



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Wednesday  
18 AUGUST 2014 at 18:30 in the Clubhouse.**

<b>Present</b>	D Lennon (DL-Chair & Finance), M Collins (MC-Vice-Chair), J Airth (JA-Captain), B Andrew (BA), D Knight (DK), B Lennon (BL) & P Symes (PS) R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> - A Magee (CM), A Windsor (AW), M Welch (MW)	
<b>957</b>	<b>APOLOGIES</b> B Kennedy, W Richards & K Way	
<b>958</b>	<b>MINUTES OF PREVIOUS MEETING</b> The minutes of the meetings held on 28 July 2014 were accepted as true records and the Chairman was authorised sign them.	
<b>959</b>	<b>MATTERS ARISING</b> <u>Club Ties</u> – By a show of hands the majority of the Directors present approved the purchase of 200. The Seniors would purchase 50. <u>Box for pool cues</u> – MC advised, in hand, K Taylor would build a box. <u>Ladies change-room door replacement</u> – MC said that WR had sourced someone to do the job and would forward a quote. <u>Buggy Storage facility</u> – RB reported that the facility would be ready to be used by the end of the month. CM would dig a ditch for the electrical cable. <u>Bridle path</u> – no update <u>BT Vision</u> – RB advised that BT Vision was only available through the SKY platform. After a lengthy discussion on the pros and cons of SKY, it was proposed by BL that due to the financial constraints of the club at present, the SKY package should be terminated with immediate effect. On a show of hands the majority of the Directors voted in favour of the proposal. It was agreed that this was a temporary measure and the decision would be re-visited should circumstances change. <u>Directors parking space raffle</u> – nothing to report	<b>MC</b>  <b>WR</b>    <b>KW</b>    <b>WR</b>
<b>960</b>	<b>CHAIRMAN</b> Nothing to report	
<b>961</b>	<b>CLUB CAPTAIN</b> Minutes of the Captains Committee meeting held on 6 August 2014 had been circulated and were tabled for discussion.	

	<p>BA – asked about the better communication during the course closures mentioned in the minutes. DL said that we need to communicate better with the membership as to course closure.</p> <p>BL said that the Pro Shop had access to Twitter and Facebook.</p> <p>JA suggested a plan for a shortened course.</p> <p>JA asked if Chris Knight could attend the next meeting. Committee agreed.</p> <p>DL said that problems with the set-up of competitions were still a problem as many had been set-up incorrectly. JA would discuss with MW as he would be assisting and monitoring the various competitions.</p> <p>PS asked if there were any medical issues with members not tucking their shirts in. RB said that no member had asked for a dispensation.</p>	<p><b>JA</b></p>
<b>962</b>	<b>FINANCE</b>	
	<p>Management Accounts as at 31 July 2014, had been circulated and were tabled for discussion.</p> <p>DL highlighted the following:</p> <ol style="list-style-type: none"> <li>1. New format of presentation taken from Sage. Members agreed to the account being presented in the new format.</li> <li>2. Profit reflected for the month</li> </ol> <p>If members had any questions they should email her (DL) directly.</p> <p><b>Subscription Analysis</b>  New Members since 1 July 2014:  Full – 11  Juniors – 1  Social – 16</p>	
<b>963</b>	<b>SUB COMMITTEES</b>	
(a)	<p><b>CORPORATE ADVERTISING &amp; MEMBERSHIP</b></p> <p>A report had been circulated and was also tabled:</p> <p>BL highlighted the following items:</p> <ul style="list-style-type: none"> <li>• SembCorp were not going to take up Corporate membership</li> <li>• Stay &amp; Play – 3 had signed up</li> <li>• Assured Hospitality – produced golf packages for hotels. Proposed that visitor's tee-off times on a Sunday be changed from 13:00 to 12:00. as is currently reflected in the bye-law. Sunday afternoons were not busy and this was an area where more visitors could be attracted to the course. On a show of hand the majority of the Directors voted in favour of the proposal. RB to make the necessary bye-law change.</li> </ul>	<p><b>RB</b></p>
(b)	<p><b>COURSE</b></p> <p>The course report for August 2014 had been circulated and tabled.</p>	

