

KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 16 February 2015 at 18:30 *in the Clubhouse.*

Present	Knight (CK-Captain), D Knight (DK), B Lennon (BL), & P Symes (PS) B Kennedy (BK-President) & R Bauser (RB-Manager)	
	Other Codes used in minutes - A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB)	
1018	APOLOGIES	
	B Channon (BC) & D Lennon (DL)	
1019	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 16 January 2015 were accepted as a true record and the Chairman was authorised sign them.	
1020	MATTERS ARISING	
(a)	<i>Competitions Entry Fee</i> – MC said that he had advised the Captains Committee as to the £1 increase in the entry fee for 2 competitions per month. The Acting Seniors Captain agreed that the seniors would pay a 0.50p increase for all Seniors competitions. Some mixed feeling had been received as not all playing members would be paying into the course improvements fund as some did not play in competitions. The system would however, be reviewed in June 2015.	
(b)	<i>Playing from 11th</i> – The rule as to the use of the 11 th as a starting hole had been clarified by the Captains Committee and included in the bye- laws. AH – the 11 th had always been used as a second starting hole with no restrictions.	
(C)	Ball Chute Procedure – clarified by the Captains Committee and included in the bye-laws.	
(d)	 Ladies 2's - the ladies would do away with 2's and replace it with a sweep. DK - the 2's would effectively become a sweep. BA - the decision was made by Manco to assist the Pro. BK suggested CK & MC meeting together with himself to discuss the Ladies section. Rule 13 may need to be reviewed. 	
(e)	Competitions for Flexible Membership – as detailed in the captains minutes 905. New members would still be played-in by the Captain and would be allowed to play in club friendly matches.	
1021	CHAIRMAN	
(a)	<i>Reciprocal Arrangements</i> – The Captains Committee had approved a reciprocal arrangement with Wellow G C in Hampshire, 1 x 4 ball per week.	
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(b)				
	updated as some had not been updated for a number of years. He also suggested that each section pay for the updates and that in future each			
	competition winner would pay for the cup/trophy to be updated. Cost of			
	which would be debited to the members bar card.			
	RB said that the updates had not been done due to cost saving.			
	The Ladies section did not agreed with the proposal and would not be			
	paying for any updates. The Seniors would discuss at the next Seniors Meeting.			
	Manco agreed that MC should table the full cost of the update before any decision was made.			
1022	CLUB CAPTAIN			
	Minutes of the Captains Committee meeting held on Tuesday 3 February 2015 were tabled for discussion.			
	Items had already been discussed.			
1023	FINANCE			
	The Management accounts (P&L) and Balance Sheet as at 31 January 2015 had been circulated and were tabled for discussion:			
	Proposals from DL			
	<u>2015/16 Subscription Incentive</u> – offer members the opportunity to pay			
	next year's subscriptions at this year's rates. All members to be offered this incentive with payment on or before 31 March. Proposal seconded			
	by MC.			
	On a show of hands the majority of the Directors voted in favour of the proposal. RB was instructed to proceed.			
	<u>Co-opted Committee Member</u> – that Mr Tony Payne be seconded to Manco with effect from March 2015, with a view to standing in October	RB		
	for election as the Finance Director.			
	Mr Payne is a currently a Director at Tudor Payne & Co a firm of Chartered Accountants. Proposal seconded by MC			
	On a show of hands the majority of the Directors voted in favour of the			
	proposal. RB was instructed to inform Mr Payne and invite him to the next meeting.			
	An updated cash-flow projection to end January 2016 had been circulated.			
	A detailed Bar/Catering/Green Fee analysis as at 31 January 2015, was tabled for discussion.			
	Bar / Catering			
	- Bar GP % 63, Catering GP % 63 - YTD Trading Profit £ 7 257			
	<u>Green Fees</u> – YTD income up by \pounds 4 493 as compared to same period last year.			
	A detailed subscription analysis as at 16 February 2015 was tabled for discussion.			

