



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday
16 February 2015 at 18:30 in the Clubhouse.**

Present	M Collins (MC-Chair), B Andrew (BA-Vice Chair), A Hebditch (AH), C Knight (CK-Captain), D Knight (DK), B Lennon (BL), & P Symes (PS) B Kennedy (BK-President) & R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> - A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB)	
1018	APOLOGIES	
	B Channon (BC) & D Lennon (DL)	
1019	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 16 January 2015 were accepted as a true record and the Chairman was authorised sign them.	
1020	MATTERS ARISING	
(a)	<i>Competitions Entry Fee</i> – MC said that he had advised the Captains Committee as to the £1 increase in the entry fee for 2 competitions per month. The Acting Seniors Captain agreed that the seniors would pay a 0.50p increase for all Seniors competitions. Some mixed feeling had been received as not all playing members would be paying into the course improvements fund as some did not play in competitions. The system would however, be reviewed in June 2015.	
(b)	<i>Playing from 11th</i> – The rule as to the use of the 11 th as a starting hole had been clarified by the Captains Committee and included in the bye-laws. AH – the 11 th had always been used as a second starting hole with no restrictions.	
(c)	Ball Chute Procedure – clarified by the Captains Committee and included in the bye-laws.	
(d)	<i>Ladies 2's</i> - the ladies would do away with 2's and replace it with a sweep. DK – the 2's would effectively become a sweep. BA – the decision was made by Manco to assist the Pro. BK suggested CK & MC meeting together with himself to discuss the Ladies section. Rule 13 may need to be reviewed.	
(e)	Competitions for Flexible Membership – as detailed in the captains minutes 905. New members would still be played-in by the Captain and would be allowed to play in club friendly matches.	
1021	CHAIRMAN	
(a)	<i>Reciprocal Arrangements</i> – The Captains Committee had approved a reciprocal arrangement with Wellow G C in Hampshire, 1 x 4 ball per week.	

(b)	<p><i>Trophy Updates</i> – MC proposed that all the trophies and cups be updated as some had not been updated for a number of years. He also suggested that each section pay for the updates and that in future each competition winner would pay for the cup/trophy to be updated. Cost of which would be debited to the members bar card.</p> <p>RB said that the updates had not been done due to cost saving. The Ladies section did not agreed with the proposal and would not be paying for any updates. The Seniors would discuss at the next Seniors Meeting.</p> <p>Manco agreed that MC should table the full cost of the update before any decision was made.</p>	
1022	CLUB CAPTAIN	
	<p>Minutes of the Captains Committee meeting held on Tuesday 3 February 2015 were tabled for discussion.</p> <p>Items had already been discussed.</p>	
1023	FINANCE	
	<p>The Management accounts (P&L) and Balance Sheet as at 31 January 2015 had been circulated and were tabled for discussion:</p> <p>Proposals from DL <u>2015/16 Subscription Incentive</u> – offer members the opportunity to pay next year's subscriptions at this year's rates. All members to be offered this incentive with payment on or before 31 March. Proposal seconded by MC.</p> <p>On a show of hands the majority of the Directors voted in favour of the proposal. RB was instructed to proceed.</p> <p><u>Co-opted Committee Member</u> – that Mr Tony Payne be seconded to Manco with effect from March 2015, with a view to standing in October for election as the Finance Director. Mr Payne is a currently a Director at Tudor Payne & Co a firm of Chartered Accountants. Proposal seconded by MC On a show of hands the majority of the Directors voted in favour of the proposal. RB was instructed to inform Mr Payne and invite him to the next meeting.</p> <p>An updated <u>cash-flow projection to end January 2016</u> had been circulated.</p> <p>A detailed Bar/Catering/Green Fee analysis as at 31 January 2015, was tabled for discussion. <u>Bar / Catering</u> - Bar GP % 63, Catering GP % 63 - YTD Trading Profit £ 7 257</p> <p><u>Green Fees</u> – YTD income up by £ 4 493 as compared to same period last year.</p> <p>A detailed subscription analysis as at 16 February 2015 was tabled for discussion.</p>	<p>RB</p> <p>RB</p>

	<p>projects, a list was being compiled. PS – important to keep members informed.</p> <ul style="list-style-type: none"> Proposed re-positioning of the yellow tees as per the attached document. In most cases the tees would be positioned to the front of the tee. The yellow tees course would be 309 yards shorter than the Ladies. <p>BL – suggested a new set of tees in front of the yellows off the tee box.</p> <p>The Committee agreed to use the yellow tees as per the proposal for beginners, juniors and seniors.</p> <p>(c) <u>Health & Safety</u> Nothing to report</p> <p>(d) <u>House</u> Nothing to report.</p>	
1025	MANAGER	
	<p>(a) <u>Clubhouse Cleaning</u> Easy Clean, P Langsmead, had been appointed to provide a cleaning service as from 1 May 2015</p> <p>(b) <u>Social Events</u> – the social events calendar for 2015 was tabled.</p> <p>(c) <u>Course Starter</u> – Colin Keir had offered his services as a starter for societies etc at no cost to the club. He would commence duties as soon as possible. The Committee agreed that it reflected a professional business approach to have a starter and was good PR for the club.</p> <p>(d) <u>Roof Cleaning Quotes</u> Would table a proposal at the next meeting.</p> <p>(e) <u>Apprentice Green-keeper</u> BA proposed that the club employ the current work experience apprentice green-keeper on a 2 year contract.</p> <p>MC seconded the proposal. On a show of hand the majority of the Directors voted in favour of the proposal. RB instructed to proceed.</p>	RB
1026	CORRESPONDENCE	
	<p><u>S Jones & Ken Doidge</u> – do not agree with the competition levy as all playing members did not contribute.</p> <p><u>P Greenslade</u> – agreed wholeheartedly with the levy on competitions.</p> <p><u>G Clark</u> – transformation in the general look of the course was very pleasing to the eye, thanks to the green-staff.</p>	
1027	ANY OTHER BUSINESS	
	<p>(a) DK – policy on companies advertising in the Ladies change-room. RB said that all advertising in the clubhouse had to be approved by the Club Manager. He would ask the Ladies Captain to remove any unapproved advertising material.</p> <p>(b) BL – bye-laws need to be reviewed. MC asked that BL circulate any revisions to committee members.</p>	

	DATE OF NEXT MEETINGS: Monday 16 MARCH 2015 at 18:30 There being no further business the meeting closed at 20:45.	
	<div>CHAIRMAN</div> <div>DATED</div>	