



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday
29 July 2013 at 18:00 in the Clubhouse.**

Present	A Hebditch (Chair), D Lennon (Vice Chair & Finance) B Andrew, M Collins, B Kennedy (President), C Knight, C Langston (Club Captain) & K Way. R Bauser (Manager).	Action
	<u>Other Codes used in minutes</u> - Alan Magee (CM), Leigh Stanger (LS) David Miles (DM), B Channon (BC) & Linda Willetts (LW).	
825	APOLOGIES	
	None	
826	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 17 June 2013 were accepted as true record and the Chairman was authorised sign them.	
827	MATTERS ARISING	
815 819 821	Fencing along 9th – to be discussed under Course Honours Board Touch Screen – CL reported that it was in hand. Defibrillator – CL reported in hand awaiting final accounts of the Captains Day.	
828	CHAIRMAN	
	AH – Dress on Course with regards to cargo shorts. KW – most golf shops sold a type of cargo short which he believed the Captains Committee some time ago had allowed. He also believed that the Captains Committee had agree that short socks did not have to be predominantly white. MC – visitors dress was unacceptable. It was agreed that BA would discuss the monitoring of the visitors dress with the Pro Shop and that the Captains Committee would review the dress code. AH – travellers were in the vicinity of the club.	
829	CLUB CAPTAIN	
	<i>Minutes of the meeting held on 3 July 2013 were tabled.</i> BA – item 733, rough on 7 th & 10 th – CM had advised DP that the cutting equipment was being modified and was not available at that particular time. The heather was scheduled to be cut Nov/Dec. Item 725 – Practise Area – It was agreed at the meeting that 6 mats could be purchased, the mats would be fixed into boxes, total cost £1,5K. Funds collected from the members of £1K were available for the project. BK suggested that BA ask the seniors section to fund the balance.. AH – P Samuel should not have played in the Captains Day as he was a Social Member. CL said that it was the Captains prerogative to invite anyone to play as his guest. Mr Samuel did pay a green fee.	BA

830	FINANCE	
	<p>Management Accounts The unaudited year end accounts & balance sheet, together with a detailed report was tabled.</p> <p>Expenses have remained under control due to tight management, unfortunately the income levels have not been able to increase sufficiently to breakeven.</p> <p>MC – said he would review all membership categories as he believed that the club had too many categories.</p>	MC
831	SUB COMMITTEES	
(a)	<p>GREENS The Course Managers report for July was tabled for discussion.</p> <p>Boundaries: Due to complaints it was proposed to place netting as per drawing attached along the 9th and 13th to protect the properties. This project however required planning permission. The Committee agreed that RB would initially apply for planning permission. KW – suggested that for the trees that were in this vicinity the club apply for a TPO. He also suggested that an option may be to plant fully grown pines. It was noted that 12 fencing panels had been purchased from CL.</p> <p>Tree Removal: Large pine on the 13th was dying and would have to be removed. Tree on 15th, falling branches & cones, tree climbers were need for the higher branches. CM awaiting a second quote. Committee approved the project.</p> <p>Irrigation System: Current system needed in part to be replaced as it was uneconomical and impractical as it produced an uneven water pattern. It was agreed that Iritic Limited would provide an irrigation system appraisal report with conclusions & recommendations.</p> <p>Letter of Complaint from Ladies Captain:</p> <ul style="list-style-type: none"> • <u>Increased maintenance on a Tuesday</u> – After reviewing the course programme since January it was found that the number of times “heavy course work” was carried out was spread evenly between Monday & Thursday with less on Friday. • <u>25 June Top Dressing</u> – The course is normally cut on a Monday, the greens needed dressing and the Tuesday was the first opportunity to do so taking into account the weather conditions. The sand was brushed in before the competition was played. • <u>16 June (Sunday) Bunker work</u> – 90 tons of sand was moved to the various bunkers over a 4 day period and not just on the Tuesday. The bunkers in question had piles of sand and would there be designated as GUR. CM had advised the Pro Shop in this regard as there were not enough signs for each bunker. The 8th green had to be hand watered during the day as vandals had damaged the irrigation system. 	

