



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 28 May 2012 at 18:30 in the Clubhouse.

Present	K Way (Chairman), Mrs D Lennon (Vice Chair), B Kennedy (President), B Lennon (Club Captain), J Airth, J Coe, A Hebditch, G Taylor & M Welch. R Bauser (Manager)	Action Published minutes
667	APOLOGIES	
	G Pennington	pm
668	MINUTES OF PREVIOUS MEETING	
	The minutes of the meeting held on 23 April 2012 were accepted as a true record and the Chairman was authorised sign them.	pm
670	MATTERS ARISING	
610	Junior Membership : To be covered in the Marketing section	JC pm
616(c)	Course Risk Assessment: Work in progress.	KW pm
616(d)	Gas Boiler Service: Completed Water Tanks – new valves fitted, no further problems - Completed Water Softener Unit – installed - completed New Boiler – as per report from service engineer a new boiler is required, quote received for £ 10 480 exc VAT. DL advised that this would be added to the Capital budget for 2012/13. Kitchen Redesign – initial quote received for fully replacement £ 34K. AH would review and discuss with relevant staff and report back.	AH pm
625(d)	Corner Lighting for Staff: quote received for £3K. Would review with contractor.	AH pm
626(a)	Directors Photograph: GP photograph outstanding.	BL pm
635(f)	Shoe Cleaner: AirEze cost around was £3K. Seniors may contribute. DL advised that this would be added to the capital Projects budget.	AH pm
671	CHAIRMAN	
	AH said that the general opinion during his Presidents Golf Day was that the course was in a very good condition and well presented. All the players had enjoyed the day and were well looked after.	pm
672	CLUB CAPTAIN	
672(a)	Minutes of the Captain's Committee meeting held on 8 May 2012 were tabled. Report tabled BL invited comments.	pm
672(b)	AH – dress code on the course re colour & definition of the trainer socks. Referred to the Captain's Committee.	BL
672(c)	Seniors Competition – It had been reported at the Captain's Committee meeting that the fairways were being mowed during the competition. GT said that the green-staff could not stop cutting and that this would continue.	pm

677	HOUSE	
	<p>AH – nothing to report</p> <p>KW – towels problem in the Lockers – RB said that he was meeting with the supplier PHS on 18 July and would discuss the contract and also look at the cost of installing touch paper towel dispensers.</p> <p>KW – late cancellation of society –RB said that the initial booking had been made by D Miles as he knew the organiser. They were only playing golf and unfortunately no deposit was taken. It was only found out after an enquiry that they had cancelled. This was not the normal procedure and would not be repeated and that a booking process was in place.</p>	pm
678	MANAGER	
678(a)	<p>Report tabled</p> <p>Bar Opening & Closing on a Saturday & Sunday – Committee agreed to proposal of 10:00.</p>	pm
678(b)	Assistant Bar Manager Advert – Committee agreed to advertise the position in the ECHO.	
678(c)	<p>Membership Management</p> <p>The Committee agreed as follows:</p> <ul style="list-style-type: none"> - <u>Suspended Member</u> : agreed to tabled proposal - <u>Social Ex Player</u>: Could not automatically transfer back to playing, would need Committee approval - <u>Returning Ex Members</u>: the following discounts would be applied to their entry fees upon rejoining. Rejoining after 1 year 100%, after 2 years 80%, after 3 years 60%, after 4 years 40% and after 5 years 20%. - <u>Group Packages</u>: Prospective members joining as a group would receive a reduction of their entrance fees as follows: 5-9 25%, 10-15 50% and 16+ 100%. 	pm
678(d)	<p>Manco Meeting dates: The proposed revision of meeting dates were approved as:</p> <p>25 June 2012</p> <p>23 July 2012</p> <p>20 August 2012</p> <p>24 September 2012</p> <p>15 October 2012</p>	pm
679	CORRESPONDENCE	
680	ANY OTHER BUSINESS	
680(a)	<p>KW – towels problem in the Lockers – RB said that he was meeting with the supplier PHS on 18 July and would discuss the contract and also look at the cost of installing touch paper towel dispensers.</p> <p>KW – late cancellation of society –RB said that the initial booking had been made by D Miles as he knew the organiser. They were only playing golf and unfortunately no deposit was taken. It was only found out after an enquiry that they had cancelled. This was not the normal procedure and would not be repeated and that a booking process was in place.</p>	pm
680(b)	C Langston: letter received by KW re 19 th and closure during social functions. Letter to be circulated to Committee Members for discussion at the next meeting.	RB pm
680(c)	Patio Cleaning: It was agreed that Easyclean should be asked to clean the patio area and to include this in there charge to the club.	

