



KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday
16 March 2015 at 18:30 in the Clubhouse.**

Present	M Collins (MC-Chair), B Andrew (BA-Vice Chair), D Lennon (DL-Finance), B Channon (BC), A Hebditch (AH), C Knight (CK-Captain), D Knight (DK) & B Lennon (BL). B Kennedy (BK-President) & R Bauser (RB-Manager)	Action
	<u>Other Codes used in minutes</u> – P Peiro (PP), A Magee (CM), A Windsor (AW), D Barrett (DB) & R Baggott (RAB)	
1028	APOLOGIES	
	P Symes (PS)	
1029	MINUTES OF PREVIOUS MEETING	
	The minutes of the meetings held on 16 February 2015 were accepted as a true record and the Chairman was authorised sign them.	
1030	MATTERS ARISING	
(a)	<u>Draft Bye-Laws</u> : the draft bye-laws were tabled for discussion. MC recommended that the bye-laws be referred to the Captains Committee as well before being approved. RB to table at the next CC meeting. AH said that in his opinion the 11 th was a starting point. The CC had advised that the 11 th was not a starting point.	
(b)	<u>Dudsbury G C</u> : The President had made the Management at Dudsbury GC aware of the situation with some of their members who were also ex-KJHGC members. <u>Roof Cleaning</u> : 3 quotes have been received. AH - problem was with the moss blocking the gutters. Committee agreed that AH could purchase gutter brushes (£100), which would stop the moss blocking the down pipes. AH – the roof was first put up 25 years ago.	
1031	CHAIRMAN	
(a)	Engraving of all Trophies (Cups & Shields) – MC said that this was still an ongoing discussion.	MC
1032	CLUB CAPTAIN	
	Minutes of the Captains Committee meeting held on Thursday 5 March 2015 were tabled for discussion. <u>Ladies Club Championships</u> – as a compromise the Ladies Captain had agreed that a competition sponsored by the club would be held at the same time as the club championships i.e. over 36 holes for the ladies. The Ladies Championships would therefore remain as they were the previous year.	

	<p>DL said that junior members would be excluded from participating in the Ladies Championships.</p> <p><u>Course Measurement</u> – BK said that it was hoped that the course would be measured before the DCGU Men's Championships. The Greens Committee to advise if any significant course changes were planned.</p> <p><u>SKY</u> – P Peiro requested that Manco reconsider re-instating Sky for the Masters.</p> <p>CK said that he felt that most members were not too bothered about SKY.</p> <p>RB said that SKY did not do short term contracts, minimum was 12 months. Current cost had increased to £407pm + VAT.</p> <p>On a show of hands the majority of the Directors voted in favour of not re-instating SKY at this stage.</p>	BA
1033	FINANCE	
(a)	The Management accounts (P&L) and Balance Sheet as at 28 February 2015 had been circulated and were tabled for discussion:	
(b)	An updated <u>cash-flow projection to end January 2016</u> had been circulated.	
(c)	<p>A detailed Bar/Catering/Green Fee analysis as at 28 February 2015 was tabled for discussion.</p> <p><u>Bar / Catering</u></p> <ul style="list-style-type: none"> - Bar GP % 62, Catering GP % 62 - YTD Trading Profit £ 6 790 - YTD members discount £ £ 9 464 	
(d)	<p><u>Green Fees</u> – YTD income up by £ 5 982 as compared to same period last year.</p> <p>A detailed subscription analysis as at 28 Fe16 February 2015 was tabled for discussion.</p>	
(e)	<p><u>Subscription Analysis</u></p> <p>New Members since 1 July 2014:</p> <p>Full – 24</p> <p>Juniors – 3</p> <p>Social – 25</p> <p>Total – 52 new members</p> <p>Total playing members – 408 Total club members – 534</p> <p>Awaiting Interview: 0 / Awaiting payment: 8</p>	
(f)	<p><u>Buggy Fleet Proposal</u> – RB tabled a proposal to increase the buggy fleet from 2 to 4 when the current lease terminates on 26 April 2015.</p> <p>Capital Expenditure – enlarge the current storage shed including additional plug points.</p> <p>On a show on hands the majority of the Directors voted in favour of the proposal. RB was instructed to continue.</p> <p>Items raised:</p> <ul style="list-style-type: none"> • 50% of the green fee VAT refund would hopefully be paid by end June 2015. • Mr T Payne had agreed to be co-opted onto Manco to assist the Finance Director until the October elections. Unfortunately he was taken ill and had apologised. • Finance sub-committee meeting with DL, RB & T Payne would be held on Tuesday 7 April 2015 to discuss the budget. 	

