



## KNIGHTON HEATH GOLF CLUB

### Minutes of the Management Committee (MANCO) Meeting held on Wednesday 15 December 2021 at 17:30.

<b>Present</b>	A Parsons (APA-Chairman), K Harrington (KH-Vice-Chairman), A Groom (AG), C Hill (CH), S North (SN), A Penny (AP), M Randall (MR), & D Spencer (DS).  R Bauser (RB-Manager)	<b>Action</b>
	A Magee (AM), A Windsor (AW), J Bailey (JB), R Pearce (RP).	
<b>1830</b>	<b><u>APOLOGIES</u></b>	
	J Airth & T Townsend	
<b>1831</b>	<b><u>APPROVAL OF PREVIOUS MINUTES</u></b>	
	On a show of hands, the minutes of the meetings held on 17 November 2021, were unanimously accepted as a true record and the chairman was authorised sign them.	
<b>1832</b>	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b>	
(a)	<u>Buggy Cage Update</u> Seniors section proposal tabled for discussion. The Committee agreed that RB should ascertain from the members on the waiting list as to whether they would store their buggies in a palisade enclosure. RB said that he was awaiting a quote (design) for the palisade enclosure with a roof covering.	<b>RB</b>
(b)	<u>Junior Budget</u> It was noted that the junior budget for 2022/23 would have to be reviewed.	
<b>1833</b>	<b><u>CHAIRMAN</u></b>	
	The Committee discussed the feasibility of the Ladies and Seniors sections being fully integrated into the club.  All club competitions could be administered by the Pro Shop.  All funds derived from activities should be held by the club.  The Committee agreed that this would be a structural change as to how the club currently functioned.  DS said that the club rules would have to change to accommodate the above.  CH to discuss at the next Captains Committee meeting.	<b>CH</b>

<b>1834</b>	<b><u>CAPTAIN</u></b>	
	No meeting held in December 2021. Nothing to report.	
<b>1835</b>	<b><u>FINANCE</u></b>	
	<p>(a) <b><u>Management accounts &amp; detailed report for the period to 30 November 2021</u></b> had been circulated and was tabled for discussion. <u>Highlights:</u></p> <ul style="list-style-type: none"> <li>• Subscription income more than expected,</li> <li>• Green Fee income more than forecast</li> <li>• Buggy Surplus better than anticipated</li> <li>• Gaming Machines much better than forecast</li> <li>• Bar &amp; Catering operations better than budget</li> <li>• Expenses less than budget,</li> <li>• Strong profit for the month,</li> </ul> <p>(b) <b><u>Cashflow</u></b> Cashflow projections to 30 June 2022 had been circulated and tabled for discussion.</p> <p>The cashflow improved this month and the club was currently looking at a positive surplus at year end. It will depend on the performance of the club during the first quarter of the new year which is nearly always in deficit. However, if the club achieves close to the expected budget a positive outcome at year end would be recorded.</p> <p>(c) <b><u>Irrigation Loan</u></b> Due to the impact of the Omicron Covid 19 it is expected that interest rate rises will be dampened and may take longer to go through. It was expected to have a base rate of 0.25% by now but the expected rise of 0.15% has yet to be announced by the Bank of England. Based on the economic forecasts it would appear that changing the mix of the hybrid loan should be of benefit to the club's finances.</p> <p>On a show of hands, the Directors present unanimously voted in favour of the hybrid rate loan. DS was instructed to secure the loan from the bank.</p>	
<b>1836</b>	<b><u>SUB-COMMITTEE REPORTS</u></b>	
	<p>(a) <b><u>COURSE</u></b> The course report for December 2021 had been circulated and was tabled for discussion.</p> <p><u>KH highlighted the following items:</u></p> <ul style="list-style-type: none"> <li>• AM would update the white board at the ball chute as to hole closures during the irrigation installation.</li> <li>• First hole closure would not happen until 14 January 2022</li> <li>• Tees would be roped off</li> <li>• Daily updates through Facebook &amp; Twitter</li> <li>• New storage tank site had been marked out</li> <li>• More plants to be purchased for the 1<sup>st</sup> tee</li> <li>• Quote for fence replacement along the 1<sup>st</sup></li> <li>• 4<sup>th</sup> path, agreed that if AM could not complete before he left (14/1/2022), the path should not be started and should then be included in the 2022/23 winter projects</li> <li>• AM to use chipping green turf to patch the 13<sup>th</sup> &amp; 15<sup>th</sup> greens. The chipping green turf would then be replaced with new turf.</li> </ul>	

	<p><b>(b) BOREHOLE &amp; IRRIGATION (TAG – tees, approaches, greens)</b> MR tabled a detailed report.</p> <p>MR highlighted the following items:</p> <ul style="list-style-type: none"> <li>• Project meeting held 29/11/2021</li> <li>• Tree impact survey (Treecall Consultants) required at tank storage site, £800.</li> <li>• Responsibilities, AG – HSE, TT – communications &amp; AP – link to greens committee.</li> <li>• Full project plan would be displayed on the course board, weekly updates would be displayed in the Pro Shop and on the white board at the ball chute.</li> <li>• TT would produce a newsletter for distribution bi-weekly.</li> <li>• Abbott to close for 2 weeks between Christmas &amp; New Year, back onsite 5/1/2022.</li> </ul> <p><b>c) COURSE MANAGER VACANCY</b> RB highlighted the following:</p> <ul style="list-style-type: none"> <li>• To date 12 applications had been received.</li> <li>• RB &amp; CM would review and choose the top 6.</li> <li>• Interviewing committee (APA, KH &amp; RB) to review and identify the best 3-4 candidates.</li> <li>• Tentative interview date Tuesday 28 December 2021 (bank holiday).</li> <li>• Envisaged appointment by 31 December 2021.</li> <li>• Start date possibly not before 1 March 2022.</li> </ul> <p><b>(d) HEALTH &amp; SAFETY</b> Report tabled for 2021. Accident recorded on 13/12/2021, member slipped on the wet grass on the 2<sup>nd</sup> tee, muscle strain. No action required.</p>	
<b>1837</b>	<b><u>MANAGER</u></b>	
	Nothing to report.	
<b>1838</b>	<b><u>CORRESPONDENCE</u></b>	
	None	
<b>1839</b>	<b><u>ANY OTHER BUSINESS</u></b>	
	None	
	<p>The next meeting was scheduled for Wednesday 19 January 2022 at 17:30.</p> <p>There being no further business the meeting closed at 19:05.</p>	
	<b>CHAIRMAN</b>	<b>DATED</b>