



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee (MANCO) Meeting held on Wednesday 16 February 2022 at 17:30.

Present	A Parsons (APA-Chairman), K Harrington (KH-Vice-Chairman), A Groom (AG), S Rook (SR), A Penny (AP), M Randall (MR), & D Spencer (DS). R Bauser (RB-Manager)	Action
	G Hastie (GH), M Diment (MD), A Windsor (AW), J Bailey (JB), R Pearce (RP).	
	Capcom (Captains Committee)	
1850	<u>APOLOGIES</u>	
	J Airth, C Hill, T Townsend & S North	
1851	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meetings held on 19 January 2022, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
1852	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
(a)	<u>Course Vehicle</u> The Committee agreed to review the purchase as and when necessary.	
1853	<u>CHAIRMAN</u>	
(a)	<u>Club Sections</u> Committee received a lengthy email from L Holden (author) and 9 other ladies, outlining problems within the ladies section. It was agreed that the ladies section problems should be resolved through the Captains Committee and only if they could not resolve, then Manco would intervene. The Committee agreed that the ladies' section must be instructed to immediately reduce the number of competitions played on the weekend and a Tuesday to 2 per month for each day. All seniors & ladies section members competition entry fees must be distributed as 30% to the club and 70% as prizes. No entry fees to be retained by the section. Committee agreed that the sections be given until the 31 March 2022 to comply with the above.	
(b)	<u>President</u> M Welch co-opted to the management committee as an alternate (no voting rights) to the President and would only attend meetings when the President was unavailable.	

1854	<u>CAPTAIN</u>	
(a)	<p>The minutes of the draft CapCom meeting held on 2 February 2022 were tabled for discussion.</p> <p><u>SR highlighted the following:</u></p> <ul style="list-style-type: none"> • Ball chute / Tee booking system referendum • ladies' competitions limited to two per month (Weekend & Tuesday) • all club competition surpluses (30%) should accrue to the club. 	
(b)	<p><u>Green fee for competitions</u></p> <p>The increase to £10 green fee per non-member playing in club competitions would be effective from 2023.</p>	
(c)	<p><u>Joining Fee</u></p> <p>The Committee agreed to review the joining fee once the club membership was full and there was a waiting list in place.</p>	
1855	<u>FINANCE</u>	
(a)	<p><u>Management accounts & detailed report for the period to 31 January 2022</u> had been circulated and was tabled for discussion.</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • Subscription income more than expected • Green Fee income more than forecast • Buggy Surplus deficit slightly better than anticipated • Gaming Machines as forecast • Bar & Catering operations better than budget • Expenses more than budget • Good profit for the month. 	
(b)	<p>Cashflow</p> <p>The cashflow had been amended to reflect the current situation with the irrigation project and the loans. It is anticipated that the club would be looking at a positive surplus at year end. However, it would depend on the performance of the club during the first quarter of the new year, which is always in deficit. If the club can achieve close to the expected budget the club should have positive funds at year end.</p>	
(c)	<p>Irrigation System</p> <p>Loan Agreement papers have been signed and return to the bank. The actual drawn down date for the loans would be in early February 2022. The Contractors first invoice has been received and will be paid in early February on receipt of the loan funding.</p>	
(d)	<p>Pro-Am</p> <p>The Committee agreed that AW should submit a budget for the Captains Charity Pro-Am to be held on 16 September 2022.</p>	
1856	<u>SUB-COMMITTEE REPORTS</u>	
(a)	<p><u>COURSE</u></p> <p>A greens Committee meeting was scheduled for Wednesday 22 February 2022, G Hastie had advised that he would attend.</p> <p>Proposed Winter projects:</p> <ul style="list-style-type: none"> • Rope drainage for 1st & 7th and possibly the putting green. • 14th to 15th path • Bunker front right of 15th and front right of 17th to be redone • New path to left of 10th tee • Replace winter mats 	

	<p>Paths would be maintained throughout the year. It was noted that the front right of the 8th green was not draining too well. Would refer to GH. 4th path and tee were very impressive, congratulations to green staff on a job well done.</p> <p>(b) IRRIGATION (TAG – tees, approaches, greens)</p> <p><u>MR highlighted the following items:</u></p> <ul style="list-style-type: none"> • Excellent progress to date, project on plan. • Site manager (Lee) on leave for two weeks. • All mainline pipework in. • “Fine turf” works (tees and greens) in progress • Irritech on site marking out sprinkler positions for tees, greens, and approaches. • Abbotts surveyor on site doing GPS mapping • Water tank planning application – no objections • Tank foundation works in progress. • Abbotts submitted their first valuation claim, confirmed by Irritech & paid by club • Second payment request received • Power cable from clubhouse to water tank sub-standard, has to be replaced. • Weak wi-fi signal from clubhouse to green keeper’s office. Needs booster antenna. • Trespasser damage – 2 incidents, 4th hole and bridleway– cable unrolled. <p>c) HEALTH & SAFETY No accidents or incidents recorded since Dec 21 report.</p>	
1857	<u>MANAGER</u>	
	<p>(a) <u>Membership Analysis at 16/2/2022:</u></p> <p>Full - 361 (2021-319) 5 Day - 87 (2021-90) Total Playing - 504 (2021-461) - highest since 2018, 505 Total membership 616 (2021-552)</p> <p>New Playing Members – 51 (6 new members in Jan/Feb 22 period)</p> <p>(b) <u>Tee Signage</u> RB advised that as the Progame tee signage sponsorship agreement had now terminated a new club proposal, as tabled would be circulated to members etc.</p> <p>(c) <u>DCGU Annual Dinner</u> Dudsbury G C on Friday 11 March 2022, cost £36pp</p> <p>(d) <u>Cleaner (P Langsmead) complaint</u> Un-sanitary incidents occurring in the men’s locker room and toilet. The Committee agreed that any member found perpetrating such incidents will have their membership immediately terminated. RB to advise members via a newsletter.</p>	RB
1858	<u>CORRESPONDENCE</u>	
	None	

1859	<u>ANY OTHER BUSINESS</u>	
	None	
	<p>The next meeting was scheduled for Wednesday 16 March 2022 at 17:30.</p> <p>There being no further business the meeting closed at 20:00.</p>	
	CHAIRMAN	DATED