



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Wednesday 21 March 2019 at 17:30 in the Clubhouse.

Present	J Airth (JA-Chairman), B O'Hara (BOH-Vice-Chairman), M Collins (MC-Captain), A Groom (AG), K Harrington (KH), C Knight (CK), A Penny (AP), D Spencer (DS) & T Townsend (TT). M Welch (MW-President) R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> – J Wilson (JW), R Tizard (RT), A Magee (CM), A Windsor (AW),	
	APOLOGIES	
	B Lennon & C Flay	
1559	MINUTES OF PREVIOUS MEETING	
	On a show of hands, the minutes of the meeting held on 20 February 2019, were unanimously accepted as a true record and the Chairman was authorised sign them.	
1560	MATTERS ARISING	
	(a) <u>Designated Smoking Area</u> – To be discussed under item 6 (f).	
	(b) <u>Land Registry</u> – To be discussed under item 6 (e).	
	(c) <u>Membership Category review</u> – To be discussed under item 6 (d).	
1561	CHAIRMAN	
	JA tabled the KHGC Confidentiality policy document which facilitated effective governance of the golf club by ensuring Board confidentiality. He said that all Directors should read the document and be aware of their responsibilities.	
1562	CLUB CAPTAIN	
	<i>Minutes of the Captains Committee meeting held on 6 March 2019 were tabled for discussion.</i> MC gave a brief summary of the minutes. Ten new members were interviewed and joined in the last 2 weeks. AG said that only 6 members attended the DCGU Annual Dinner. RB said that he would advertise to members earlier.	
1563	FINANCE	
	(a) <u>The Management accounts and report</u> for 28 February 2019, including an updated (b) Cash Flow, had been circulated and were tabled for discussion. DS tabled a detailed report highlighting the following areas; profit & loss, cash flow.	

	<p>(c) <u>Draft Budget 2019/20</u> The following documents were tabled for discussion:</p> <ul style="list-style-type: none"> • Subscriptions • Income v Expenditure • Cashflow projection to 30 June 2020 • Historical Comparisons <p>DS gave a brief summary of the draft budget.</p> <p>(d) <u>Membership category review:</u></p> <ul style="list-style-type: none"> • <i>Overseas membership</i> – overseas category closed for any new members, however those currently in the category will remain. <p>Draft Budget approved.</p> <p>(e) <u>Proposed projects:</u> <i>RB tabled a document detailing various club projects for consideration:</i></p> <ul style="list-style-type: none"> • <u>Removal of exit door enclosure</u> - approved • <u>Bag Tags</u> –5 day and flexible members would have different colour bag tags. All other categories would retain the yellow bag tags. • <u>Boundary Fence</u> –metal stakes with a single strand of wire along the demarcated boundary line, near the 15th tee. • <u>Course</u> <ul style="list-style-type: none"> ○ JD adjustable fork – approved. <p>(f) <u>Smoking shelters</u> The Committee agreed to purchase a wooden shelter as an undercover smoking area. The Committee also agreed that;</p> <ul style="list-style-type: none"> • the shelter would be sited at the end of the patio on the practise nets side. • the patio at the back of the clubhouse would be the non-smoking area. • the round tables to the side of the putting green would be demarcated as the smoking area. • no smoking would be allowed at the front of the clubhouse. 	
1564	SUB-COMMITTEE REPORTS	
	(a) <u>Course</u>	
	<p>The course report for March 2019 had been circulated for discussion.</p> <ul style="list-style-type: none"> • <u>NutriZorb Zeolite Greens application</u> – as there had been a marked improvement in the greens' recovery after the Nutrizorb application, it was agreed to apply another 10 tonnes next year. • <u>Spring course maintenance week 2020</u> – it was agreed to do away with the allocated course maintenance week and to plan the necessary work as and when the weather permitted, in either February or March, bearing in mind club comps & matches etc. The maintenance would be done with minimal disruption to the members. • <u>General</u> <ul style="list-style-type: none"> ○ 1st & 2nd fairways had been over-seeded and the 16th & 17th had been sprayed to kill the moss. 	

(b)	Corporate & Marketing	
	TT said that he was sourcing a sponsor for the Club Championships re prizes etc.	
(c)	Membership Category Review	
	Already discussed above	
(d)	Disciplinary Appeals	
	Nothing to report.	
(e)	Health & Safety	
	RB reported that there had not been any additions to the report submitted in February 2019.	
1565	MANAGER	
	A <u>Membership Reconciliation</u> Total playing members – 535 New playing members - 28 Full – 363 (limit - 410) 5 Day – 80 (limit – 100) Flexible – 22 (limit – 30)	
1566	CORRESPONDENCE	
1567	ANY OTHER BUSINESS	
	None.	
1568	DATE OF NEXT MEETING:	
	THURSDAY 17 APRIL 2019 at 17:30	
	There being no further business the meeting closed at 20:50.	
	CHAIRMAN	DATED