	There being no further business the meeting closed at 21:30.	
	CHAIRMAN	DATED

COMMITTEE REPORTS – MAY 2012

5. CLUB CAPTAIN

- **Matches** – This month I have attended:
Seniors v Ladies on Sunday 20th May
A well contested match which the Seniors won. Thanks go to Doug Proctor for donating a shield which will now be contested annually.
* **Fun golf events** – These have proved unpopular and I have decided to cancel all future planned events due to lack of support.
* **Sponsored charity golf events** –
Juniors 17th June : Target golf – being organised by BC and DM
Adults/ Colts 23rd June : *Sponsored STB* – tee time reservations as of yet are poor.
Please advertise and support this day as it will form the centre of our fundraising efforts this year. Forms ready to hand out.
- **Committee Meeting (April 2012)** – see minutes of meeting.
- **Social events** – we have had two events since the last meeting :
1. Quiz Night – hosted by Arthur Workman and well attended.
2. Race Night - which included the Snowball draw for £100. The night was poorly attended though those who did attend appeared to have a good night. £69 was raised for the Sparkle charity and a further £57 from the raffle of the clock donated by Derek Perkins. The winner of the snowball draw was Brian Twist and as he was not present the pot +£50 will be carried over to the next draw on Friday June 29th.
- **Captains charity** – current balance stands at £1133 (target £3000).
- **Dorset Captains Presidents Day** – attended this event on the invitation of Alan Hebditch. A great day and one at which many visitors commented on the presentation of the course. On the competition side Steve Howlett won the event and the silver salver.

7 (a) GREENS

Greens

These are coming on, they are a little behind where I would like them and this is down to the weather we had in March and April. We have on demonstration the sweep and fill brush and we will be using this when we top dress next week.

Tees

4th Medal and 5th ladies tees have been over seeded and top dressed to improve these tees. The 3rd ladies and 12th medal are still being cut by hand and they will be for the rest of the year.

Fairways

1st 15th and 17th have been fertilised with a granular feed and the others will have a liquid feed soon.

Approaches

I am happy with the approaches

Bunkers

They have been edged again and will be done monthly.

Pathways and Mats

The paths will be edged and weeds removed on a more regular basis.

Irrigation.

We are replacing sprinklers as needed.

7(c) MEMBERSHIP, ADVERTISING & MARKETING

1. Concern of loss of members
2. Exit survey as mandatory
3. Analysis of the number of payable competitions as against general play
4. Members Survey of the Club Website
5. Membership concern about the Competition Committee being non-elected
6. Introduction of a new methodology of Members comments and concerns

8 MANAGER

Club Brochure – Content supplied, design, set-up in progress. Advertising sales in progress. Completion date end June 2012.

Website – Initial meeting completed and the following agreed:

- draft layout & design of home page,
- Scorecard content & pictures
- Interactive intranet Calendar
- Members area, members contact details (regular update).
- Newsletter feature

Completion date end June 2012

Academy – to accommodate the first time/new golfer. This is ongoing and a draft proposal will be tabled at the next meeting.

Bar Opening Times on a Saturday & Sunday

Due to the lack of trade on the two days between 09:00 & 10:00 balanced against paying for an extra hour it is proposed to move the opening hours back to 10:00.

Returning Members – propose that any former member wishing to return to the club after a 1-5 year absence and have previously paid their entry fees, be granted membership subject to Membership Committee approval.

Any such member returning after an absence of more than 5 years must pay 50% of the current entry fee, also subject to Membership Committee approval.

Membership Packages – Proposed reduction of entry fees for prospective members joining as groups and paying their fees as from an agreed joining date.

16+	75%
10-15	50%
5-9	25%

Meeting Dates:

Proposal to move the following MANCO Meeting dates to leave a gap between meetings so that the office may fully prepare for each:

JUNE - from 18th to 25th (CC meeting on 14th June)

JULY – from 16th to 23rd (CC meeting on 11th July)

AUG – as is 20th

SEPT – from 17th to 24th (CC meeting on 12th Sept)

OCT – as is 15th (CC meeting to Tuesday 4 Oct 2012)

AGM on Thursday 18th Oct 2012 at 19:30