



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 24 April 2017 at 18:00 in the Clubhouse.

Present	J Airth (JA - Chairman), K Harrington (KH), C Knight (CK), B Lennon (BL), D Spencer (DS) & T Townsend (TT – Club Captain). A Hebditch (AH-President) R Bauser (RB-Manager)	Action
	Other Codes used in minutes – A Magee (AM), A Windsor (AW)	
	APOLOGIES	
	B O'Hara & B Channon	
1265	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 13 March and 12 April 2017 were accepted as a true record and the Chairman was authorised sign them.	
1266	MATTERS ARISING	
(a)	<p><u>Course shed roof</u> – Kingspan had responded that the sheeting finish is outside of the guarantee period. Rose Engineering suggested that the following 2 options were available;</p> <ul style="list-style-type: none"> Stripping the flaky paint off the roof and re paint the surface of the sheets. Over-clad the roof with new single skin metal cladding. <p>Committee agreed that RB should ask for a quote for both options.</p>	RB
(b)	<p><u>Open Competitions</u></p> <p>TT outlined the discussion at the Captains Committee meeting item CC116a. RB confirmed that in terms of the club Mixed, Men's and Junior Opens no green fee had been included for 2017, members and visitors were charged the same. TT proposed that a £3 visitors green fee be levied for all club open competitions as from 2018, seconded by DS. On a show of hands the Committee unanimously agreed to the proposal.</p> <p>On a discussion point re Ladies and Seniors accounts, DS said that the Ladies section accounts were fully detailed in the club balance sheet and as a result their funds were in the main club banking account. However only the bank balances of the seniors sections were reflected in the club accounts as the Seniors had their own bank account. The club had no control of either sections spends.</p>	
(c)	<p><u>Honorariums</u></p> <p>TT outlined the honorariums received by each Committee as detailed in the Captains Committee minutes, CC116b. The Committee agreed to discuss at a later date.</p>	
(d)	<p><u>Ladies Competitions</u></p> <p>TT outlined the discussion held at the Captains Committee meeting as recorded in item CC116c.</p>	

(e)	<p><u>Putting Green Drainage</u> AM had provided a quote to rebuild the green from the base based on advice from a consultant. JA said that the whole practise area including the patio and furniture needed an upgrade. He proposed that AM together with an outside agency design and cost a complete upgrade of the above mentioned facilities. This would be a long term project. The Committee agreed, RB would convey details to AM.</p>	BC / RB
(f)	<p><u>Covered Bays</u> JA said that BC had shelved the project as it was no longer viable.</p>	
1267	CHAIRMAN	
	Nothing to report	
1268	CLUB CAPTAIN	
	<p>Minutes of the Captains Committee meeting held on 3 April 2017 were tabled for discussion.</p> <p>The Captain highlighted the following:</p> <p>(a) <u>Coaching Studio</u> – AW to provide a quote.</p> <p>(b) <u>Ladies Notice board</u> – AH suggested that as the locker room was a separate area to where the other notice boards were placed, the notice board in question should be put back where it was. The Committee agreed that the notice board could be put back up.</p> <p>(c) <u>Course Marshall</u> – KH said that some ladies had complained about members slow play during their match against Weymouth and that the Marshall had not been around. RB said that he had not had any such report from the Ladies. JA said that the members should also play their part and assist the Course Marshall. JA suggested that to assist with communication on the course RB source a quote for 2-way radios.</p>	RB
1269	FINANCE	
(a)	<p><u>Management Accounts</u> The Management accounts and cash flow as at the 31 March 2017 had been circulated and tabled for discussion.</p> <p>DS tabled a detailed report highlighting the following areas; profit & loss, balance sheet and cash flow.</p> <p>No comments or questions.</p>	
(b)	<p><u>Bar / Catering / Green Fee analysis</u> The above analysis had been circulated and tabled for discussion.</p> <p>No comments or questions.</p>	

1270	SUB COMMITTEE REPORTS	
(a)	Advertising & Membership	
	<p>BL – nothing to report</p> <p>RB said that he was busy preparing the annual subscription invoices for 2017/18 and would email an updated subscription analysis as soon as possible.</p>	
(b)	Course	
	<p>The course report for April 2017 had been circulated and tabled for discussion.</p> <p>AH said that the manhole cover in the over flow carpark should be demarcated with a rope so that members would not park or drive over the cover for safety reasons. RB to advise AM.</p> <p>AH commented that several greens had no grass and suggested that the cutting blade settings were too low. He also said that the fairways were being cut too short. RB said that the cutting heights had not been changed and were the same as last year. KH would discuss with BC & AM.</p> <p>AH said that with the rope being removed on the 8th the new turf would not last too long. He suggested that the rope be re-instated. JA suggested a permanent fence with gaps only big enough for members to walk through. AH said that a path through the trees would solve the problem. KH to discuss with BC and AM.</p> <p>BL said that the course notice board at the men's change-room exit should be removed and that the notices should be placed on the main notice board at the ball chute.</p>	<p>RB</p> <p>KH</p> <p>RB</p>
(c)	Health & Safety	
	RB reported that MSP (consultants) would be doing their 6 monthly review on 9 May 2017.	
(d)	House	
	Nothing to report	
1271	MANAGER	
(a)	<u>Employees right to work in UK</u> – all employees had been verified to work in the UK.	
(b)	<u>Leave</u> – RB reported that he would be on leave from 2 – 5 May 2017.	
1272	CORRESPONDENCE	
	<p><u>G Cook</u> – re patio & garden upgrade. Already discussed in 1266e above.</p> <p><u>D Barrett</u> – re flexible members being allowed to play in the Mixed 4's, as well as the monthly Medals & Stablefords on payment of a green fee. The Committee agreed that flexible members could play in the monthly Mixed 4's but not in the medals & stablefords. RB to inform DB</p>	RB
1273	ANY OTHER BUSINESS	
	AH said that a member had requested that paper towel dispenser to be installed in the men's toilet area. RB said that a towel dispenser had been installed in the men's shower area.	

1274	<p>DATE OF NEXT MEETING:</p> <p>MONDAY 22 MAY 2017 2017 at 18:00</p> <p>There being no further business the meeting closed at 20:00.</p>	
	<p>CHAIRMAN</p> <p>DATED</p>	