



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Wednesday 22 January 2020
17:30 in the Clubhouse.**

Present	J Airth (JA-Chairman), M Collins (MC-Vice-Chairman), C Flay (CF-Captain), A Groom (AG), C Knight (CK), A Penny (AP), D Spencer (DS) & T Townsend (TT). M Welch (MW-President) A Parsons (APA-Vice-Captain) R Bauser (RB-Manager)	Action
	Other Codes used in minutes – C Welch (CW), D Knight (DK), R Collis (RC), PH (P Handley), A Magee (CM), A Windsor (AW) & Captains Committee (Capco).	
	APOLOGIES	
	M Randall	
	WELCOME	
	The Chairman welcomed all to the meeting.	
1639	MINUTES OF PREVIOUS MEETING	
	On a show of hands, the minutes of the meetings held on 11 December 2019 were unanimously accepted as a true record and the Chairman was authorised sign them.	
1640	MATTERS ARISING	
	None.	
1641	CHAIRMAN	
	Members are still smoking in front of the building and throwing their cigarette butts on the floor at the club entrance. He said that members must be made aware, in a newsletter, that the front of the club, including the carpark, are no smoking areas. There is a designated covered smoking area near the club buggy shed. The Committee should also police the above to improve the appearance for members & visitors.	RB
1642	CLUB CAPTAIN	
	<i>Minutes of the Captains Committee meeting held on 8 January 2020 were tabled for discussion.</i> CF highlighted the following: <ul style="list-style-type: none"> <u>Pro-am Charity Golf Day</u>, 2 teams entered. A meeting had been held with representatives of PGA West Region on 20/01/2020 to discuss logistics etc. <u>100 yards fairway markers</u> - possibly be painted in a bright colour. Discuss with CM. <u>Stoke Salver Final 2019</u>, would be played on Sunday 26 April 2020. 	Greens APA

1643	FINANCE	
	<i>The Management accounts and report</i> for 31 December 2019, including an updated Cash Flow and an Actual v Budget spend, had been circulated and were tabled for discussion. DS tabled a detailed report highlighting the following areas; profit & loss, cash flow.	
1644	SUB-COMMITTEE REPORTS	
(a)	Course	
	<p>The course report for January 2020 had been circulated for discussion.</p> <p>AG highlighted the following;</p> <ul style="list-style-type: none"> • 3rd highest amount of rain (1042) since 2011. • Willows removed from the ditch on 13th to improve the drainage. • 16th fairway & 6th greenside bunker, waiting for turf to establish before cutting the face and installing sand. • 12th tee path, remove the roots, grind stump out and cover with sand. • Verti-draining and scarifying booked for early October 2020. <p>JA disappointed with number of divots on the course. Newsletter item.</p> <p>It was suggested that CM was under pressure from the members to open the course to trolleys. The Committee agreed that CM should not feel under pressure, as he had their backing.</p> <p>Concerned was expressed as to trolley use and damage to the course.</p> <p>The Committee was made aware that officials from the Seniors section had approached the CM for comment on issues, which had already been decided upon by Manco. The Committee agreed that members or officials must not approach any staff, the correct line of communication was in writing through RB.</p> <p>RB to draft a letter to the Seniors Captain.</p> <p>Early morning tee-off times, CM to review.</p> <p><i>Putting Green</i> – due to the clay content the water does not drain, the only solution would be to dig up the putting green and install suitable drainage.</p> <p>JA thanked the greenstaff for their work on the bunkers, even with the heavy rainfall the bunkers were draining very well.</p>	<p>RB</p> <p>RB</p> <p>RB</p>
(b)	Corporate & Marketing	
	<p>TT highlighted the following:</p> <ul style="list-style-type: none"> • LV - ongoing discussion as to sponsorship. • Pro-Am entry form sent to suppliers. 	
(c)	Health & Safety	
	RB said that there had been no reported accidents since the last meeting.	

1645	MANAGER	
(a)	<p>A <u>Membership Analysis</u> as at 17 January 2020 had been circulated and was tabled for discussion;</p> <p><i>Total Playing – 482</i> <i>New Playing Members – 19</i> <i>Full – 317 (410)</i> <i>5 Day – 82 (100)</i> <i>Flexible – 16 (30)</i></p>	
(b)	<p><u>ProGame tee-signage contract</u> – Contract terminates at the end December 2020. ProGame would meet with RB to discuss a new contract proposal on Friday 31 Feb 2020.</p>	
(c)	<p><u>Marketing</u></p> <ul style="list-style-type: none"> • 1 000 flyers to be distributed to all businesses in the vicinity of the club, advertising the use of the club facilities i.e. committee room, dining room etc. The Pro-Am entry form would be distributed at the same time. • 1 000 flyers to be distributed to residents advertising membership and benefits i.e. events, functions, social members & membership special etc 	
1646	CORRESPONDENCE	
	None.	
1647	ANY OTHER BUSINESS	
1648	<p>DATE OF NEXT MEETING:</p> <p>WEDNESDAY 19 February 2020 at 17:30</p> <p>There being no further business the meeting closed at 19:10.</p>	
	<p>CHAIRMAN</p> <p>DATED</p>	