



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday 17 October 2016 at 18:30 in the Clubhouse.**

<b>Present</b>	M Collins (MC-Chairman), J Airth (JA - Vice Chairman), B Channon (BC), C Knight (CK), D Knight (DK) & B Lennon (BL). A Hebditch (AH-President) T Townsend (TT – Vice-Captain) R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> – A Magee (CM), A Windsor (AW)	
	<b>APOLOGIES</b>	
	P Peiro	
<b>1205</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	The minutes of the meetings held on 19 September 2016 were accepted as a true record and the Chairman was authorised sign them.	
<b>1206</b>	<b>MATTERS ARISING</b>	
(a)	<u>DCGU Grant</u> Committee agreed that the reshaping of the practise bunker for the juniors was the best option. BC to complete the grant application form for forwarding to DCGU.	<b>BC</b>
(b)	<u>Course Marshall</u> BL said that clear instructions should be given to the new course marshall, re his duties on the course with special reference to the placement of buggies and trolleys. The appointment would only be effective from 1 March 2017. Noted.	
(c)	<u>Clubhouse upgrade – Phase 3</u> – The Committee agreed that the proposed shower & toilet refurbishment, should be discussed by the new committee. The current upgrade plans were at such an advanced stage that it was difficult to include into phase 2.	<b>RB</b>
<b>1207</b>	<b>CHAIRMAN</b>	
	Nothing to report	
<b>1208</b>	<b>CLUB CAPTAIN</b>	
	Minutes of the Captains Committee meeting held on 6 October 2016 were tabled for discussion.	
(a)	<u>Junior representation on the new committee</u> – MC said that the junior portfolio would always be included as one of the responsibilities of a Director. No portfolio was however “cast in stone” but it did make sense that the juniors have some representation.  The Committee congratulated the Juniors on their achievements this year and thanked BC for his commitment and support.	

	<p>(b) <u>Disabled Parking</u> – MC said that legally the club should take all reasonable measures to provide disabled parking at the club. The club was legally within their rights to mark the bays “wheel chair users only”.</p> <p>(c) <u>Bournemouth University Golf Membership</u> – The Captain, in an email proposed that, the club create a membership category for the students registered for the Sports Management Course (Golf) to encourage new younger members. On a show on hands 6 Directors voted in favour of the proposal.</p> <p>(d) <u>Unisex toilet</u> – The Committee agreed in principle that a unisex toilet off the lobby was a good idea and should be incorporated into phase 3, to be discussed by the new Committee.</p>	<p>RB</p> <p>RB</p>
<b>1209</b>	<b>FINANCE</b>	
	<p>(a) <u>Management Accounts &amp; Balance Sheet as at 30 September 2016 were tabled for discussion.</u></p> <p>A very promising first quarter for the financial year 2016-17.</p> <p>A detailed <u>Bar/Catering/Green Fee analysis</u> as at 30 September 2016 was tabled for discussion.</p> <p>(b) <u>Bar / Catering</u></p> <ul style="list-style-type: none"> <li>- Bar GP % 59, Catering GP % 63</li> <li>- YTD Trading profit £ 9 394</li> <li>- YTD Members discount £ 4 066</li> <li>- <u>Green Fees</u> to date – £ 20 803 (2015 - £ 14 852)</li> </ul> <p>(c) <u>Membership analysis as at 14 October 2016</u></p> <ul style="list-style-type: none"> <li>• Balance of playing members as at 1 July 2016 - 480</li> <li>• New playing members – 34</li> <li>• Current playing members – 516</li> <li>• Total club membership – 615</li> </ul> <p>(d) <u>Capital Projects</u></p> <p>RB tabled a schedule of works for Phase 1 &amp; 2 of the clubhouse upgrade for comment.</p> <p>It was agreed that no works would be scheduled for the in the shower and washbasin area of the clubhouse i.e. old carpet would be replaced in Phase 3.</p>	
<b>1210</b>	<b>SUB COMMITTEE REPORTS</b>	
	<p>(a) <u>Corporate Advertising &amp; Membership</u></p> <p><i>Tee signage:</i> Outstanding signage for the 5<sup>th</sup> and the ball chute were in the process of being made.</p> <p><i>Website advertising page:</i> Members would be advised of the website advertising page in the next newsletter.</p> <p>(b) <u>Course</u></p> <p><u>This item was discussed after the apologies at the commencement of the meeting.</u></p> <p>Course report for October 2016 was tabled for discussion.</p> <p>MC welcomed the Course Manager, Alan Magee, who gave an overview of the proposed winter projects as follows:</p>	

	<p><b>Paths</b></p> <ul style="list-style-type: none"><li>• Complete the 8<sup>th</sup> path by removing the tarmac, re-routing and replacing with stone.</li><li>• 8<sup>th</sup> greenside path to the 9<sup>th</sup> tee and carried on to the 9<sup>th</sup> fairway.</li><li>• 18<sup>th</sup> tee to road. Remove artificial turf and replace with stone.</li></ul> <p><b>Smaller jobs</b></p> <ul style="list-style-type: none"><li>• Drain the front of the 4<sup>th</sup> green</li><li>• Practice bunker reshape and turf</li><li>• 4<sup>th</sup> bunker right side reshape</li></ul> <p><b>Winter mats</b></p> <ul style="list-style-type: none"><li>• 1<sup>st</sup>, on the front of the grass tee where the yellow markers are normally</li><li>• 12<sup>th</sup>, replace the current mat at the back with the newer larger mat</li><li>• 14<sup>th</sup>, at the back of the tee where it was the year before last</li><li>• 18<sup>th</sup>, replace the current mat at the back with the newer larger mat</li><li>• 13<sup>th</sup>, there are 2 options;<ul style="list-style-type: none"><li>○ Forward of the main tee but as close as possible</li><li>○ Where it was last year.</li></ul></li></ul> <p>AH suggested that he look at a drainage ditch on the 10th towards the pylon to link up with the 12<sup>th</sup> drainage ditch.</p> <p>CM said that members would be playing off the mats as from 1 November 2016.</p> <p><i>CM left the meeting at this point.</i></p> <p>On a should of hands the Committee unanimously voted in favour of the proposed winter course projects as discussed above and that the winter mat on the 13<sup>th</sup> tee should be placed in the same position as it was last year. RB to advise the CM.</p> <p>(c) <u>Health &amp; Safety</u> Nothing to report</p> <p>(d) <u>House</u> Nothing more to report</p>	RB						
1211	<b>MANAGER</b>							
(a)	<p><u>Front of House Manager</u> – RB said that he proposed to appoint a FOH Manager as soon as possible as it was evident that one was needed.</p> <p>On a show of hands the Directors unanimously voted in favour of the proposal.</p>							
(b)	<p>Winter Clubhouse times – RB tabled a document indicating the Bar &amp; kitchen opening and closing times as follows:</p> <p><b>BAR</b></p> <table><tr><td>Monday/Tuesday/Thursday</td><td>10:00 – 18:00</td></tr><tr><td>Saturday &amp; Sunday</td><td>10:00 – 19:00</td></tr><tr><td>Wednesday &amp; Friday</td><td>10:00 – 21:00</td></tr></table>	Monday/Tuesday/Thursday	10:00 – 18:00	Saturday & Sunday	10:00 – 19:00	Wednesday & Friday	10:00 – 21:00	
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