



## KNIGHTON HEATH GOLF CLUB

### Minutes of the Management Committee Meeting held on Monday 25 July 2016 at 18:30 in the Clubhouse.

<b>Present</b>	M Collins (MC-Chairman), J Airth (JA-Vice-Chairman), B Channon (BC), C Knight (CK), D Knight (DK), B Lennon (BL) & P Peiro (PP).  D Lennon (Finance Consultant-DL) & R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> – T Townsend(TT), A Magee (CM), A Windsor (AW), P Chard (PM) & R Baggott (RAB)	
	The Chairman welcomed DL to the meeting and proposed that item 6 on the agenda be move to after apologies. The Committee agreed.	
	<b>APOLOGIES</b>	
	A Hebditch	
<b>1176</b>	<b>FINANCE</b>	
	<p>The following documents were circulated and tabled for discussion:</p> <ul style="list-style-type: none"> <li>• Draft Budget 2016 v Actual 2015/16</li> <li>• Projected cash flow 1 July 2016 to 30 June 2017</li> <li>• Proposed Capital Projects 2016/17</li> <li>• Year End Membership analysis</li> <li>• Year End Bar / Catering / Green fee analysis</li> </ul> <p>After a lengthy discussion, MC summarised and proposed that the following items be approved;</p> <ul style="list-style-type: none"> <li>○ Draft Budget 2016/17</li> <li>○ Capital Projects</li> <li>○ A bank loan.</li> </ul> <p>On a show of hand the Directors unanimously voted in favour of the above proposal.</p> <p>MC thanked DL for her time and effort.</p> <p><i>DL left the meeting at this point.</i></p>	
<b>1177</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	The minutes of the meetings held on 13 June 2016 and the 11 July 2016 (Joint Meeting), were accepted as true records and the Chairman was authorised sign them.	
<b>1178</b>	<b>MATTERS ARISING</b>	
	P Hudson 1175 (c) – RB reported that he had, had no response to a letter sent.	
<b>1179</b>	<b>CHAIRMAN</b>	
	<p><u>Proposed new Committee Structure</u></p> <p>Documentation for an AGM resolution would be presented at the next meeting.</p>	

<b>1180</b>	<b>CLUB CAPTAIN</b>	
	<p>Minutes of the Captains Committee meeting held on 7 July 2016 were tabled for discussion.</p> <p>DK – CC 1043 – <u>Ladies 36 Hole Captains Competition</u>: The Ladies Committee had advised members that they could not play in both the Ladies Championships and the above mentioned competition. Therefore, only 4 ladies had entered. PP said he would raise the matter at the next CC meeting.</p> <p>CC 1042 (e) - <u>9 Hole course</u>: MC said that further information was required before any proposal would be considered.</p>	PP
<b>1182</b>	<b>SUB COMMITTEE REPORTS</b>	
(a)	<p><u>Corporate Advertising &amp; Membership</u> Nothing to report.</p> <p>DK queries as to the length of the contract for the current tee signage. RB said that the contract was for a period of 5 years, however if the club renewed for a further period of 5 years and retained the current signage the club would receive course furniture to the value of £1 500. The club could also renew with new course signage. If the club did not renew then the signs would revert to the club. The procured sponsors could however not be approached for a period of 24 months from the termination date.</p> <p>(b) <u>Course</u> RB would circulate the July 2016 course report.</p> <p>CM had reported that he would be increasing the size of the following fairways as they were getting narrow. 1<sup>st</sup> ,2<sup>nd</sup> ,5<sup>th</sup> ,7<sup>th</sup> ,9<sup>th</sup> ,10<sup>th</sup> , 12<sup>th</sup> ,15<sup>th</sup> and 17<sup>th</sup> .</p> <p>These new areas will look yellow for a short time.</p> <p>The Committee agreed that the course was in excellent condition for both the Mixed Open &amp; Stoke Salver.</p> <p>There had been a break-in at the course sheds on Friday 22 July 2016 at around 19:00, the lock was damaged but nothing was stolen.</p> <p><u>Dress Code</u> on the course – inappropriate dress code from members, societies (inc Fore Business) &amp; tee sponsors. RB would highlight in next newsletter and also reiterate with the tee sponsorship provider.</p> <p><u>Course Marshall</u> – MC said that he would table a proposal at the next meeting.</p> <p>(c) <u>Health &amp; Safety</u> Nothing to report</p> <p>(d) <u>House</u> Nothing to report</p>	
<b>1183</b>	<b>MANAGER</b>	
	<p><u>Staff:</u> Jason Franks had resigned with effect from 27 June 2016. Amy Farwell had been employed as a casual bar assistant.</p>	

<b>1184</b>	<b>CORRESPONDENCE</b>	
(a)	<u>British &amp; International Golf Greenkeepers Assoc</u> : Adrian Heckford had not been selected to go forward to the National Final of the Toro Student Greenkeeper of the Year Award. Adrian deserves congratulations on making the Regional interviews.	
(b)	<u>Doug Procter Shield</u> – Ladies v Seniors: details of competition including format circulated to all sections and Committees. MC said that the matter would be referred to the CC.	<b>MC</b>
(c)	<u>DCGU</u> –a grant of either £500 or £750 would be given to club projects primarily for the development of junior golf in clubs, however bids for other projects would also be considered provided they meet the objectives of the DCGU and the EG development strategy. Closing date for applications, 30 November 2016. The Committee agreed that this should be discussed at the next Manco meeting.	<b>RB</b>
(d)	<u>Seniors Section</u> – request MC said that he would discuss the matter at the next CC meeting.	<b>MC</b>
<b>1185</b>	<b>ANY OTHER BUSINESS</b>	
(a)	JA suggested motion light sensors in the change-rooms and toilets. RB would include with project.	
(b)	DK / JA – suggested that members were not attending social functions because they did not like the wine. RB said that he would review the wine list.	<b>RB</b>
	<b>DATE OF NEXT MEETING:</b>  <b>MONDAY 19 AUGUST 2016</b>  There being no further business the meeting closed at 20:30.	
	<b>CHAIRMAN</b>	<b>DATED</b>