



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Wednesday 28 JULY 2014 at 18:30 in the Clubhouse.**

<b>Present</b>	D Lennon (DL-Chair & Finance), M Collins (MC-Vice-Chair), J Airth (JA-Captain), B Andrew (BA), D Knight (DK), B Lennon (BL), W Richards (WR), P Symes (PS) & K Way (KW) B Kennedy (BK-President) R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> - A Magee (CM), A Windsor (AW), Captains Committee (CC)	
	DL advised that the Agenda had been shortened to discuss mainly items 4 & 5.	
<b>950</b>	<b>APOLOGIES</b>	
	B Kennedy (BK-President)	
<b>951</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	The minutes of the meetings held on 16 June 2014 were accepted as true records and the Chairman was authorised sign them.	
<b>952</b>	<b>MATTERS ARISING</b>	
	<p><u>Box for pool cues</u> – MC, had asked K Taylor to make a box.</p> <p><u>Placement of old TV</u> – MC proposed that be placed in the space currently occupied by the tapestry, the tapestry would be moved to the dining area. The TV would be only on for popular events with the volume being off. On a show of hands the majority of the Directors voted in favour of the proposal. RB to action.</p> <p><u>Buggy Storage facility</u> – RB reported that the container was scheduled to be delivered on Tuesday 5 Aug 2014. Thereafter the electrics would be fitted.</p> <p><u>Bridle path gate</u> – KW awaiting a reply from Poole Council.</p> <p><u>Short academy course</u> – cost of setting up a short course together with maintenance was prohibitive. Committee agreed to put the project on hold.</p> <p><u>Club Ties</u> – Committee approved the purchase.</p> <p><u>Ladies &amp; Seniors Match times</u> – JA advised that the CC had agreed that match could be played on a either a Monday or a Tuesday between 11:00 and 12:00. This did not apply to any other days of the week and no concessions would be made for the distance to be travelled by the visiting team.</p>	<p><b>RB</b></p> <p><b>RB</b></p>
<b>953</b>	<b>BUDGETS / FINANCE &amp; MEMBERSHIP</b>	
	<p>The following documents were tabled for discussion:</p> <ul style="list-style-type: none"> <li>year-end accounts as at 30 June 2014</li> <li>bar/catering/green fee analysis</li> <li>subscription analysis</li> <li>draft budget 2014/15</li> <li>proposed membership recruitment scheme.</li> </ul> <p>DL highlighted the following items:</p> <p><u>Bar / Catering analysis – RB</u></p> <ul style="list-style-type: none"> <li>Bar GP – 57 % , Catering GP – 61, both very good</li> <li>Mitigating factors were – kitchen closed for 2 weeks due to upgrade &amp; the extreme weather conditions experience between Dec and Feb.</li> </ul>	

	<p><u>Subscription analysis – DL</u> Detailed analysis tabled..</p> <p><u>Draft budget 2014/15 – DL</u> The previous draft budget has been revised and with the changes discussed to reflect a “break-even” position, was approved by Manco.</p> <p><u>Cash-flow - DL</u> A document indicating the cash-flow of the club from 1 July 14 to 31 January 2016, was tabled.</p> <p>An incentive scheme for members to pay their subs by the end of March 14 would also be investigated.</p> <p><u>Membership recruitment scheme – BL</u> Flyer advertising a new category of membership, £300 pa with reduced green fee rates when playing, a pay &amp; play concept where either 10 or 18 holes could be played. Advertising would be on club website and a flyer drop to 8 700 homes in the BH11 postal code. After some discussion and on a show of hands the majority of the Directors voted in favour of the above proposal. RB to action.</p> <p><u>Other approved schemes to increase revenue:</u></p> <ul style="list-style-type: none"> <li>○ £50 credited to a members bar card for proposing a full subscription rate paying member. The incentive would only be credited once the applicant had paid the appropriate subscription.</li> <li>○ Auction / Raffle Directors parking spaces. WR to action</li> </ul>	<p>RB</p> <p>RB WR</p>
<b>954</b>	<b>AGM – Thursday 16 October 2014</b>	
	<p><u>Timeline for the AGM documentation:</u></p> <ul style="list-style-type: none"> <li>○ Notice of the meeting – Monday 15 September 2014</li> <li>○ Sub-Committee reports due by Monday 22 September 2014</li> <li>○ Directors – K Way (retiring), R Gell, P King &amp; L Levens (all had resigned).</li> </ul>	
<b>955</b>	<b>SUB COMMITTEE REPORTS</b>	
	<p>The following sub-committee reports were tabled but not discussed.</p> <ul style="list-style-type: none"> <li>○ Corporate advertising &amp; Membership</li> <li>○ Course</li> <li>○ House</li> <li>○ Pro Shop</li> </ul> <p>BA advised that the local MP would be visiting the club on Thursday 31 July 2014 to review the situation of the TPO's and the complaint by the owners along the boundary of the club. The homeowners were requesting that the club trimming the trees as well as reduce the height. If the Council approved the above the cost to the club would be around £2.5K.</p>	
<b>956</b>	<b>CORRESPONDENCE</b>	
	None	

<b>957</b>	<b>ANY OTHER BUSINESS</b>	
	<p>Rules Revision – BL</p> <p>Final draft of the revised rules would be available for the next Manco meeting – 18 August 2014.</p> <p>Proposed that a General Meeting be held on Wednesday 10 Sept 2014 to vote on the rule changes. The notice advising of the meeting would have to be posted on 27 Aug 2014.</p>	
	<p><b>DATE OF NEXT MEETING: Monday 18 AUGUST at 18:30</b></p> <p>There being no further business the meeting closed at 21:20.</p>	
	<b>CHAIRMAN</b>	<b>DATED</b>