



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday 20 February 2017 at 18:00 in the Clubhouse.**

<b>Present</b>		<b>Action</b>
J Airth (JA - Chairman), B O'Hara (BO – Vice-Chairman), B Channon (BC), K Harrington (KH), C Knight (CK), B Lennon (BL) & D Spencer (DS). T Townsend (TT – Club Captain) A Hebditch (AH-President) R Bauser (RB-Manager)		
<u>Other Codes used in minutes</u> – A Magee (AM), A Windsor (AW)		
	<b>APOLOGIES</b>	
	D Gritt	
<b>1244</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	The minutes of the meetings held on 23 January 2017 were accepted as a true record and the Chairman was authorised sign them.	
<b>1245</b>	<b>MATTERS ARISING</b>	
(a)	<u>Course Marshall</u> – to be discussed after the finance report.	
(b)	<u>Removal of Moss from the</u> roof – Committee agreed to review in the 2017/18 financial year.	
(c)	<u>Membership Options</u> – After a lengthy discussion DS proposed and JA seconded the following; Full membership be limited to 410 (currently 398) and 5 day membership be limited to 100 (currently 61 + 14 members on the waiting list). On a show of hands the Committee voted in favour of the proposal.	
(d)	<u>Seniors Benches</u> – to be removed from the course.	
(e)	<u>Course shed roof</u> – RB said that he had contacted Rose Engineering, the company that erected the shed. They had in turn sent a letter of complaint to the manufactures, Kingspan, who would investigate and advise.	<b>RB</b>
<b>1246</b>	<b>CHAIRMAN</b>	
	RB said that he would circulate a draft Procurement Policy document to JA, BO & DS for comment.	<b>RB</b>
<b>1247</b>	<b>CLUB CAPTAIN</b>	
	Minutes of the Captains Committee meeting held on 6 February 2017 were tabled for discussion.  The Captain highlighted the following:	
(a)	Valentines Night – a good evening was had by all.	

	(b) AH suggested that the visitors playing in the <u>Ladies &amp; Senior Opens</u> should be paying a green fee to the club. The Committee agreed that this should be discussed at the next Captains Committee meeting.	TT
	(c) AH said that both the Ladies and Seniors paid <u>Honorariums</u> to their Committee members. The Committee agreed that the Captain should request details of payments at the next Captains Committee meeting.	TT
	(d) JA suggested that the <u>Ladies Competitions</u> should be fully managed by the Professional. The Committee agreed that the Captain should discuss this at the next Captains Committee meeting.	TT
<b>1248</b>	<b>FINANCE</b>	
	(a) <u>Management Accounts</u> The Management accounts and cash flow as at the 31 January 2017 had been circulated and tabled for discussion.	
	(b) <u>Bar / Catering /Green Fee analysis</u> report as at 31 January 2017 was circulated and tabled.	
	(c) <u>Course Marshall</u> – The proposal tabled to employ a part-time flexi-hour Course Marshall on an initial 12 month contract was tabled for discussion. The Committee unanimously agreed that the Course Marshall would be employed on the following terms; <ul style="list-style-type: none"> <li>• Initial contract – 12 months with 3 months’ probation.</li> <li>• Anticipated start date – 1 April 2017</li> <li>• Maximum hours – 30 summer &amp; 15 winter per week</li> </ul> The Course Marshall would report to the General Manager or in his absence the Club Professional.	
<b>1249</b>	<b>SUB COMMITTEE REPORTS</b>	
	<b>(a) Advertising &amp; Membership</b>	
	<u>Membership analysis as at 17 February 2017</u> <ul style="list-style-type: none"> <li>• Playing members as at 1 July 2016 - 480</li> <li>• Total Full Members – 390</li> <li>• Total 5 day members - 81</li> <li>• New playing members – 60</li> <li>• Current playing members – 541</li> <li>• Total club membership – 647</li> </ul>	
	<b>(b) Course</b>	
	The course report for February as well as the draft winter projects for 2017 had been circulated and tabled for discussion.  TT – on the 8 <sup>th</sup> to 9 <sup>th</sup> path there was no defined access to the green. BC said this was done to allow an even wear over the grass as opposed to a well-worn defined path.  BC highlighted that a Seniors match had been arranged on the day that the verti-draining would be taking place. RB said that the Seniors section had been advised.  AH said that he noticed that rhododendrons had been planted on the course. He believed that this was not in keeping with a heathland course. BC would discuss with AM.	BC

	BL suggested that the path from 6 <sup>th</sup> green to 7 <sup>th</sup> tee be included in the proposed winter projects list. BC said that he would ask AM to include.	<b>BC</b>
<b>(c)</b>	<b>Health &amp; Safety</b>	
	RB said that he had circulated the comments re the recent H & S inspection.	
<b>(d)</b>	<b>House</b>	
	<p>JA said that the general consensus was that the lockers were very impressive. The lockers were delivered on time and within budget.</p> <p>He however expressed a concern that some members were using the £1 lockers on a permanent basis.</p> <p>BL thanked CK for successfully managing the clubhouse refurbishment projects.</p> <p>BL suggested the clubhouse furniture be steam cleaned. RB said that this would be done with the carpet clean towards the end of March.</p> <p>TT suggested that the club purchase a new flag.</p> <p>AH said that the gap at the main gate where the trees were removed should be closed. JA thanked AH for volunteering to sort out the issue.</p> <p>JA suggested that the light on the side of the building facing the houses be re-positioned somewhere at the gate to shine back towards the clubhouse. RB to investigate.</p>	<p><b>RB</b></p> <p><b>AH</b></p> <p><b>RB</b></p>
<b>1250</b>	<b>MANAGER</b>	
	Nothing to report.	
<b>1251</b>	<b>CORRESPONDENCE</b>	
<b>1252</b>	<b>ANY OTHER BUSINESS</b>	
	<p><b>None</b></p> <p>TT suggested starting the meetings at 17:30. This did not find favour with the rest of the members. JA said that if all the members were on hand at 17:30 then the meeting would proceed.</p>	
<b>1253</b>	<p><b>DATE OF NEXT MEETING:</b></p> <p><b>MONDAY 20 MARCH 2017 at 18:00</b></p> <p>There being no further business the meeting closed at 20:26.</p>	
	<b>CHAIRMAN</b>	<b>DATED</b>