



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday 23 January 2017 at 18:00 in the Clubhouse.**

<b>Present</b>	J Airth (JA - Chairman), B O'Hara (BO – Vice-Chairman), B Channon (BC), D Gritt (DG), K Harrington (KH), C Knight (CK), B Lennon (BL) & D Spencer (DS). T Townsend (TT – Club Captain) A Hebditch (AH-President) R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> – A Magee (CM), A Windsor (AW)	
	<b>APOLOGIES</b>	
	None	
<b>1234</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	The minutes of the meetings held on 12 December 2016 were accepted as a true record and the Chairman was authorised sign them.	
<b>1235</b>	<b>MATTERS ARISING</b>	
	<u>Seniors audit letter</u> - the matter had now been resolved with the senior section changing their banking account to "KHGC Seniors".	
<b>1236</b>	<b>CHAIRMAN</b>	
	<u>Additional parking spaces</u> JA said that Sat 7 January 2017 (stableford) the carpark had been overfull. He believed that this was possibly a "once-off" and that at this stage the Committee should monitor. KHGC compared to other club did supply sufficient parking for its members. It was agreed that with the longer playing hours in the summer this should not be a problem.	
<b>1237</b>	<b>CLUB CAPTAIN</b>	
	Minutes of the Captains Committee meeting held on 9 January 2017 were tabled for discussion.  The Captain highlighted the following:  <u>CC 1092 – Buffer zones.</u>  <u>Wayne Richards Golf Day</u> – the Captains Committee whilst agreeing to the tee-off times (09:30 – 11:30) suggested that Christmas Eve was not the appropriate day and suggested Sunday 17 December 2017.  RB said that Mr Richards only wanted Sunday 24 Dec 2017.  DG proposed that Mr Richards be accommodated on 24 Dec 2017 with the bar closing time to be extended by 2 hours. Seconded by AH.	

<b>1238</b>	<b>FINANCE</b>	
	<p><u>Management Accounts</u> The Management accounts as at the 31 December 2016 had been circulated and tabled for discussion.</p> <p><u>Overview</u> A very good month!</p> <p><u>Bar / Catering /Green Fee analysis</u> report as at 31 December 2016 was circulated and tabled.</p>	
<b>1239</b>	<b>SUB COMMITTEE REPORTS</b>	
<b>(a)</b>	<b>Advertising &amp; Membership</b>	
	<p>A report &amp; membership analysis had been circulated and tabled for discussion.</p> <p>BL highlighted the following:</p> <ul style="list-style-type: none"> <li>• Tee Signage</li> <li>• Support a member</li> <li>• Facebook / Twitter</li> <li>• KHGC website</li> <li>• Membership</li> </ul> <p>The Committee discussed the following options re membership numbers;</p> <ul style="list-style-type: none"> <li>• 5 Day membership: Increase the limit or allow unrestricted, close the full membership, thereby creating a full membership waiting list. Current 5 day waiting list members must be accommodated if limit increased.</li> <li>• Trial Saturday morning tee time reservations.</li> </ul> <p>It must be noted that the club budget to lose 10% (54) of its playing members at renewal time.</p> <p>The Committee decided to discuss the above at the next Manco meeting.</p> <p><u>Membership analysis as at 19 January 2017</u></p> <ul style="list-style-type: none"> <li>• Playing members as at 1 July 2016 - 480</li> <li>• New playing members – 54</li> <li>• Current playing members – 536</li> <li>• Total club membership – 642</li> </ul>	<b>Manco</b>
<b>(b)</b>	<b>Course</b>	
	<p>The course report for January 2016 had been circulated and was tabled for discussion.</p> <p><u>Winter Mats</u> - there were no winter mats on 3<sup>rd</sup> or 9<sup>th</sup> as the mats purchased were damaged. It was unlikely that a mat would be required on the 9<sup>th</sup>.</p> <p><u>Tree Maintenance</u> – the company contracted were not very professional and needed constant supervision. Possibly would not use again.</p> <p><u>Paths</u> – a good improvement and had received favourable comments from members.</p> <p>BL – mud on winter mats, BC said that the mats were brushed twice a week.</p> <p>DG – Bench at 13<sup>th</sup> donated by the seniors was not positioned correctly. BC said that he would discuss with CM as he believed that they were also not in keeping with the other course benches.</p>	<b>BC</b>

	BC said that the paint on the greenkeepers main shed was peeling. BC & CM would monitor. Shed built some 10-12 years ago, RB to investigate roof paint warranty documents.	<b>RB</b>
<b>(c)</b>	<b>Heath &amp; Safety</b>	
	Nothing to report	
<b>(d)</b>	<b>House</b>	
	<p>RB said that the lockers had been delivered on 23 Jan 2017 and work would commence with the installation. The installation would be complete by Friday 3 February 2017.  Office carpets - Saturday 4 Feb 2017  Locker room carpets – from Monday 6 Feb 2017  Opening of the new locker rooms – Monday 13 Feb 2017.</p> <p>JA said that Phase 3 – showers etc would be reviewed in the 2017/18 capital budget.</p>	
<b>1240</b>	<b>MANAGER</b>	
<b>(a)</b>	<p><u>Course Marshall</u>  RB tabled a document detailing the employment of a flexitime Course Marshall, 30 hours in the summer and 15 hours in the winter. The Committee agreed to discuss at the next Manco meeting.</p>	
<b>(b)</b>	<p><u>Security Cameras upgrade</u> – to effectively monitor the surrounds of the clubhouse the cameras should be upgraded to infrared.  The Committee agreed to review with the 2017/18 capital budget.</p>	
<b>(c)</b>	<p><u>Removal of roof moss</u> – Awaiting quote.</p>	
<b>1241</b>	<b>CORRESPONDENCE</b>	
	<u>Mrs P Wiener</u> – Committee approved her request for suspended membership.	
<b>1242</b>	<b>ANY OTHER BUSINESS</b>	
	AH said that the condensation in the trolley shed was becoming a problem. The cost to stop the condensation would be around £100. Committee approved the cost.	
<b>1243</b>	<p><b>DATE OF NEXT MEETING:</b></p> <p><b>MONDAY 20 FEBRUARY 2017 at 18:00</b></p> <p>There being no further business the meeting closed at 19:45.</p>	
	<p><b>CHAIRMAN</b></p> <p><b>DATED</b></p>	