	<u>Subscription Analysis</u> New Members since 1 July 2014:	
	Full – 22	
	Juniors – 2 Social – 25	
	Total – 49 new members	
	Total playing members – 409 Total club members – 531	
	Awaiting Interview: 2 / Awaiting payment: 1	
1024	SUB COMMITTEE REPORTS	
(a)	Corporate Advertising & Membership A report had been circulated and tabled for discussion.	
	BL proposed the following agreements: Tee Signage	
	The club would be supplied with 18 tee information signs, an entrance sign, general Information sign and a welcome sign at no cost to the club other than the installation. Additional revenue would be derived in terms of bar & catering usage. Proposal seconded by AH. On a show of hand the majority of the Directors voted in favour of the proposal. BL instructed in principle to proceed with the agreement subject to contract negotiations.	
	IDS International	BL
	A 3 year contract with IDS to provide at no cost to the club a course 3D flyover to be shown on 3 screens at the club. The package would also include a bespoke golf phone app from Eagle Golf and a rewards purchase card, where 20% of the applicable discount received by members would be paid directly to the club. Proposal seconded by MC.	
	On a show of hand the majority of the Directors voted in favour of the proposal. BL was instructed to proceed with the agreement.	
	Associate Sports Clubs Offer various sports clubs an association with KHGC, subject to club restrictions. Spin-off would be to increase green fees as well as bar & catering revenue. Proposal seconded by CK. On a show of hand the majority of the Directors voted in favour of the proposal. BL was instructed to proceed.	
	proposal. DE was instructed to proceed.	BL
	<u>Hole advertising:</u> members would be given the first option to advertise. RB to advise members in the next newsletter of the option.	
	Pod at Castlepoint Booked for Saturday 21 March 2015. Volunteers need to assist with the distribution of flyers etc.	BL
(b)	<u>Course</u> A report for February 2015 had been circulated and was tabled for discussion:	
	 BA highlighted the following: Thanks to the 16 Volunteers that turned up on 10 February for the course work day. Gorse had been pushed back along the 9th fairway. 	
	• As per the feedback forms from members re proposed course	

	projects, a list was being compiled. PS – important to keep		
	 members informed. Proposed re-positioning of the yellow tees as per the attached document. In most cases the tees would be positioned to the front of the tee. The yellow tees course would be 309 yards shorter 		
	than the Ladies. BL – suggested a new set of tees in front of the yellows off the tee box.		
	The Committee agreed to use the yellow tees as per the proposal for beginners, juniors and seniors.		
(c)	<u>Health & Safety</u> Nothing to report		
(d)	House Nothing to report.		
1025	MANAGER		
(a)	<u>Clubhouse Cleaning</u>		
()	Easy Clean, P Langsmead, had been appointed to provide a cleaning service as from 1 May 2015		
(b)	<u>Social Events</u> – the social events calendar for 2015 was tabled.		
(c)	<u>Course Starter</u> – Colin Keir had offered his services as a starter for societies etc at no cost to the club. He would commence duties as soon as possible. The Committee agreed that it reflected a professional business approach to have a starter and was good PR for the club.		
(d)	<u>Roof Cleaning Quotes</u> Would table a proposal at the next meeting.		
(e)	<u>Apprentice Green-keeper</u> BA proposed that the club employ the current work experience apprentice green-keeper on a 2 year contract.		
	MC seconded the proposal. On a show of hand the majority of the Directors voted in favour of the proposal. RB instructed to proceed.		
1026	CORRESPONDENCE		
	<u>S Jones & Ken Doidge</u> – do not agree with the competition levy as all playing members did not contribute.		
	<u>P Greenslade</u> – agreed wholeheartedly with the levy on competitions.		
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DATE OF NEXT MEETINGs:		
Monday 16 MARCH 2015 at 18:30		
There being no further business the meeting closed at 20:4	45.	
CHAIRMAN	DATED	