



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 20 April 2015 at 18:30 in the Clubhouse.

Present	M Collins (MC-Chair), B Andrew (BA-Vice Chair), D Lennon (DL-Finance), P Peiro (PP - Vice-Captain) A Hebditch (AH), & B Lennon (BL). B Kennedy (BK-President) & R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> – P Peiro (PP), A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB)	
1038	APOLOGIES	
	B Channon, C Knight, D Knight & P Symes	
1039	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 16 March And 16 April 2015 were accepted as a true record and the Chairman was authorised sign them.	
1040	MATTERS ARISING	
	Items for discussion from the previous minutes had been included under the various agenda items.	
1041	CHAIRMAN	
	<i>Engraving of all Trophies (Cups & Shields)</i> – MC said that this was still ongoing.	MC
1042	CLUB CAPTAIN	
	Minutes of the Captains Committee meeting held on Thursday 9 April 2015 were tabled for discussion.	
(a)	<u><i>Draft Bye-Laws:</i></u> RB said that he had tabled the draft bye-laws document at the Captains Committee meeting and had asked for comment by 20 April 2015. The only change was to bye-law 5 for clarity. Bye-law 6 – Suspended Membership: a 50% refund from day 1. On a show of hands the majority of the Directors voted in favour. RB to make the necessary changes to the document. Manco were asked to review the document and advise the Manager by Thursday 30 April 2015 if any changes were necessary. If no changes were communicated, the document would be circulated to the members.	
(b)	<u><i>Early Subscription payments:</i></u> RB asked that the Committee confirm that if a member died or was unable to play golf due to a medical condition before 30 June 2015, the full subscription paid would be refunded. Manco confirmed that a full refund would be paid.	
(c)	<u><i>Club Match Results:</i></u> PP confirmed that when results were received he would compile and forward to RB for the website. He also confirmed that a H & C meeting would be held before the next CC meeting on 7 May 2015.	

(d)	<p><u>Increased Social Income</u>: PP said that the item was discussed at the CC meeting and it was felt that the social calendar was fairly full this year. PP would bear this in mind for next year.</p> <p>BK said that the club should hold an Open Day. At a recent Open Day at Sherborne GC 14 new members were recruited. AW should contact the Sherborne GC pro for details as to the day.</p> <p>PP asked what the critical mass was in terms of playing members. RB said that club rule 2.1 stated “not more than 700 playing members”.</p> <p>DL said that the subscriptions for 2015/16 had been increased by around 3.5%. She would draft a note to accompany the subs invoice.</p>	
1043	FINANCE	
(a)	<p>The Management accounts (P&L) and Balance Sheet as at 31 March 2015 had been circulated and were tabled for discussion:</p> <p><u>Accounts Summary</u></p> <p>Notes to the accounts:</p> <ul style="list-style-type: none"> • surplus for the month, • Year to date expenditure is in line with budget, • 60 new members this year which is excellent according to the latest figures. The aim is now to retain our members, we all need to work together to do this. <p>A detailed Bar/Catering/Green Fee analysis as at 31 March 2015 was tabled for discussion.</p> <p><u>Bar / Catering</u></p> <ul style="list-style-type: none"> - Bar GP % 60, Catering GP % 63 - YTD Trading Profit £ 7 763 - YTD members discount £ £ 10 574 <p><u>Green Fees</u> – YTD income up by £ 10 877 as compared to same period last year.</p> <p>A detailed subscription analysis as at 28 Feb 2016 February 2015 was tabled for discussion.</p> <p><u>Subscription Analysis</u></p> <p>New Members since 1 July 2014:</p> <ul style="list-style-type: none"> Full – 50 Corporate/Group – 12 Juniors – 3 Social – 29 <p>Total – 94 new members</p> <p>Total playing members – 447 Total club members – 570</p> <p>Awaiting Interview: 0 / Awaiting payment: 0</p>	

(b)	<p><u>Capital Projects</u>: a capital projects summary was tabled detailing the items brought forward from previous years which were not completed. RB highlighted the following new items:</p> <ul style="list-style-type: none"> • <u>Fire Alarm & Emergency Lighting</u> need in accordance with the fire risk assessment. On a show of hands the majority of Directors approved in principle to proceed with the project subject to RB sourcing 2 other quotes. • <u>Lobby & 19th refurbishment</u> – new carpets for the lobby & 19th as well as new blinds for the lobby and committee room. • <u>Kitchen</u> – heating gantry lamps. RB said that they were essential to keeping the food warm during functions. Manco approved the budget of £787.00 for the purchase a set of gantry lamps. <p><i>PP left the meeting at this point.</i></p>	<p>RB</p> <p>RB</p>
1044	SUB COMMITTEE REPORTS	
(a)	<p><u>Corporate Advertising & Membership</u> A report had been circulated and tabled for discussion.</p> <p>BL raised the following points:</p> <ul style="list-style-type: none"> • <u>Tee Advertising</u> – awaiting return of revised contract from Pro Game. MC questioned as to why it was taking so long. BL, contract needed to be correct and detailed. BA said that he was disappointed with the progress. • <u>IDS</u> – uptake of sponsors were slow, may take some time. <p>(b) <u>Course</u> A report for April 2015 was tabled for discussion:</p> <p>AH - if <u>preferred lies</u> should not have been kept in operation for another month. BA said that due to the April Medal & Qualifier Presidents Salver being played at the end of March the blue tees had to be opened earlier. Usually play was only allowed on the blue tees from 1 April 2015.</p> <p>The H & C Committee should ensure that all monthly medals & stablefords are correctly allocated.</p> <p>AH – status of hedge on the side of the 18th green which had ivy growing in it. BA said that it was only the part from the roadway to the arch, which was dying. No plan as yet had been discussed.</p> <p>It was still in the planning stage to remove the hedge at the back of the 18th, this would be a winter project.</p> <p>BL – the schedule for the measuring of the course had not yet been completed. DCGU would be advising clubs.</p> <p>The Committee confirmed that no significant changes to the course were being planned.</p> <p>(c) <u>Health & Safety</u> Fire Alarm & Emergency lighting – discussed in 1043 (e)</p> <p>(d) <u>House</u> Nothing to report. The “moss blockers” were now in place on the roof.</p>	<p>CK</p>

1045	MANAGER	
(a)	<u>Staff:</u> <ul style="list-style-type: none"> • A Fleming and L Beechcroft had resigned. • RB on leave from 7 – 26 August 2015 • S Colmer on leave from 21-29 May 2015 • J Franks on leave from 10-17 June 2015 	
(b)	<u>Manco Meetings</u> Committee agreed to the following change of meeting dates: <ul style="list-style-type: none"> • Meeting scheduled for Mon 17 August moved to Tuesday 1 Sept 2015. • Meeting scheduled for Mon 21 Sept moved to Mon 28 Sept 2015. 	
1046	CORRESPONDENCE	
1037	ANY OTHER BUSINESS	
	None	
	DATE OF NEXT MEETING: Monday 18 May 2015 at 18:30 There being no further business the meeting closed at 21:10.	
	CHAIRMAN DATED	