	<p><u>BA highlighted the following:</u></p> <ul style="list-style-type: none"> <li>• Course maintenance week, 22-26 September 2014. <ul style="list-style-type: none"> <li>○ A Hebditch letter - BA would address the first 3 points and JA the last.</li> </ul> </li> <li>• Ferns and rough were a bit high; staff were having to cut by hand which was very time consuming.</li> <li>• B Fincham had been emailed a list of proposed tasks that he could possibly do. A list was also initially given to R Gell.</li> <li>• B Kennedy – expressing his concern that the piles of rubble would not be converted into a roadway. BA would address the concerns with BK.</li> <li>• Academy course layout and maintenance was too expensive.</li> <li>• Only 3 greens were available on the practise area, BL to bear in mind for Streetwise golf day.</li> <li>• M Diment had been struck by the golf ball of a member while raking the 2<sup>nd</sup> bunker on 14<sup>th</sup>. DL said that she would send a strongly worded letter to the offending member.</li> <li>• Committee recommended that notices be placed around the club and at 1<sup>st</sup> advising of green staff priority at all times on the course.</li> </ul> <p>A member had enquired if the club would allow the use of a Segway PT two-wheeled, self-balancing, battery-powered vehicle on the course. The Committee agree that the course was not suitable for such a vehicle.</p>	<p><b>BA</b></p> <p><b>BA</b></p> <p><b>DL</b></p>
<b>(c)</b>	<p><b>HEALTH &amp; SAFETY</b> Nothing to report</p>	
<b>(d)</b>	<p><b>HOUSE</b> The following proposals were tabled;</p> <ul style="list-style-type: none"> <li>• bar &amp; food prices increase by 5% with immediate effect. Even with this increase the club would still be among the cheapest in the area. On a show of hands the Directors unanimously voted in favour of the proposal.</li> <li>• members discount re bar and catering, be transferred to the members services section of the YE accounts. Doing this would show that bar and catering actually reflects a trading profit, something not all members realise. It is important to consider the trading position when making business decisions. On a show of hands the Directors unanimously voted in favour of the proposal.</li> </ul>	
<b>(e)</b>	<p><b>PRO SHOP</b> Nothing to report other than there were areas where Andy's performance could be improved.</p>	
<b>964</b>	<p><b>MANAGER</b></p>	
	<p><u>Staff</u></p> <ul style="list-style-type: none"> <li>• RB would be on leave from 1-5 September 2014</li> <li>• Tabled the following notice which would be circulated to club members; "After some 26 years of serving members behind the bar, Sandra has decided to move into a less active role and will as from 1 September 2014, take up the position of Events Co-ordinator.</li> </ul> <p>Sandra will be working on Thursdays &amp; Fridays and will be based in the club office.</p>	

	<p>She will be the central point of contact for all functions and events at the club and will also liaise with the various sections of the club, societies and other groups.</p> <p>Sandra will assist in the bar as and when required.</p> <p>With Sandra moving to a new position, Jason Green has been appointed as Bar Manager with effect from 1 September 2014.</p> <p>Jason has previously been Assistant Manager at the Five Bells and more recently Bar Steward at the Wolfdale Golf Course. He has experience ranging from bar &amp; cellar management to cooking (when required).</p> <p>From Monday 25 August he will be “popping-in” for some orientation and officially starts on 1 September 2014.”</p> <p>The above process will have no adverse effect on the budget</p> <p>The process had been discussed and approved by the House sub-committee. The Committee fully endorsed the above change.</p>	
<b>965</b>	<b>CORRESPONDENCE</b>	
<b>966</b>	<b>ANY OTHER BUSINESS</b>	
	<p>PS – concerned that certain contentious items that had been changed in the rules had not been highlighted for members. BL said that the current rules had been completely revised and therefore it was difficult to highlight any specific changes.</p> <p>He (BL) proposed that at the EGM, each section of the rules be dealt with as a whole, if not approved than each sub-section would be reviewed.</p> <p>BA suggested that at the EGM the members be advised as to the sub-committee composition as well as the consultation process with various sections.</p>	
	<p><b>DATE OF NEXT MEETING: Monday 22 September 2014 at 18:30</b></p> <p>There being no further business the meeting closed at 21:30.</p>	
	<b>CHAIRMAN</b>	<b>DATED</b>