



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday
19 January 2015 at 18:30 in the Clubhouse.**

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| Present | M Collins (MC-Chair), B Andrew (BA-Vice Chair), B Channon (BC), A Hebditch (AH), C Knight (CK-Captain), D Knight (DK), B Lennon (BL), D Lennon (DL) & P Symes (PS) B Kennedy (BK), R Bauser (RB-Manager) | Action |
| | <u>Other Codes used in minutes</u> - A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB) | |
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| 1008 | APOLOGIES | |
| | B Kennedy | |
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| 1009 | MINUTES OF PREVIOUS MEETING | |
| | The minutes of the meetings held on 15 December 2014 were accepted as a true record and the Chairman was authorised sign them. | |
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| 1010 | MATTERS ARISING | |
| | <u>Seniors Rep on Greens:</u> Completed | |
| | <u>Rule Change – Section Officers:</u> MC advised RAB that the Seniors Committee should forward the necessary rule change to the Captains Committee for consideration. | |
| | <u>Winter Pool League:</u> Completed | |
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| 1011 | CHAIRMAN | |
| | <u>Playing from 11th</u> BA requested clarity on the rule. Referred to Captains Committee for discussion. Manco agreed that the CM should purchase a “Tee Closed” sign to stop the early morning tee-offs from the 11 th until the daily course maintenance is complete. | MC |
| | <u>Ball Chute procedure</u> The ball chute procedure was displayed on the main notice board, the notice board near the white board at the men’s exit and on the website. | |
| 1012 | CLUB CAPTAIN | |
| | Minutes of the Captains Committee meeting held on Tuesday 6 January 2015 were tabled for discussion. | |
| | <u>Ladies Sweep</u> – Due to complaints from some ladies it was agreed that the Ladies 2’s winnings would be credited to the various members Pro Shop accounts. | MC |
| | <u>Ladies Club Championships</u> – DL queried the minute from the Captains Committee: DB – suggest trial this year over 2 days and thereafter it must go back to a Tuesday. Cannot be considered a trial if the competition reverts back to a Tuesday in 2016. | |

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| | <u>Seniors Vice Captain</u> – It was noted that the Seniors had not yet appointed an Acting Vice Captain. | |
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| 1013 | FINANCE | |
| | <p>The Management accounts (P&L) and Balance Sheet as at 31 December 2014 had been circulated and were tabled for discussion:</p> <ul style="list-style-type: none"> Budget has been adjusted for the changes to budget arising as a result of not going ahead with CASC. An adjustment has also been made for course materials expenditure, which has been posted to the Balance sheet prepayments account. As the materials are used over the forthcoming months the cost will be transferred to the P&L. Small loss for the year to date at the end of December as well as for December month. <p>RB to advertise in the next newsletter that £50 would be credited to any member introducing a full member upon payment of their subscriptions.</p> <p>A <u>cash-flow projection to end July 2015</u> had been circulated.</p> <p>A detailed Bar/Catering/Green Fee analysis as at 31 December 2014, was tabled for discussion. <u>Bar / Catering</u> - Bar GP % 61, Catering GP % 62</p> <p><u>Green Fees</u> – YTD income up by £ 3 161 as compared to same period last year.</p> <p>A detailed subscription analysis as at 16 January 2015 was tabled for discussion.</p> <p><u>Subscription Analysis</u> New Members since 1 July 2014: Full – 21 Juniors – 2 Social – 25 Total – 48 new members Total playing members – 403 Total club members – 546 Awaiting Interview:: 2 – A Shearman & S Ireson</p> | RB |
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| 1014 | SUB COMMITTEE REPORTS | |
| (a) | <p><u>Corporate Advertising & Membership</u> A report had been circulated and tabled for discussion.</p> <p><u>BL highlighted the following:</u> <u>Flexible Membership:</u> Proposed that the subscription rate be reduced to £150pa plus £15 per round weekdays and £20 at weekends (after 13.30). The package would include a handicap, but members would only be able to play in certain competitions. Refer to Captains Committee to identify competitions. On a show of hand the majority of the Directors voted in favour of the proposal.</p> | CK |

