



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday
18 May 2015 at 18:30 in the Clubhouse.**

Present		Action
	M Collins (MC-Chair), B Andrew (BA-Vice Chair), D Lennon (DL-Finance), C Knight (CK-Captain), A Hebditch (AH), & B Lennon (BL). B Kennedy (BK-President) & R Bauser (RB-Manager)	
	<u>Other Codes used in minutes</u> – P Peiro (PP), A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB)	
1047	APOLOGIES	
	B Channon, P Symes & T Payne	
1048	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 20 April 2015 were accepted as a true record and the Chairman was authorised sign them.	
1049	MATTERS ARISING	
	Items for discussion from the previous minutes had been included under the various agenda items.	
1050	CHAIRMAN	
	Nothing to report	
1051	CLUB CAPTAIN	
	Minutes of the Captains Committee meeting held on Thursday 14 May 2015 were tabled for discussion.	
	(a) <u>“Howdidldo”</u> were emailing club members incorrect handicaps adjustments. RB said that the only valid handicap was the one which was recorded on the club system. He would contact Club Systems.	RB
	(b) <u>GUR</u> – members had noticed that GUR’s were marked for the DCLGA Championship, but were not marked for members general play. BA said that to mark regularly would be costly. A suggestion was to identify with blue markers. BA would discuss with the CM.	BA
	BK said that the DCGU Men’s Championships would be held at the club 22-24 May. On Friday the course was closed to 15:30, on Saturday & Sunday there were times for members to play. Members may be required to allow the championship players through if caught.	
1052	FINANCE	
	DL said that due to staff being on leave and computer problems the April 2015 accounts were not available for the meeting. She would email to members for comment.	
	RB said that SKY had offered an incentive for re-joining, £100 off for the first 3 months and then the regular payment of £407 monthly, a saving of £300. The Committee rejected the offer, SKY would be reviewed again at a later stage.	

	<p>A detailed Bar/Catering/Green Fee analysis as at 31 March 2015 was tabled for discussion.</p> <p>(a) <u>Bar / Catering</u> - Bar GP % 60, Catering GP % 63 - YTD Trading Profit £ 19 282 - YTD members discount £ £ 11 811 RB said that the salary cost of S Colmer had been transferred from bar wages to the admin wages account. The office would therefore reflect a Manager and effectively an assistant for 38.5 hours per week.</p> <p>(c) <u>Green Fees</u> – YTD income up by £ 8 636 as compared to same period last year.</p> <p>A detailed subscription analysis as at 18 May 2015 was tabled for discussion.</p> <p>(d) <u>Subscription Analysis</u> New Members since 1 July 2014: Full – 56 Corporate/Group – 12 Juniors – 3 Social – 32 Total – 103 new members Total playing members – 449 Total club members – 584 Awaiting Interview: 0 / Awaiting payment: 0</p> <p>(e) <u>Fire Alarm & Emergency Lighting</u> Quotes had been received. Committee approved the Triple A Fire quote. Manager to action.</p> <p>(f) <u>Kitchen</u> – heating gantry lamps. RB said that the order had been placed, awaiting installation.</p>	RB
1053	SUB COMMITTEE REPORTS	
	<p>(a) <u>Corporate Advertising & Membership</u> A report had been circulated and tabled for discussion.</p> <p>(b) <u>Course</u> A report for May 2015 was tabled for discussion:</p> <p>BA highlighted the following:</p> <ul style="list-style-type: none"> • Fairways had frost early morning, need warmer weather to stimulate growth. • Rough cutter was giving problems • The 2 buggies had to be repaired, Toro may consider paying. • Next volunteer course work date, Tuesday 9 June 2015 • The yellow markers on the 2nd would be moved to the front of the ladies tee. BL said that the idea was to place yellow wooden markers, which would be more prominent and identifiable. He would discuss with CM. • Course improvements priorities list had been tabled and would be placed on the course notice board. Top of the list was the pathways. • The wire of the fence along the bridle way had been removed by vandals. AH had reinforced wire that he would donate. 	BA

	<p>AH asked about topping up the bunker sand. BA to discuss with CM.</p> <p>BK Ian Hulse, DCGU Secretary, had identified that diverting was needed on 4, 5 & 13. BA would discuss with CM. BK said that he would sweep the pathways.</p> <p>(c) <u>Health & Safety</u> Fire Alarm – discussed above. BL said that the buggy risk assessment was not displayed on the new buggies. RB to review.</p> <p>(d) <u>House</u> Report tabled. AH requested that CM dig out the top soil of the toilet drain pipe so that he could repair the pipe. He (AH) would mark the spot which would require digging. BA would discuss with CM.</p>	<p>BA</p> <p>BA</p> <p>RB</p> <p>BA</p>
1054	MANAGER	
	<p><u>Staff:</u></p> <ul style="list-style-type: none"> • Josh Rolls had resigned and would leave at end May 2015. • Annette Singleton would be retiring at end May 2015 	
1055	CORRESPONDENCE	
1055	ANY OTHER BUSINESS	
	<p>BL & DL – apologies for June 2015 meeting.</p> <p>BK – seniors suggested the club hire lockers out to visitors.</p> <p>BL – members were restricted in bringing guest to play at the club; a member could only bring the same guest 12 times in any one year.</p>	
	<p>DATE OF NEXT MEETING:</p> <p>Monday 15 June 2015 at 18:30</p> <p>There being no further business the meeting closed at 20:10.</p>	
	CHAIRMAN	DATED