



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Wednesday 17 April 2019 at 17:30 in the Clubhouse.

Present	J Airth (JA-Chairman), M Collins (MC-Captain), A Groom (AG), K Harrington (KH), C Knight (CK), B Lennon (BL), A Penny (AP), D Spencer (DS) & T Townsend (TT). M Welch (MW-President) C Flay (CF-Vice-Captain) R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> – J Wilson (JW), R Tizard (RT), A Magee (CM), A Windsor (AW),	
	APOLOGIES	
	B O'Hara	
1569	MINUTES OF PREVIOUS MEETING	
	On a show of hands, the minutes of the meeting held on 21 March 2019, were unanimously accepted as a true record and the Chairman was authorised sign them.	
1570	MATTERS ARISING	
(a)	<u>Boundary Fence</u> – RB reported that the boundary had been surveyed, staked and roped. JA said that in response to his letter inviting all the residents for a meeting, only 2 replies had been received i.e. the 2 residents already using the land. In view of this he had cancelled the meeting as no new information could be communicated to them. He also advised that a letter had been sent to Regis Commercial Ltd outlining the Committees concerns as to the H&S aspects of not having a fixed boundary fence between the two properties.	
(b)	<u>Committee & Dining Room chairs</u> – The Committee voted on the most suitable chair, CH525 (Fluted wooden top) The Committee said that other suppliers should be investigated. KH said that he would contact B Channon.	
(c)	<u>Greene King Agreement</u> – RB said that Greene King would contribute towards the purchase of the awnings.	
(d)	<u>Smoking Shelter</u> – RB said that the smoking shelter had been ordered in accordance with the email discussion and confirmation by Committee members.	
(e)	<u>Patio Area</u> -The Committee agreed to the following; <ul style="list-style-type: none"> The exit door astro-turf be placed as a matter of urgency. The area should be “skimmed” as necessary. Signage - “No trolleys on the patio” and “No smoking on the patio”. 	
1571	CHAIRMAN	

	Nothing to report.	
1572	CLUB CAPTAIN	
	<p><i>Minutes of the Captains Committee meeting held on 3 April 2019 were tabled for discussion.</i></p> <p>MC gave a brief summary of the minutes highlighting the following items; EG Insurance, Prize Voucher distribution, Elton John Tribute evening with the various food options.</p>	
1573	FINANCE	
(a)	<p><u>The Management accounts and report</u> for 31 March 2019, including an updated (b) Cash Flow, had been circulated and were tabled for discussion.</p> <p>DS tabled a detailed report highlighting the following areas; profit & loss, cash flow.</p>	
1574	SUB-COMMITTEE REPORTS	
(a)	Course	
	<p>The course report for April 2019 had been circulated for discussion.</p> <p><u>Proposed Winter Course Improvements 2019</u></p> <p>KH gave a brief summary of the course report and highlighted the proposed winter 2019 improvements below;</p> <ul style="list-style-type: none"> • 12th Path (to replace astro with stone as per the 7th path) • 6th greenside bunker (install drainage, rubber crumb layer and revetting) • 16th fairway bunker (install drainage, rubber crumb layer and revetting) • 16th greenside bunker (to fill in, making a run off area at approach height of cut) • Practice bunker (install drainage, rubber crumb layer and revetting) <p>The above improvements were in-line with the proposed budget.</p> <p><u>Tree Works</u></p> <p>RB said Mr Littlejohn of 65 Paddington Grove had complained about the pine cones falling into his garden from high level branches. He was concerned as to the safety of his children playing in his garden. Many of the residents along Paddington Grove had also complained about the cones falling from overhanging branches. One of the trees was also leaning over his fence.</p> <p>The Committee agreed that the tree leaning over his fence should be immediately removed.</p> <p>Committee agreed that RB should seek legal advice re cones falling into gardens from overhanging branches.</p>	
(b)	Corporate & Marketing	
	<p>TT said that he was sourcing a sponsor for the Club Championships re prizes etc.</p>	
(c)	Membership Category Review	
	<p>Committee agreed to review the category limits at the August meeting.</p>	
(d)	Disciplinary Appeals	
	<p>Nothing to report.</p>	

(e)	Health & Safety	
	RB reported that there had not been any additions to the report submitted in February 2019.	
1575	MANAGER	
(a)	<p><u>A Membership Reconciliation</u> Total playing members – 545 New playing members - 33 Full – 370 (limit - 410) 5 Day – 88 (limit – 100) Flexible – 23 (limit – 30)</p>	
(b)	<p><u>Burglary</u> – The club had been broken into on 16 April 2019. The criminals cut the boundary fence along the 1st fairway, drove onto the putting green and gained entry to the clubhouse by forcing open the fire exit doors on the patio. They proceeded to smash the gaming machines and remove the content. The police have however advised that they had apprehended the criminals. RB said that he would claim for a new fire door from the club insurance as the old door was no longer fit for purpose.</p>	
(c)	<p><u>Forest Holme Charity Day</u> –A very successful day for the club. RB to send an email thanking the organisers for choosing KHGC to hold the Charity Day.</p>	
1576	CORRESPONDENCE	
	<p>W Richards (excessive increase in bar prices) – RB said that the average beer GP % was 65 as approved by Manco. The only increases on the beer by 10p each were Amstel, Guinness & San Miguel.</p> <p>The average wine GP% was well below the approved %. The house wines cost either £13 or £14 per bottle. DS highlighted the minimum wage increase of 4,5% as well as the additional opening hours as factors influencing the increased prices.</p> <p>After a lengthy discussion the Committee voted to increase the members discount to 12,5%, visitors would then pay the full price.</p>	
1577	ANY OTHER BUSINESS	
	None.	
1578	<p>DATE OF NEXT MEETING:</p> <p>WEDNESDAY 22 MAY 2019 at 17:30</p> <p>There being no further business the meeting closed at 20:50.</p>	
	<p>CHAIRMAN</p> <p>DATED</p>	