



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday
20 MAY 2013 at 18:00 in the Clubhouse.**

Present	D Lennon (Chair), B Andrew, M Collins, C Knight, K Way & C Langston (Club Captain) & B Kennedy (President). R Bauser (Manager).	Action
	<u>Other Codes used in minutes</u> - Alan Magee (CM), Leigh Stanger (LS) David Miles (DM) & Linda Willetts (LW).	
804	APOLOGIES	
	A Hebditch	
805	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 23 April 2013 were accepted as true record and the Chairman was authorised sign them.	
806	MATTERS ARISING	
	<p>Annual Electrical Certificate – RB advised that the electrical inspection was 90% complete. The installation of the smoke alarm etc was scheduled for the beginning of June 2013.</p> <p>19th Partition – CK said that the proposal from the members, who were willing to pay, was for a fixed partition. The Committee however had agreed to a retractable partition only.</p> <p>Coffee Machine – RB advised that the lease documentation had been completed and no problems had been reported.</p> <p>Practise area – BK said that Margaret Joyce had a few years ago collected an amount from members as a contribution towards upgrading of the practise area. The Seniors and the Club had at that time also agreed to contribute.</p>	
807	CHAIRMAN	
	Covered in Agenda. BA suggested that in future a separate meeting should be held to cover the Budget and Annual Subscriptions.	
808	CLUB CAPTAIN	
	<p><i>Minutes of the meeting held on 7 May 2013 were tabled.</i></p> <p>The Captain highlighted the following:</p> <p>Competitions & Fixtures - The Captains Committee had unanimously agreed that the administration and management of any club competitions and fixtures, including the diary, were the remit of the Captains Committee and not Manco.</p> <p>Manco could however, recommend changes for consideration.</p> <p>The Captains Committee approved the following:</p> <ul style="list-style-type: none"> - as from 2014, club friendly matches would only be allowed to commence as from 13:30 during the week. - seniors would be allowed 3 shotgun starts per season. The seniors agreed to manage the tees to allow members to play as quickly as possible. <p>BK – club was managed by a two tier structure with the Captains Committee being responsible for golfing issues and Manco responsible for providing the facilities and the financial implications thereof.</p>	CL

	<p>KW – system worked well.</p> <p>DL – Manco were represented at the Captain Committee meetings by either the Chairman or Vice.</p> <p>Captains Charity Day – cancelled at Dorset G & CC but would continue at KHGC. A mixed competition, 4 ball stableford, 3 scores to count. 75 % of funds would go to the captain's charity. Dorset members to pay £10 and KHGC members £5.</p> <p>Captains Day – hole-in-one car on 18th. In addition to the car Westover Toyota would also support with various prizes.</p>	
809	FINANCE	
(a)	<p>Management Accounts</p> <p>A financial summary and detailed report as at end April 2013 was tabled.</p>	
(b)	<p>Budget</p> <p>A detailed draft budget together with proposed capital projects for 2013/14 had been circulated and also tabled.</p> <p>The Committee approved the draft budget in principle; however the budget would be reviewed and confirmed at the July meeting once the subscriptions income had been finalised.</p>	
(c)	<p>Subscription Rates</p> <p>Proposed subscription rates were tabled together with a surrounding clubs comparison:</p> <p>The Directors unanimously voted to accept the proposed subscription rates.</p>	
(d)	<p>Senior Categories</p> <p>RB proposed that transfers each year (1 July) for those members qualifying for the senior membership categories be automatic. Directors unanimously voted to accept the above proposal.</p>	
(e)	<p>CASC Status</p> <p>A detailed document outlining the CASC scheme for sports clubs. A CASC registered club would receive an automatic benefit of an 80% reduction of council rates. RB proposed that EG recommended specialists be contracted to progress the registration.</p> <p>The Directors unanimously voted to accept the above proposal and RB was tasked to facilitate.</p>	
810	SUB COMMITTEES	
(a)	<p>GREENS</p> <p>BA tabled a detailed course report for May 2013.</p> <p>The Committee agreed that the CM would be invited to the next meeting where the 5 year improvement plan would be discussed.</p> <p>BK - the course had received very favourable comments from all visitors particularly during the recent Dorset Presidents Captains Day.</p> <p>CL – sand in bunkers. BA said that the sand was on back-order.</p>	

(b)	HEALTH & SAFETY Nothing to report.	
(c)	HOUSE Nothing to report	
(d)	MARKETING & MEMBERSHIP <u>Membership Reconciliation</u> as at 20 May 2013 was tabled Notes: - New members: 37 full (22 on special offer) 17 social members, 9 partner of full member, and 17 juniors had joined as from 1 July 2012. . Playing Membership had increased from 1 July 2011 by 4 to 526. Total membership 2011 – 649, to date 664. MC – suggested different types of functions for social members.	
811	MANAGER	
	<u>Biomass Boiler:</u> A site visit had not yet taken place. RB to co-ordinate. <u>Mark Diment::</u> 25 years of service to the club.	RB RB
812	CORRESPONDENCE	
	<u>N Winn</u> – complaint on behalf of a group of senior members as to the change in tee-times re diary & website calendar making it impossible to organise play. Plus the occasions when they were able to play were at their preferred time of 10:00 were becoming less and less frequent. He also added that an apology would not suffice. Noted: the letter had been emailed prior to the meeting to all Captains & Manco Committee members.	
813	ANY OTHER BUSINESS	
	CL – some members had been disqualified during the recent medal for playing in a 4 ball and not a 3 ball as dictated by the medal format. They were utilising the late card system. DL – as suggested by BK items for the next meeting agenda should now be tabled. <u>Items for June Agenda:</u> - Course Manager to attend and Present report - List of comparative green fees (MC) - Defibrilatorulator (KW) DATE OF NEXT MEETING: MONDAY 17 JUNE 2013	
	There being no further business the meeting closed at 20:30.	
	CHAIRMAN	DATED

COURSE MANAGER REPORT

May 2013

COURSE WORK

Greens

They have been verti drained and verti cut before being top dressed. The height has also been lowered and it will stay at this height throughout the summer (if we have a good summer that is)

We are going to top dress soon which will smooth out the surface even more.

