p> <p>It was also recommended that the format of the Richard Bestwick Trophy be reviewed.</p> <p>MC said that the above would be referred to the CC.</p>	<p>PP</p> <p>PP</p> <p>PP</p>
1141	FINANCE	
(a)	<u>Management Accounts & Balance Sheet as at 31 January 2016 had been distributed and were tabled for discussion</u>	
(b)	<p>A detailed <u>Bar/Catering/Green Fee analysis</u> as at 31 January 2016 was tabled for discussion.</p> <p><u>Bar / Catering</u></p> <ul style="list-style-type: none"> - Bar GP % 60, Catering GP % 61 - Trading Loss £ 1 601 - Members discount £ 901 - Trading Profit year to date: £ 12 308 (2014/15 – loss £1 243) <p><u>Green Fees</u> to date – £ 28 715 (2014 - £ 24 859)</p>	
(c)	<u>Cash Flow Projection to 31 January 2016 was tabled</u>	
1142	SUB COMMITTEE REPORTS	
(a)	<p><u>Corporate Advertising & Membership</u></p> <p>Nothing to report</p>	
(b)	<p><u>Course</u></p> <p>Course Managers report for February 2016 was tabled for discussion.</p> <p>DK proposed that the Course sub-committee meetings be held the Thursday before each Manco meeting at 17:30. The proposal was agreed by all sub-committee members.</p> <p>DK reported that CM was busy top dressing and rolling the new pathways.</p> <p>JA said that the tee sign at the 2nd tee should be move to in-front of the tree. DK said that the tree roots may be the problem but she would discuss with CM.</p> <p>AH said that the ditch on the 10th should be extended to the pylon as he did not believe that it would cost anything to do. MC said that this project was part of the long-term plans and would possibly be do towards the end of the year. DK said she would discuss with CM</p>	DK

(c)	<u>Health & Safety</u> RB said that the suppliers were still trying to access that particular type of security push bar.	RB
(d)	<u>House</u> AH said that the gutter needed cleaning. RB would action. DK said that for security purposes, a door should be installed in the ladies change-room either before or after the vanity area. The front door key pad would then be moved to the new door. This would secure the ladies locker area. No decision was made.	
1143	MANAGER	
(a)	A detailed <u>Subscription Analysis</u> as at 18 February 2016 was tabled for discussion. <u>Subscription Analysis</u> New Members for the period 1 July to 18 February 2016: Full – 49 Full 26-35 – 5 Full 19-22 – 2 Full Senior - 5 Total playing members – 475 (2014 – 404) / Total club members – 585 Awaiting Interview: 10 / Awaiting payment: 0	
(b)	<u>5 Day membership:</u> RB said that after the closing date of 12 February 2016, 22 current full members had indicated that they would like to be transferred to the 5 day membership category as from 1 July 2016. The Committee agreed that no decision would be made on the 5 day category, in terms of the numbers, until the April 2016 subscription budget meeting.	
(c)	<u>Clubhouse / Course closure times:</u> RB proposed that in order to save on unnecessary wages, if the course was closed for the full day that the club management may decide to close the clubhouse earlier than advertised. MC said that the management should be allowed to use their discretion. The Committee agreed.	
1144	CORRESPONDENCE	
	<u>Ladies Committee via DL</u> Why social membership was only £12, which is low compared to other clubs. The Committee noted the concern from the Ladies section and agreed that all the subscriptions would be reviewed in April together with the club budget.	
1145	ANY OTHER BUSINESS	
	None	
	DATE OF NEXT MEETING: MONDAY 14 MARCH 2016 at 18:30 There being no further business the meeting closed at 20:15.	
	CHAIRMAN	DATED