	<ul style="list-style-type: none"> <u>9th tee tree work</u> – CM has instructed the staff to be more accommodating. The CM asked if complaints could be direct immediately to him, not Bernie, either through the Greens Chairman or the Manager. <u>Sunday Pins</u> – holes are changed twice a week normally on a Tuesday & Friday to spread the wear. To leave the changing any longer would cause excessive wear on the greens. <p>Bunkers – players should not walk out the front of the bunker to avoid any damage.</p>	
(b)	HEALTH & SAFETY Nothing to report.	
(c)	HOUSE CK – kitchen flooring was very brittle due to the age and sections could no longer just be replaced. CK to table a quote for a complete replacement at the next meeting.	CK
(d)	MARKETING & MEMBERSHIP <u>Membership Reconciliation</u> , including 2012/13 resignations as at 29 July 2013 was tabled. Notes: - Resignations: full 42, 5 day 9 & juniors 4. - New full members to be interviewed: 2 - Full members awaiting payment: 3 - 2013/14 new members:10 MC – hopefully those members that have resigned would be replaced during the year. He would also table a membership presentation at the next meeting.	
832	MANAGER	
	<u>Biomass Boiler:</u> RB said that the position of the Biomass Boiler should be finalised as it had been now discussed for the last 4/5 months. The financial analysis presented showed that it was a viable project however certain members were still sceptical about the functionality and performance of the machinery. It was agreed that RB table a cash-flow at the next meeting indicating a maximum level of borrowing that could be achieved. <u>CASC Status</u> Plummer Parsons had advised that HMRC were reviewing the scheme and had placed all new members on hold. HMRC were proposing a cap on membership fees and non-sporting income. HMRC would advise of changes after the consultation period to 12 August 2013 had lapsed. <u>Staff Leave</u> – RB on leave from 12-23 August 2013. Back at work on 27 August 2013. <u>Courtesy of the Course</u> – It was agreed that all staff were allowed courtesy of the course. However, if staff wished to play in Competitions etc. a possible special membership category would be Investigated.	RB

833	CORRESPONDENCE	
	M Wathen – requesting suspension of membership due to severe foot pain. Letter confirming he was unable to play from Consultant. Committee agreed to suspend as from 9 July 2013.	
834	ANY OTHER BUSINESS	
	<u>Competition Entering Process:</u> DL – problems were being experienced with the new card only system e.g. entering pairs / mixed competitions. CL said that he would review the process with RB and DM. <u>New Directors:</u> KW suggested that consideration be given to possible new Directors, bearing in mind 2 current Directors must retire. DATE OF NEXT MEETING: TUESDAY 27 AUGUST 2013	CL
	There being no further business the meeting closed at 21:00.	
	CHAIRMAN	DATED

COURSE MANAGER REPORT July 2013

COURSE WORK

Greens

There is some dry patch on a couple of greens due to the long period of hot, sunny weather we are in at the moment. We are targeting these areas by hand to keep the greens in good health.

Approaches

We have verti cut these to improve this surface.

Tees

These have been treated with Aquaduct witch is a curative wetting agent. This will help with the dry patch.

Fairways

We are only cutting these as and when they need it due to the heat this is not often. We will however start to cut them with the rotary mower to reduce the stalks.

Bunkers

The new sand is bedding in well and we have finished adding sand for the year.

Rough

We are cutting the lush areas more often and at the moment doing a full cut every two weeks to keep the stalks down.

Practice area

A short term solution was agreed in the meeting we had on the practice area. It was to install 6 mats on the back of the tee to allow practice to take place all year.

Boundaries

We have had complaints from a house on the 9th and 13th about balls going into the gardens. Poole council has got involved and we had a meeting last week. Other than shutting down the holes the only solution is to install a net to stop the balls.

The large pine on the 13th is dying and we have taken apart of it down but the rest is too big for us to do. I am getting a price for this. When this has been taken down the remaining 20 meters will go here to protect the house behind the tree while other trees grow in its place.

A woman is complaining on the 15th about branches and pine cones falling into her garden, I will get a price for tree climbers to go along this also.

Irrigation

Last year we didn't use the irrigation that much but over the last month it has been on nearly every night on tees and greens. Having used it this much has shown to me that we need a new irrigation system sooner than later. At my interview nearly two years ago I asked the question.

Have the club started to save for a new irrigation system?

The system we have is old and out dated. It is unreliable, inefficient and a poor design. We waste water every time we turn it on.

