



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Wednesday
20 OCTOBER 2014 at 18:30 in the Clubhouse.**

Present	M Collins (MC-Chair), B Andrew (BA), B Channon (BC), A Hebditch (AH), C Knight (CK-Captain), D Knight (DK), B Lennon (BL), D Lennon (DL), & P Symes (PS). B Kennedy (BK), R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> - A Magee (CM), A Windsor (AW), D Barrett (DB) & R Pearce (RP)	
	The Chairman welcomed all to this first meeting of the new Committee and especially the new Directors Barry Channon & Alan Hebditch. He thanked Debbie Lennon, previous Chairman, for all her work done during her term of office and hoped to build on the platform set by the previous Committee. He also stressed that all discussions were to be treated as strictest confidential.	
977	APOLOGIES	
	None	
978	APPOINTMENT OF SUB-COMMITTEES	
	<p>MC proposed the following sub-committees together with their Chairmen for 2014/15:</p> <p><u>Finance</u> – D Lennon</p> <p><u>Corporate Advertising & Membership</u> – B Lennon</p> <p><u>Course</u> – B Andrew (c), B Channon & P Symes</p> <p><u>Health & Safety</u> – K Way would continue serve as the club H & S officer but would not attend any meetings. He would table reports as and when necessary.</p> <p><u>House</u> – A Hebditch (c) & D Knight.</p> <p><u>Pro Shop Liaison</u> – it was important in the first year of the new Pro to have a specific contact, however as the Pro was now settled the position was therefore no longer required. The Pro would in future liaise with the Manager.</p> <p>MC also proposed the appointment of B Andrew as Vice-Chairman. On a show on hands the majority of the Directors voted in favour of the appointment.</p>	
979	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 22 September 2014 and 16 October 2014 were accepted as true records and the Chairman was authorised sign them.	

980	MATTERS ARISING	
	<p><u>Bridle path</u> – no update</p> <p><u>Parking space raffle</u> – The meeting proposed that the parking space currently allocated to the Ladies Secretary be utilised as the charity parking space. No other section had a parking space reserved for the Vice-Captain or Secretary. CK would discuss with DB.</p> <p><u>CASC</u> – It was agreed that a commitment had been made to the members to hold an EGM where members would vote on a Manco resolution, that the club should apply for CASC registration. The chartered accountant firm of Plummer Parsons would be asked to make a presentation on CASC followed by a Q & A session. Possibly representatives from Weymouth, Wareham & Bridport would be ask to attend as they had first-hand experience at being a CASC registered club. The date for the EGM would be Thursday 4 December 2014. As the resolution was not a rule change the resolution would require a simple majority. BA would forward a list of questions from members re CASC to RB.</p> <p><u>New membership category</u> - a new membership category to include the age group 26 – 35 at £725pa was proposed. On a show on hands the majority of the Directors voted in favour of the above proposal.</p> <p><u>Boiler Repairs</u> – RB indicated that the boiler was currently not functioning and that a new part was required. It was also not possible to link the heating and hot water systems. The Committee approved the purchase of the part.</p> <p><u>Patio Area</u> – PS agreed to discuss the patio area with B Fincham. He also agreed that he would get together with some volunteers to see to the maintenance and improvement of the clubhouse gardens.</p> <p><u>Competition vouchers</u>- On a show on hands the majority of the Directors voted in favour of crediting members Pro Shop accounts with competition voucher winnings. The changeover would take effect as from 1 November 2014.</p>	<p>CK</p> <p>BA</p> <p>PS</p>
981	CHAIRMAN	
	<p>The minutes of a meeting held on 7 October 2014 by concerned members of KHGC was tabled. MC said that the content was vague and the members seemed to be misinformed.</p> <p>BK agreed that a meeting be held with a select group of the concerned members to address, complaints / leavers communication / notice procedures / CASC / Course and Finance. MC proposed that the Manco representatives for the meeting would be MC, BC, DL, and RB.</p>	

	<p>The following Committee member comments were noted:</p> <ul style="list-style-type: none"> • Husband & wife serving as Directors should not be an issue as both were elected individually by the members. • Some of the members who had attended the meeting were amazed that the minutes had been circulated as they had not been approved by any of those in attendance. • Problems on the course were more to do with presentation. • Flat was rented out at a market rate. • Franchise of bar & catering operations had already been discussed and rejected by Manco. • All Directors were concerned about the club, not only those members that attended the meeting. <p>MC to organise a meeting with representative of the concerned members.</p>	MC
982	CLUB CAPTAIN	
	<p>Minutes of the Captains Committee meeting held on Wednesday 10 September 2014 were tabled for discussion.</p> <p>AH – was the Past & Present Captain golf day being combined with the Invitation Dinner? RB said that Mrs M Sheath did not want the golf day to be held on a Saturday in September. The status quo would therefore remain.</p> <p>Incident with the Ferndown members – BK said that he reported fully on the matter at the AGM.</p>	
983	FINANCE	
	<p>The Management accounts as at 30 September 2014 had been circulated and were tabled for discussion:</p> <p>A detailed Bar/Catering/Green Fee analysis as at 30 September 2014, was tabled for discussion.</p> <p>A detailed subscription analysis as at 17 October 2014 was tabled for discussion.</p> <p><u>Subscription Analysis</u> New Members since 1 July 2014: Full – 18 Juniors – 2 Social – 22 Total – 42 new members Total playing members – 400 (2013/14 – 386) Total club members – 540 (2013/14 – 498)</p>	
984	MANAGER	
	<p><u>Memorandum & Article of Association</u> – the last document was tabled and would also be sent to Companies House for registration. The new Directors had been registered with Companies House.</p> <p><u>Resolution:</u> “Replace the existing Memorandum & Articles of Association of the Knighton Heath Golf Club Limited, currently held on file at Companies House, with the Memorandum & Articles of Association as amended at Extraordinary General Meeting held on 9 September 2014 and the Meeting held on 16 October 2014.”</p> <p>By a show of hands the Directors unanimously approved the adoption of the above resolution.</p>	RB

	<p><u>Structure</u> – an organogram of the current club staff structure was tabled for information. It was agreed that the structure should be discussed at the next Manco Meeting.</p> <p><u>Bar & Kitchen winter opening and closing times</u> – a document with the suggested times was tabled. The Committee agreed to the times as proposed.</p> <p>DL reminded all that Directors should assist staff with enforcing closing times</p>	RB
985	CORRESPONDENCE	
	None	
986	ANY OTHER BUSINESS	
	<p>BA – visitors playing on the course said that it was in a good condition.</p> <p>DL – advertising should target working ladies as this is an area we could exploit as we do have many competitions at weekends which will appeal to this group of potential members.</p> <p>BL – attended a recent Chamber of Business meeting and had developed some contacts. The pod at Castlepoint would be used to advertise the club in the Spring</p> <p>BL - Group of hoteliers were also looking to host a golf day for all Bournemouth golfers. He would keep in touch with the organiser.</p> <p>BK – seniors had some problems as current rules state that officers of the club must retire after 1 year.</p> <p>AH – he had spoken to a man & lady walking their dog on the course. No signage to keep off the course. Committee agreed that signage was not necessary.</p> <p>AH - A member attended the trophy prize giving with his shirt hanging out. Should be jacket & tie.</p>	
	<p>DATE OF NEXT MEETING:</p> <p>Monday 17 November 2014 at 18:30</p> <p>There being no further business the meeting closed at 21:15.</p>	
	CHAIRMAN	DATED