



## KNIGHTON HEATH GOLF CLUB

### Minutes of the Virtual Management Committee (MANCO) Meeting held on Wednesday 17 March 2021 at 17:30.

<b>Present</b>	J Airth (JA-Chairman), A Groom (AG), K Harrington (KH), A Parsons (APA), A Penny (AP), M Randall (MR), D Spencer (DS) & T Townsend.  M Welch (MW-President) R Bauser (RB-Manager)	<b>Action</b>
	A Magee (AM)	
<b>1744</b>	<b><u>APOLOGIES</u></b> None	
<b>1745</b>	<b><u>APPROVAL OF PREVIOUS MINUTES</u></b>	
	On a show of hands, the minutes of the meeting held 3 February 2021, were unanimously accepted as a true record and the Chairman was authorised sign them.	
<b>1746</b>	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b>	
	(a) <u>Course contracted maintenance</u> – AG reported that he had spoken to AM and that the contracted maintenance was needed in the 2021/22 budget as it had not been included in the reduced 2020/21 budget.  (b) <u>Movable Partition</u> – MW said that he as yet not spoken to the other 100 club committee members, re additional funding for the partition.	
<b>1747</b>	<b><u>CHAIRMAN</u></b>	
	JA advised that BOH had tabled his resignation, which he had accepted.  MR said that upon advice from the Irrigation Consultant the costs of irrigating the fairways would be negotiated with the contractor awarded the irrigation tender, as a price could then be negotiated.	
<b>1748</b>	<b><u>FINANCE</u></b>	
	Management accounts & report for the period to 28 February 2021, including a cash flow projection to 30 June 2021, had been circulated and was tabled for discussion.  DS reiterated that once the budget for 2021/22 had been approved, there must be no additional expenditure. He predicted that at the year end the cash flow would be “level”.	

<b>1749</b>	<b><u>SUB-COMMITTEE REPORTS</u></b>	
	<p><b><u>COURSE</u></b>  The Course report for February 2021 had been circulated and was tabled for discussion.  With no discussion points raised the course report was accepted.</p> <p>The inspection (task) list was also circulated and tabled for discussion. The tasks completed were highlighted and those not completed required financing.</p> <p>AG said that it had been difficult to arrange meetings during the pandemic restrictions.</p> <p>(a) <u>The following items were highlighted:</u></p> <ul style="list-style-type: none"> <li>• AG - bunker sand was due to be delivered on 22 March and should be in the various bunkers by 29 March.</li> <li>• AG - greens &amp; tees will be top-dressed and playable by 29 March.</li> <li>• APA said that all greens and tees should be top-dressed at least twice a year. AG said that the budget had to be reduced last year due to the financial constraints on the club.</li> <li>• DS – AM to submit a revised budget, which included all materials needed to maintain the course.</li> </ul> <p>(b) <u>Borehole</u></p> <ul style="list-style-type: none"> <li>• All the necessary H &amp; S, risk assessments and insurance documentation had been received from Nicholls</li> <li>• The identified site had been cleared by the green staff</li> <li>• It would take 2-3 days to drill to a level of 60-70m.</li> <li>• The water flow and quality would be tested for 2 weeks before a new permanent pump was installed.</li> <li>• Irritech had asked if the council needed planning permission. RB said that the planners had advised that permission was needed. Nicholls advised that they had never needed permission to drill a borehole. The Committee unanimously voted to proceed without planning permission, if required the club could apply retrospectively.</li> </ul> <p>(c) <u>Irrigation</u></p> <ul style="list-style-type: none"> <li>• The tender document had been finalised by the Committee and would be sent to at least 4 contractors.</li> <li>• The documentation included irrigation for the greens, tees, approaches, practise tee and the removal &amp; replacement of the water tank.</li> <li>• The main water pipe was designed to allow for additional fairway irrigation, if required.</li> </ul>	
<b>1750</b>	<b><u>MANAGER</u></b>	
	<p>(a) A <u>membership analysis</u> report dated 17 March was tabled.  Full 334 (2020-304)  5 Day 93 (2020-90)  Total Playing 487 (2020-446)  New playing members 55  Total membership 580 (2020-528)</p> <p>(b) <u>Movable partition</u>  The partition is be installed during the week commencing Monday 12 April 2021.</p>	

(c)	<p><u>Dining Room Chairs</u></p> <p>RB said that a loan chair from Broadstone had been placed in the lobby for viewing. Broadstone had indicated that they would be selling the chairs as they were purchasing new chairs.</p> <p>There were therefore 2 options:</p> <ul style="list-style-type: none"> <li>- Purchase the second-hand chairs and re-upholster, or</li> <li>- Purchase new chairs</li> </ul> <p>Both options would be priced and tabled at the next meeting for approval.</p>	
1751	<b><u>ANY OTHER BUSINESS</u></b>	
(a)	<p><b><u>AG</u></b> – AM would remove the ball-chute, it could be re-instated at a later date.</p>	
	<p>The next virtual meeting was scheduled for Wednesday 21 April 2021 at 17:30.</p> <p>There being no further business the meeting closed at 19:30.</p>	
	<p><b>CHAIRMAN</b></p>	<p><b>DATED</b></p>