On most of the greens, 4 sprinklers are controlled by one valve in the control box. If every arc was the same and every sprinkler was also the same then this wouldn't be as much of an issue but as the arcs are all different and there are a lot of different makes and models of sprinklers on the course, we are wasting water every time it is turned on.

Example.....

Sprinkler 1 and 2 at the back of the green,	5 minutes to do 90degrees arc
Sprinkler 3 and 4 at the front of the green,	10 minutes to do 180degrees arc
All are controlled buy 1 controller.	

If I need to do two passes with sprinkler 3 and 4 then at the same time sprinkler 1 and 2 will do 4 passes each, wasting water and giving an uneven water pattern.

The valves and pipe work in the boxes because of their age are starting to fail; we have several leaks around the course. To repair these we have to dig up the box and redo the entire pipe work in the box replacing all of the valves at the same time.

If we had a new system with valve in head we could control each individual sprinkler saving water and money by enabling us to target individual areas as needed.

A new system would also mean new pipe work, meaning fewer leaks saving water and money.

The clubs system has not died yet but if we wait until it does then we run the risk of losing the greens and tees if it happens in the summer.

It would be better if the club was proactive then reactive on this matter.

VANDALISM

The area down at the 4th, 5th, 8th and 9th has gone quite.

We have had a couple of things go missing over by the 14th and 16th greens but even this has begun to quiet down.

School summer holidays start soon so I am expecting it to pick up again.

The fire on the heath was well away from us. The heath is 3 miles from side to side so for the news you are either at the Knighton heath end or at gravel hill end.

It was not 7 to 8 hectares that was burnt it was less than 1 hectare.

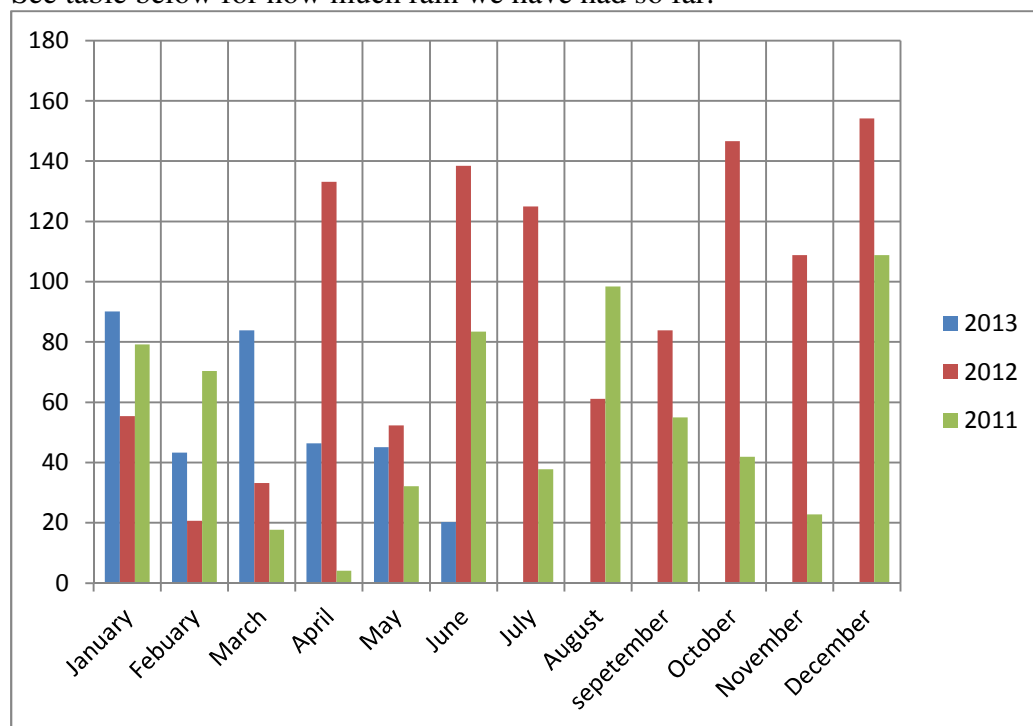
5 YEAR IMPROVEMENT PLAN

I have had a company in to give a rough estimate for the 5th green. When the price comes in I will let the directors know.

I have contacted a couple of architects to also find out prices and I am waiting for a response also.

RAIN

See table below for how much rain we have had so far.



Total rain fall

2011 = 651.6mm

2012 = 1112.5mm

2013 = 329mm