



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 18 September 2017 at 18:00 in the Clubhouse.

Present		Action
	J Airth (JA - Chairman), B O'Hara (BOH – Vice Chairman), T Townsend (TT- Captain), B Channon (BC), K Harrington (KH), C Knight (CK), B Lennon (BL) & D Spencer (DS). A Groom (AG-Vice-Captain) R Bauser (RB-Manager)	
	<u>Other Codes used in minutes</u> – A Groom (AG), D Lennon (DL), J Bowden (JB) , M Randall (MR), A Magee (AM), A Windsor (AW)	
	APOLOGIES	
	A Hebditch (President)	
	The Chairman welcomed the Club Vice-Captain, A Groom who would attend until elected as a full Director, to gain some background knowledge as to the workings of the Committee.	
1315	MINUTES OF PREVIOUS MEETING	
	The minutes of the meeting held on 21 August 2017 were accepted as a true record and the Chairman was authorised sign them.	
1316	MATTERS ARISING	
(a)	<u>Men's Shower wall</u> – JA said that a building contractor had looked at the wall between the showers and the wash basins and concluded that it was not a retaining (load bearing) wall and could be removed. The Committee agreed that CK should look at design specifications for the area. Once the designs were approved 3 quotes would be required.	CK
1317	CHAIRMAN	
	Men's Invitation Day was enjoyed by both members & guests. Compliments were received on the condition of the course.	
1388	CLUB CAPTAIN	
	<i>Minutes of the Captains Committee meeting held on 4 September were tabled for discussion.</i> TT highlighted the following: <ul style="list-style-type: none"> • 1162 – DL to stand for election as Ladies Captain for a second year. • 1164 – Agreed filter coffee to be supplied • 1167 – Meyrick Park, establish a mixed league for high handicappers. Club would not take up the offer to participate. • 1165 (f) Quiz – 8 September 2017 was cancelled due to lack of support. • 1165 (g) Match Results - Very few match results received from the various captains. 	

1389	FINANCE	
(a)	<p><u>Management Accounts</u> The Management accounts for August 2017, including the Cash Flow had been circulated and were tabled for discussion.</p> <p>DS tabled a detailed report highlighting the following areas; profit & loss, balance sheet and cash flow.</p>	
(b)	<p><u>Year End audited accounts</u> – The year end accounts had been circulated, DS proposed that the accounts be approved. On a show of hands the Directors unanimously voted in favour of the proposal. The accounts were duly approved and DS was authorised to sign them on behalf of the Directors.</p>	
(c)	<p><u>Finance Presentation</u> – DS briefed the Committee as to how the accounts of the club were structured, highlighting the usage of the balance sheet and profit and loss (trading account).</p>	
1390	SUB COMMITTEE REPORTS	
(a)	Advertising & Membership	
	<p>A membership reconciliation as at 18 September 2017 had been circulated and was tabled for discussion.</p> <p>Total playing members – 515</p> <p>New playing members - 15 Full – 348 (limit - 410) 5 Day – 76 (limit – 100) Flexible – 30 (limit – 30)</p> <p>TT suggested that the Committee review the age group categories as the 26-35 age group at £804 had a 9 year range as opposed to a 3-4 year range of the others. Broadstone had a 25-29 age group at £733, which was cheaper than the club. However, the 30-35 age group was more expensive at £1 102. The Committee agreed that TT should compile a comparison table of clubs for the next meeting.</p>	TT
(b)	Course	
	<p>The course report for September 2017 had been circulated for discussion.</p> <p>BC highlighted the following;</p> <ul style="list-style-type: none"> • Course maintenance – some members had complained that the temporary holes had not been mowed. He suggested that possibly the Committee close the course for a period during the maintenance week to allow the greenkeeper to work unhindered. Discuss with CM • Badger Sets – No badger set holes had been filled in, contrary to some member beliefs. • Stones in bunkers – an ongoing problem, Greens Committee considering options. • Mats – to be lifted, cleaned and replaced. • Winter projects – CM to submit timelines for each project. 	BC BC BC
(c)	Health & Safety	
	Nothing to report.	
(d)	House	
	Nothing to report	

1391	MANAGER	
(a)	<u>AGM</u> – The Annual Report & Accounts were being printed and were due for delivery on Tuesday 26 Sept 2017.	
1392	CORRESPONDENCE	
1393	ANY OTHER BUSINESS	
	TT – 5 ball tee signage group playing on the course. RB said that he had already discussed with ProGame. If it occurred again Recruitment Recourses golf benefits would be removed.	
1394	DATE OF NEXT MEETING: MONDAY 16 OCTOBER 2017 at 18:00 JA & CK apologies for the next meeting as they would be on holiday. There being no further business the meeting closed at 19:40.	
	CHAIRMAN	DATED