Approaches

We are at the summer height now.

The 3rd has been marked with orange paint purely to identify the area and this will be done until semi rough grass has grown around it.

Tees

The height has been lowered and they have been fed also in the last week.

Fairways

We have started to cut these more often as the growth has picked up.

We will feed and spray them for weeds soon.

Bunkers

I am still waiting on the supplier for the new sand that has been chosen.

Rough

We are cutting this at every opportunity as it is growing so fast.

Irrigation

This has been on a few times now and it is all working well so far.

Machines

The John Deere tractor is in the process of being fixed.

GENERAL

Long term ground under repair (GUR) will be marked with blue posts.

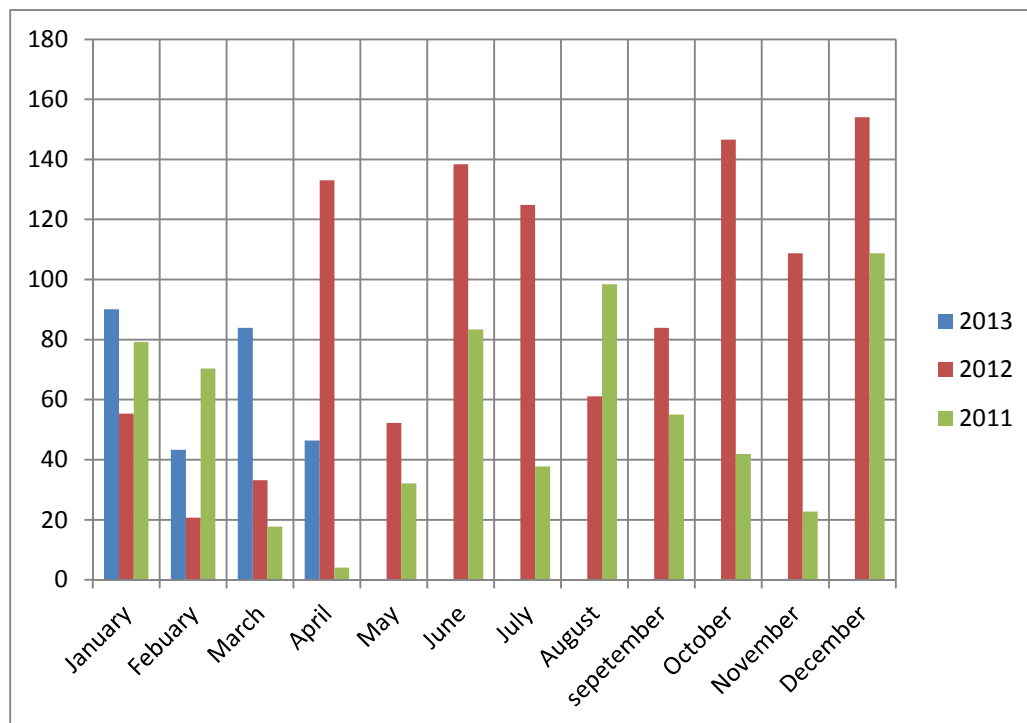
This is to reduce cost, as to white line around these areas each week would be expensive.

5th Hole

The animal damage has been marked with blue posts at this time. The damage under the trees is also that of animals please take relief hear also.

RAIN

See table below for how much rain we have had so far.



Total rain fall

2011 = 651.6mm

2012 = 1112.5mm

2013 = 180 mm

POINTS RAISED AT THE LAST MANCO MEETING

- BUNKER SAND. The sand that was chosen is on back order.
- BOUNDARY. I have had a meeting with a representative from Bournemouth council and he is going to let me know what they are responsible for and what they intend to do about it.
- PRIVATE PROPERARY SIGNS. At the practice ground, there are 2 signs and they were put up on the 11th of April 2013.
- BUNKERS. We have raked sand to the back of the bunkers to try and get the balls to roll more into the centre.

PROJECTS

Bunkers

Complete and in play.

Approach

Complete and in play.

Path

8th, we have re-leveled this so that it can be left until we are able to complete.

Tee

4th Blue/Medal tee

In play for competitions only, no practice is to occur from this tee.

White/General play tee

This will come into play soon.

At the moment we are about 10 weeks behind on the 4th tee because of the weather conditions.

We will however have to manage the amount of play when the tees are opened as we don't want to damage the turf.

NOTE TO ALL

The toilets at the greenkeepers sheds have blocked up again. We have cleared this blockage but this has happened the last two months now and we might need to get a company in to clean the pipe properly.

Also members need to be told not to flush the paper towels and sanitary products down the toilet as it is this that has blocked it.