



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee (MANCO) Meeting held on Wednesday 22 MARCH 2023 at 17:30.

Present	A Parsons (APA-Chairman), R Collis (RC), A Penny (AP), S Rook (SR) & M Randall (MR). M Welch (MW-President) R Bauser (RB-Manager)	Action
	G Hastie (GH), A Windsor (AW), D Haines (DH), J Gee (JG) & J Paine (JP).	
	Capcom (Captains Committee)	
1972	<u>APOLOGIES</u>	
	T Townsend & C Hill.	
1973	<u>FINANCE</u>	
(a)	<u>Management accounts & detailed report for the period to 28 February 2023 was included in all members packs.</u>	
1974	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meetings held on 8 March 2023, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
1975	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
	<u>Seniors Service Agreement - RC</u> RC said that he had discussed the proposal with J Gee, and he agreed that the service agreement be revised to reflect that "monthly – within 10 working days of the end of a calendar month".	RC
	<u>Sponsorship of club Opens - RC</u> Ongoing.	RC
1976	<u>CHAIRMAN</u>	
	<u>CAPTAIN</u>	
1977	No meeting held in March 2023.	
1978	<u>SUB-COMMITTEE REPORTS</u>	
(a)	<u>COURSE - TT</u> A course report for February 2023 by GH was tabled. The Committee agreed to the following: <ul style="list-style-type: none"> 1st tee rope drainage should be completed asap. GH to decide on practical date. GH to book rope drainage for 2 other greens in 2023/24. 	

	<ul style="list-style-type: none"> When above works in progress the temporary greens should be made more presentable. Winter mats, maintenance in progress. <p>(b) HOUSE PROJECT (CAPITAL) – RC & MR</p> <ul style="list-style-type: none"> Tiles to be donated. Waste drainage system a problem, must resolve before upgrade. Disabled toilet / shower must also be considered as part of the upgrade. RB said that a 3D model of the project would be commissioned. <p>(c) GOLF ACADEMY DEVELOPMENT PROJECT – MR</p> <p>MR said that the scope of document had been forwarded to CRSL The club had subsequently received an offer from CRSL.</p> <p>MR & RB were tasked to send CRSL a counteroffer.</p> <p>d) HEALTH & SAFETY</p> <p>An accident / incident report 2023 was tabled.</p> <p>No further accidents or incidents were reported. The cut to the arm of an employee reported at the last meeting was also logged to RIDDOR.</p>	
1979	MANAGER	
	<p>(a) <u>Membership Analysis on 22 March 2023:</u></p> <p>Full - 361 (2022-335) 5 Day - 81 (2022-76) Total Playing - 495 (2022-468) Total membership 592 (2022-554)</p> <p><u>New playing members: 38</u></p> <p><u>New members since 8 March 2023: 6</u></p> <p>(b) <u>Summer Club Hours</u></p> <p>RB proposed the following opening & closing hours as from 27 March 2023:</p> <p><u>Bar</u> Monday to Thursday 10:00 – 21:00 Friday 10:00 – 22:00 Saturday & Sunday 08:00 – 21:00</p> <p><u>Kitchen:</u> Monday to Thursday 10:00 – 18:00 Friday 10:00 – 19:00 Saturday & Sunday 08:00 – 19:00</p> <p>The Committee agreed to the proposed hours, RB to circulate to members.</p> <p>(c) <u>Dining Room French Doors</u></p> <p>RB proposed to open up the dining room for more usage during the summer by removing the windows and replacing them with doors opening onto the patio.</p> <p>This would provide more seats if the patio was full and would also allow more usage of the dinning room during summer.</p> <p>The TV would also be used to show live sport.</p>	

	<p>The Committee agreed to the proposal and RB was instructed to proceed.</p> <p>APA said that the club radiators were old and not efficient, they would need to be replaced in the near future.</p>	
1980	<u>CORRESPONDENCE</u>	
	A Windsor – Buggy returns after Pro Shop closes at 15:00 in winter. RB said that he would discuss with AW.	
1981	<u>ANY OTHER BUSINESS</u>	
	<p>The next meeting has been scheduled for Wednesday 26 April 2023 at 17:30.</p> <p>There being no further business the meeting closed at 19:00.</p>	
	CHAIRMAN	DATED