



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday
15 June 2015 at 18:30 in the Clubhouse.**

Present	M Collins (MC-Chair), B Andrew (BA-Vice Chair), C Knight (CK-Captain), B Channon, A Hebditch (AH) & D Knight. R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> – P Peiro (PP), A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB)	
1057	APOLOGIES	
	B Kennedy, D Lennon, B Lennon & P Symes	
1058	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 18 May 2015 were accepted as a true record and the Chairman was authorised sign them.	
1059	MATTERS ARISING	
	Items for discussion from the previous minutes had been included under the various agenda items.	
1060	CHAIRMAN	
	<u>Finance Director (FD)</u> – An email had been received from Tony Payne advising that he is unable to accept the post of FD once DL retires as he would not be able to devote enough time to the position. MC suggested that in the next newsletter members be requested to stand for nomination as the FD. Committee agreed. MC would draft an insert.	MC
1061	CLUB CAPTAIN	
	Minutes of the Captains Committee meeting held on Thursday 4 June 2015 were tabled for discussion.	
	(a) 940 – D Knight Complaint – RB said that no apology had been sent.	
	(b) 943d - 5 Day Members were not allowed to play in any KO competitions.	
	(c) Marker Post at 9 th – the Committee agreed that CM would look at making the current post (cross) more visible.	
	It was noted that some members were seen practising chipping on the course.	

1062	FINANCE	
(a)	The Management accounts (P&L) and Balance Sheet as at 31 May 2015 had been circulated and were tabled for discussion.	
(b)	<p>A detailed Bar/Catering/Green Fee analysis as at 31 May 2015 was tabled for discussion.</p> <p><u>Bar / Catering</u></p> <ul style="list-style-type: none"> - Bar GP % 61, Catering GP % 63 - YTD Trading Profit £ 20 185 - YTD members discount £ £ 13 058 	
(c)	<u>Green Fees</u> – YTD income up by £ 8 889 as compared to same period last year.	
(d)	<p>A detailed subscription analysis as at 15 June 2015 was tabled for discussion.</p> <p><u>Subscription Analysis</u></p> <p>New Members since 1 July 2014:</p> <ul style="list-style-type: none"> Full – 62 Corporate/Group – 12 Juniors – 3 Social – 33 <p>Total – 110 new members</p> <p>Resignations:</p> <ul style="list-style-type: none"> Full - 12 Junior - 1 Social - 1 <p>Total playing members – 444 Total club members – 578</p> <p>Awaiting Interview: 0 / Awaiting payment: 0</p>	
(e)	<u>Fire Alarm & Emergency Lighting</u> Installed and operational.	
1063	SUB COMMITTEE REPORTS	
(a)	<p><u>Corporate Advertising & Membership</u></p> <p>A report had been circulated and tabled for discussion.</p> <p><u>Golf Media</u> – new company for course flyover and mobile app.</p> <p><u>Tee Signage</u> – a few items outstanding but close to finalising the contract.</p>	
(b)	<p><u>Course</u></p> <p>A report for June 2015 was tabled for discussion:</p> <p>BA highlighted the following:</p> <ul style="list-style-type: none"> • <u>1051b GUR</u> – CM would continue to mark the areas with white paint. The areas identified as GUR have been included in the course improvements plan scheduled for the winter. RB would include information in the next newsletter. • <u>1053b Yellow Markers</u> – AH agreed to make the necessary yellow markers. CM to give him a sample. RB would liaise. 	<p>RB</p> <p>RB</p>

	<ul style="list-style-type: none"> • <u>1053b – Bunker sand</u> – 29 tons had been distributed during the year. Very difficult to monitor on a daily basis as all staff were busy with mowing etc. CM would fill bunkers as and when necessary. The comments from members were that the sand depth was inconsistent. • <u>Rough Cutter</u> – was still operational although a part may have to be replaced in the future. • <u>Course Open Forum</u> – last open forum was very successful, suggested holding another in August 2015. Committee agreed. RB to forward dates. • <u>Members complained that the greens were too hard</u> – BA said that there were 2 method of watering, flooding occasionally or watering at regular intervals. CM had chosen the latter. The high winds recently had also dried out the greens. • <u>Tree roots</u> – a local rule for tree roots encroaching on closely mown areas. AW had been tasked to investigate and draft a local rule. • <u>Course Toilet pipe</u> – CM had dug out and AH had repaired the pipe. CM thanked AH for his work. <p>BA suggested that the CM attend the monthly Manco meetings so that he could answer questions and concerns immediately. MC proposed that the CM attends the monthly Manco meetings unless he is not required to do so. On a show of hands the majority of the Directors were in favour of the proposal.</p> <p>(c) <u>Health & Safety</u> RB said that the club would now have regular fire drills and also keep detailed records in term of the fire risk assessments.</p> <p>(d) <u>House</u> Nothing to report</p>	<p>BA</p> <p>RB</p>
1064	MANAGER	
	<p>(a) <u>BT Sport proposal</u> – BT were offering a sports package 14 months. The package would include: UEFA Champions League and UEFA Europa League, live football from the Barclays Premier League and up to 24 games from the FA Cup plus the final, as well as all televised Aviva Premiership Rugby matches and The European Rugby Champions Cup. The majority of the Directors agreed in principle, as a short term measure, subject to the budget requirements. Would be reviewed once budget is finalised towards end July.</p> <p>(b) <u>Bye Law Proposals</u>- RB tabled the following proposal for consideration:</p> <p><u>Upon death or proof of a debilitating medical condition</u>, the agreement between the member and KHGC Ltd will be terminated. The balance of any advanced payments will be refunded from the 1st of the month following written and substantiated notification of such fact.</p>	

	<p>A member may apply in writing to the Manager to <u>terminate his/her membership due to employment transfer or relocation</u> and</p> <p>➤ on approval by the Management Committee.</p> <ul style="list-style-type: none"> • must notify the office of a proposed relocation and therefore early termination of membership, on or before 1 July each year. • must have had at least one full years membership prior to 1 July. • must pay the applicable subscription in full, and on or before 1 July. • will receive a refund of the balance of any advanced payments, less a 6.9% fee calculated on the full subscription payment, from the 1st of the month following written and substantiated notification of such fact. <p>On a show of hands the Directors unanimously voted to accept the above proposals. RB was instructed to include in the club policies & bye laws document.</p>	RB
1065	CORRESPONDENCE	
	<u>David Saunders St Mary's Ramblers</u> – thanked the club for allowing them to have lunch in the clubhouse.	
1066	ANY OTHER BUSINESS	
	<p>DK – a number of Captains had left after their free subscription year. Proposal, that if a captain resigned from the club within 2 years he/she would have to pay the club back for the free year which had been granted.</p> <p>A problem may be that it would be difficult to enforce.</p> <p>Manco referred the item to the Captains Committee for discussion.</p>	CK
	<p>DATE OF NEXT MEETING:</p> <p>Monday 27 July 2015 at 18:30</p> <p>There being no further business the meeting closed at 20:10.</p>	
	<p>CHAIRMAN</p> <p>DATED</p>	