



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Wednesday 19 August 2020  
17:30 in the Clubhouse.**

<b>Present</b>	J Airth (JA-Chairman), M Collins (MC-Vice-Chairman), A Parsons (APA Vice-Captain), A Groom (AG), A Penny (AP), M Randall (MR), D Spencer (DS) & T Townsend (TT).  R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> – C Welch (CW), D Knight (DK), R Collis (RC), PH (P Handley), A Magee (CM), A Windsor (AW) & Captains Committee (Capco).	
	<b>APOLOGIES</b>	
	M Welch (shielding) & C Flay.	
	<b>WELCOME</b>	
	JA welcomed all and declared the meeting open.	
<b>1695</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	On a show of hands, the minutes of the meeting held 22 July 2020, were unanimously accepted as a true record and the Chairman was authorised sign them.	
<b>1696</b>	<b>MATTERS ARISING</b>	
	<u>Progame proposal</u> Contract under discussion.	<b>RB</b>
<b>1697</b>	<b>CHAIRMAN</b>	
	Nothing to report	
<b>1698</b>	<b>CLUB CAPTAIN</b>	
	<i>Minutes of the Captains Committee meeting held on 5 August 2020, 2020 were tabled for discussion.</i>  <b>Notes:</b> <ul style="list-style-type: none"> <li>• <u>Seniors Treasurer</u> –The Committee were not comfortable with a social member managing the finances of the section. MR said that it was a temporary situation and would only be until the Seniors AGM on 7 September 2020.</li> <li>• <u>Ladies Terms of Reference</u> – The Committee agreed that all sections TOR's should "mirror" those of the club, with special reference to 3.1 and 4.2.</li> <li>• <u>Ladies Tee Times</u> – RB said that he had been inundated with ladies demanding their Tuesday tee times back. As all Board Competitions had been cancelled for 2020, there were dates available in the calendar. He had asked the Ladies &amp; Seniors Captains to advise as to competition requirements until the end of December 2020.</li> </ul>	

	<ul style="list-style-type: none"> <li><u>Section Finance</u> – It was agreed that the sections finances should be incorporated into the club accounting system. The Ladies finances had already been successfully incorporated.</li> </ul>	
<b>1699</b>	<b>FINANCE</b>	
(a)	<p>The following documents were circulated to the Directors prior to the meeting:</p> <ul style="list-style-type: none"> <li>Management Accounts &amp; Report to 31 July 2020.</li> <li>Cash Flow projections to 30 June 2021.</li> </ul>	
(b)	<p><u>WHS Signage</u> – The Committee agreed that 2 WHS signs (1<sup>st</sup> &amp; 11<sup>th</sup>) be purchased, indicating the new handicap ratings for the course.</p>	<b>RB</b>
<b>1700</b>	<b>SUB-COMMITTEE REPORTS</b>	
(a)	<b>Course</b>	
	<p>The Course Manager was in attendance for the course section of the meeting only.</p> <p>A report by the sub-committee and fee proposal by Irritech Ltd was circulated and tabled for discussion by CM.</p> <p>JA would refer to the investigation for the replacement of the irrigation system in his Chairman Report at the AGM.</p> <p>The <u>August course report</u> had been circulated prior to the meeting for discussion.</p> <p><u>Points:</u></p> <ul style="list-style-type: none"> <li>Watering certain areas by hand</li> <li>Bunkers back in play and fully raked daily</li> <li>Sieving bunkers to remove stones</li> <li>Semi-rough has not been cut for 3 weeks</li> <li>As at the 10 August only 19 inches of rain</li> </ul> <p><u>Comments</u></p> <ul style="list-style-type: none"> <li>Stoney areas of the course needed attention, near 14<sup>th</sup> tee, 16-17 path.</li> <li>Rope &amp; posts to be re-installed on the course to keep members on the designated paths. CM to implement.</li> <li>Define where paths ended e.g. 14<sup>th</sup>.</li> <li>Greens were very good during the Club Championships</li> </ul> <p><i>CM left the meeting.</i></p>	
(b)	<b>Corporate &amp; Marketing</b>	
	Nothing to report	
(c)	<b>Health &amp; Safety</b>	
	No incidents since last report.	

<b>1701</b>	<b>MANAGER</b>	
(a)	<p><u>Membership Analysis</u> as at 19 August 2020 was tabled for discussion:</p> <p>Playing members – 460 (2020 – 437)</p> <p>Full members – 308 (2020 – 295)</p> <p>5 Day members – 95 (2020 – 90)</p>	
(b)	<p><u>AGM meeting &amp; schedule</u></p> <p>A draft Agenda was tabled for approval.</p> <p>It was noted that C Knight had resigned on 1 July 2020 and M Collins would tender his resignation on 15 October 2020.</p> <p>No Directors were retiring.</p> <p>The Committee approved the Agenda.</p> <p>RB said that he would set up an AGM page asking members whether they will be attending, as numbers may have to be limited.</p> <p>It was noted that Committee reports were required for inclusion in the Annual Report by Monday 7 September 2020.</p>	
(c)	<p><u>Staff Leave</u></p> <p>RB said that he would be on leave from Thursday 27 August to Friday 4 September 2020.</p> <p>He would however be monitoring his emails.</p> <p>The office would be staffed by Pat and Denise during his absence.</p>	
<b>1702</b>	<b>CORRESPONDENCE</b>	
	<p><u>W Richards</u> – Complaint as to the state of the course, embarrassing and as a member of 32 years standing, the course was in the worst condition he had ever seen it. He also mentioned a river in the gent's toilet.</p> <p>The Committee agreed that the Green Committee would carry out an inspection of the course as detailed in the course section.</p> <p>RB was instructed to thank Mr Richards for his comments and inform him that the matter was in hand.</p>	<b>RB</b>
<b>1703</b>	<b>ANY OTHER BUSINESS</b>	
	None.	
<b>1704</b>	<b>DATE OF NEXT MEETING:</b>	
	<b>WEDNESDAY 23 September 2020 at 17:30</b>	
	There being no further business the meeting closed at 19:20.	
	<b>CHAIRMAN</b>	<b>DATED</b>