	<ul style="list-style-type: none"> Proposed that a Budget meeting be held on Thursday 16 April 2015 at 18:30 to discuss the 2015/16 Subscriptions and draft budget. Manco unanimously agreed. BK suggested more quiz nights to increase income. Manco suggested that the CC review the social events. Manco agreed that the pool table charges be increased to £1 per game. BK suggested AW advertise “taster sessions” in May 2015. 	
1034	SUB COMMITTEE REPORTS	
(a)	<p><u>Corporate Advertising & Membership</u> A report had been circulated and tabled for discussion.</p> <p><u>BL raised the following points:</u></p> <ul style="list-style-type: none"> <i>Match results</i> were not been posted on website, Facebook or twitter. CK to raise at the next CC meeting. <i>Tee Advertising</i> – Pro Game proposal had been put on hold as BC had a potential in house sponsor. BA proposed and AH seconded that the club should continue with the Pro Game tee advertising proposal as previously agreed. On a show of hands the majority of the Directors voted in favour of the proposal. RB was instructed to forward the revised contract to Pro Game for consideration. <u>Pod at Castlepoint</u> - Booked for Saturday 21 March 2015. Only 2 Volunteers had agreed to assist. Special offers on the day; £50 reduction on subscription for any new membership application and £20 a round green fee offer. On a show of hands the majority of the Directors voted in favour of the special offers proposal. <p><i>BK left the meeting at this point</i></p>	<p>CK</p> <p>RB</p>
(b)	<p><u>Course</u> A report for March 2015 had been circulated and was tabled for discussion:</p> <ul style="list-style-type: none"> BC – course maintenance was going well and the course was looking good. BL – 12th ditch to path, heath on banks from the bell. BA – plan was to remove the hedges on the back of 18th green, however no funds were available to turf the mound that would replace the hedges. Hedge along the side of 18th green was diseased and may well die. Would look at options to replace if necessary. BL – the lower handicappers had criticized the reduction of the crown on some of the trees as the course was becoming too easy. MC said however that it did speed up play. 	BA
(c)	<p><u>Health & Safety</u> RB said that a Fire Risk Assessment report had been completed by an independent assessor. One of the areas that he identified was an urgent need for a fire alarm with up-to-date smoke detectors. Bournemouth Fire had been asked to cost the installation of an alarm system which would be tabled at the next Manco meeting. other areas highlighted:</p>	

	<ul style="list-style-type: none"> Additional fire extinguishers & emergency lights Locks on the rubbish storage bins Fire training 	RB
(d)	<u>House</u> Nothing to report.	
1035	MANAGER	
(a)	<u>Membership:</u> A number of members had indicated that they would take up the special offer of paying their subscription for 2015/16 by 31 March 2015	
(b)	<u>New Applications</u> – 7 still to pay	
(c)	<u>Glass Washer</u> – current bar glass washer was not functional and beyond repair. A new glass washer had to be purchased. The Committee approved the purchase.	
(d)	<u>Rates Increase</u> – rates increased by £75pm to £ 33 770.50	
(e)	<u>Gas Contact</u> – currently negotiating new rates for a 29 month contract through BCR Associates.	
(f)	<u>Staff</u> – Josh (Bar) & Cloe (Waitress) new casual employees doing well.	
(g)	<u>Social Events Calendar tabled:</u> Updated items: Mother's Day Carvery – Sunday 15 March 2015, 29 members & guests Captains In/Out – Entertainment: Swing Unlimited New Year Dinner Dance – Entertainment: DJ/Disco	
1036	CORRESPONDENCE	
	<u>A Mosley</u> – resigned as from 30 June 2015 due to ill health.	
1037	ANY OTHER BUSINESS	
	None	
	<p>CK & DK apologised for the meeting on 16 April 2015.</p> <p>DATE OF NEXT MEETINGS:</p> <p>BUDGET – Thursday 16 April 2015 MANCO - Monday 20 APRIL 2015 at 18:30</p> <p>There being no further business the meeting closed at 20:50.</p>	
	<p>CHAIRMAN</p> <p>DATED</p>	