



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 24 July 2017 at 18:00 in the Clubhouse.

| Present | | Action |
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| | J Airth (JA - Chairman), B O'Hara (BOH – Vice Chairman), B Channon (BC), A Groom (AG – Vice Captain), K Harrington (KH), C Knight (CK), B Lennon (BL) & D Spencer (DS). A Hebditch (AH-President) R Bauser (RB-Manager) | |
| | <u>Other Codes used in minutes</u> – A Groom (AG), D Lennon (DL), J Bowden (JB) , M Randall (MR), A Magee (AM), A Windsor (AW) | |
| | APOLOGIES | |
| | T Townsend | |
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| 1295 | MINUTES OF PREVIOUS MEETING | |
| | The minutes of the meeting held on 19 June 2017 were accepted as a true record and the Chairman was authorised sign them. | |
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| 1296 | MATTERS ARISING | |
| (a) | <p><u>Course restricted time</u> – RB tabled suggested restricted times as discussed by the Captains Committee. Manco suggested the following changes:</p> <ul style="list-style-type: none"> • Home match bookings – Wednesday to Friday between 10:00 and 12:00 (club representative matches) and Weekends – after 13:30. • Visitors – Monday to Friday 10:00-11:00 GMT (winter), 10:00-12:00 and after 13:30 BST (summer). Weekend & Bank Holidays after 13:30. <p>Refer to Captains Committee for approval</p> | |
| (b) | <u>Medical Certificates</u> – Refer to Captains Committee minute 1145b. | |
| (c) | <u>Roots on the Course</u> – Refer to Captains Committee minute 1145c. | |
| (d) | <p><u>Patio & practise area</u> – A quote was received from M J Abbott as follows;</p> <p>The Committee agreed to review the projects (wish) list and prioritise them at the next meeting. RB would circulate the list.</p> | |
| (e) | <p><u>Men's Shower floor</u> – JA said that a contractor had suggested opening a section of the shower floor to ascertain what was underneath. The project would take 2 days. After the investigation an informed decision could then be made as to how to proceed.</p> <p>RB asked if the work could be schedule after 5 August 2017, Men's Open. The Committee agreed to proceed with the work after the 5 August and RB was instructed to advise the contractor as such.</p> <p>JA said that as House Director, CK would be tasked to provide the necessary specifications and quotes as well as manage the project for the Men's & Ladies shower & toilet refurbishments.</p> | |

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| 1297 | CHAIRMAN | |
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| 1298 | CLUB CAPTAIN | |
| | <p><i>Minutes of the Captains Committee meeting held on 10 July 2017 were tabled for discussion.</i></p> <p>(a) <u>Coaching Studio CC1143</u> – JA said that due to the cost the project was not affordable. The Committee agreed.</p> <p>(b) <u>Course issues CC1146b</u> – JA said that the CM did not have time or staff to cut back all the rough on the course. The rough would be cut as and when time allowed. The stones in the bunkers were an ongoing problem and BC would discuss with CM.</p> | BC |
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| 1299 | FINANCE | |
| | <p>(a) <u>Management Accounts</u> The Management accounts including the unaudited year-end accounts and cash flow had been circulated and tabled for discussion.</p> <ul style="list-style-type: none"> • <u>Budget 2017/18</u> On a show of hands the Directors unanimously approved the budget. <p>(b) <u>Bar / Catering / Green Fee analysis</u> The above analysis had been circulated and tabled for discussion.</p> <ul style="list-style-type: none"> • Bar / Catering profit for the year was £27 433 • YE Bar GP % - 60 / Catering GP % - 63 • % wages to turnover 45 • YE Visitors green fees – £41 890 (2015/16 - £ 35 836) • YE Society green fees – £ 26 297 (2015/16 - £18 302) | |
| 1300 | SUB COMMITTEE REPORTS | |
| | (a) Advertising & Membership | |
| | <p>A membership reconciliation as at 19 July 2017 had been circulated and was tabled for discussion.</p> <p>Total playing members – 502 New playing members - 93 Resignations (playing members) – 60</p> <p>Full – 343 (limit - 410) 5 Day – 76 (limit – 100) Flexible – 24 (limit – 30)</p> <p>RB asked that the Committee clarify the flexible membership rules;</p> <p>The Committee agreed the rules as follows;</p> <ul style="list-style-type: none"> • Flexible members are not entitled to sign in guests, at the reduced member's rate or by using the discount vouchers. Flexible members guests must therefore pay the full green fee rate, currently £ 39 (summer) and £ 26 (winter). | |

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| | <ul style="list-style-type: none"> Flexible members are also reminded that they must be present and also play with any guest that is introduced at KHGC. They are also responsible for their conduct and dress while on the course and in the club house. Flexible members are not entitled to use the KHGC Reciprocal Scheme in order to play at other clubs. Flexible members are allowed to play in the Captains, Presidents and Invitation days by paying the appropriate guest of a member green fee rate, currently £21, in addition to the competition entry fee. Members must have a valid handicap. <p>RB would email all flexible members.</p> | RB |
| (b) | Course | |
| | <p>The course report for July 2017 had been circulated for discussion.</p> <p>Concern was expressed as to the dry patches on the 9th and 12th greens. Due to the tree blocking the sunlight moss was also growing on the 9th green. BC said that CM was currently hand watering the greens. AH said that Meyrick Park had experienced a similar problem</p> <p>BC said that an application had been sent to the Council to remove some of the trees along the left of the 15th tee.</p> | |
| (c) | Health & Safety | |
| | RB said that the 6 monthly inspection by the H & S Consultant had gone well and that there were a few minor items to resolve. A detailed inspection would be done in Nov 2017. | |
| (d) | House | |
| | Nothing to report | |
| 1301 | MANAGER | |
| | <p><u>Course Marshal</u> – RB tabled a job description highlighting the KPI's as well as a performance review which included comments from the Captains Committee.</p> <p>The Committee agreed to make the position of the Course Marshal redundant.</p> | |
| 1302 | CORRESPONDENCE | |
| | <p><u>Access gate at the 13th</u> - K Harris said that he found the decision made at the previous Manco meeting wholly unsatisfactory and asked the Committee to review their decision. JA said that the Committee decision would stand and RB should advise K Harris as such.</p> | |
| 1303 | ANY OTHER BUSINESS | |
| | The Committee approved the purchase of a new battery operated clock for £80. | |
| 1304 | DATE OF NEXT MEETING: | |
| | <p>MONDAY 21 AUGUST 2017 at 18:00</p> <p>There being no further business the meeting closed at 21:15.</p> | |
| | CHAIRMAN | DATED |