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| | <p><i>Hole advertising:</i> Proposed that the club proceed with the hole advertising at no cost to the club. Manco agreed that the project should go ahead.</p> <p><i>Strap Line:</i> Proposed 3 strap lines. On a show of hand the majority favoured “a true test for everyone”.</p> <p><i>Bournemouth Chamber of Commerce:</i> Next meeting on 29 January 2015. Proposed use of KHGC to host a network evening. Manco agreed to the proposal.</p> <p><i>Pod at Castlepoint</i> Booked for Sunday 29 March 2015.</p> <p><i>Database:</i> RB to liaise with T Townsend as to the viability of capturing visitors contact information electronically.</p> <p><i>Club Demographics:</i> RB to produce a report or chart of age demographics of the playing members.</p> <p>(b) <u>Course</u> A report for January 2014 had been circulated and was tabled for discussion:</p> <p>BA highlighted the following:</p> <ul style="list-style-type: none"> • Volunteers Meeting – all members on the list would be emailed as to a meeting. BA to draft a note, RB to email. • Arrange a course walk with the Ladies Captain and Seniors Captains. • Letter from L Scoones re course H & S issues and buggy paths. Reply: <ul style="list-style-type: none"> ○ paths had not been built with buggies in mind and made too narrow. ○ The only real long term solution to the 5th path is to dig it up and start again only this time using stone or tarmac. This is quite expensive but CM would investigate options to improve the existing path as a short term. ○ The 6th path is part of the long term course improvements that have been identified. However the CM has already attempted a short term fix to resolve the drop at the end of the astro turf path. CM will monitor. ○ 13th, CM plans the replace the astro turf as a short term fix but needs a more permanent solution. • Email from A Tainsh – re mounds on the west side of the 7th. Reply: <ul style="list-style-type: none"> ○ The mounds to the left of the 7th green were created to cover up the tree roots and bare areas which were causing problems for golfers paying shots from this area. ○ The area on the left of the 7th fairway, all the way down to the paths beside the green, has been treated in the same way over the years. The problem resulting from the new mounds was that it forced the members to walk to the 8th tee between the mounds and the green thus creating a new unwanted path in the grass. | |
| | | BA / RB |

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| | <ul style="list-style-type: none"> ○ It has been decided to cut a path through one of the mounds too stop this happening. The area is still to be re-seeded. Apart from the grass seed, there was no member's money wasted on this project. ○ 4th tee, when the Tee was re-laid a judgement was made that the existing drainage would suffice. But with the bad weather of last year this proved to be a mistake. The existing materials were used to improve the drainage therefore member's money was not wasted. • Mat on 14th tee had been moved forward as requested. • Compressor – hooks had been moved by someone, still tangled. • Winter Tees – markers could be adjusted up to 300 yards and remain as a qualifier, the SS would however change to 68. <p>AH – members had slipped and fallen due to ice in the carpark and on the course recently. BA said that it had rained and frozen over after the green keepers had left on the weekend. In future 2 bags of salt would be stored in the buggy shed.</p> <p>(c) <u>Health & Safety</u> Nothing to report</p> <p>(d) <u>House</u> AH suggested that the moss on the roof be removed as it was damaging the tiles and also blocking the downpipes. As it was a tin roof a “cherry picker” would be required. Manco said that he should source 3 quotes.</p> | |
| 1015 | MANAGER | |
| | <p>(a) <u>Staff:</u></p> <p><u>Overtime for 2014</u> – S Colmer 266 hrs, T Clements 483 hrs and Manager 51 hrs. Staff were unable to take the time-off in lieu and as a result the time would be lost.</p> <p><u>Paternity Leave</u> – A Magee 30 March – 13 April 2015.</p> <p><u>Assistant Cook</u>, Paul Bale would be leaving at the end of January 2015. A replacement would be sourced to start at the beginning of April 2015.</p> <p><u>Cellar Management</u> – E Coe, A Fleming & D Clement had attended a BIIAB Level 2 course.</p> <p>(b) <u>Social Media</u> – from 1-19 January 15 the website calendar had received 6056 hits (318pd) and the Home page 2585 (136pd).</p> <p>(c) <u>Social Events</u> – the social events calendar for 2015 was tabled.</p> <p>(d) <u>Club Systems</u> – the clubs membership, handicap & till system would be upgraded on 21 & 22 January. The system would in future be accessed via the internet and the data would be stored on the CS server.</p> | |
| 1016 | CORRESPONDENCE | |
| | <p><u>Annette Brooke MP</u> – enquiring as to the progress on a start date for the tree works on the club boundary.</p> <p>Manco agreed that due to the current financial constraints the work would be scheduled into the 2015/16 budget and commence in August / September 15. RB to reply</p> | RB |
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| 1017 | ANY OTHER BUSINESS | |
| (a) | <p><u>Membership Manager</u> – DK suggested that a membership manager be appointed to liaise with new members as to how they were integrating into the club. Manco agreed to refer to the Captains Committee as new members integration was part of their remit.</p> <p>DL – suggested that a forward fun tee be introduced for more social golf, older member and juniors. This was agreed by Manco as being a proposal which they would like to progress. BA would discuss with CM.</p> | <p>CK</p> <p>BA</p> |
| | <p>DATE OF NEXT MEETINGS:</p> <p>Monday 16 FEBRUARY 2015 at 18:30</p> <p>There being no further business the meeting closed at 21:15.</p> | |
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| | CHAIRMAN | DATED |