



KNIGHTON HEATH

GOLF CLUB

Abridged Minutes of the Management Committee (MANCO) Meeting held on Wednesday 22nd October 2025 at 17:30.

Present	S Keen (SK - Chairman), T Townsend (TT – Vice Chairman), G Tutton (GT – Captain), C Hill (CH), D Burns (DB), E Manton (EM), J Webster (JW), B O' Hara (BOH) & S Howlett (SH – President) K Eden (KE – General Manager)	
2251	<u>APOLOGIES</u>	
	K Crain (KC) & J Gee (JG)	
Attendance	<u>1 Meetings Held</u> <u>Attended</u> S Keen 1 T Townsend 1 G Tutton (or alternative) 1 C Hill 1 D Burns 1 E Manton 1 J Webster 1 B O'Hara 1 K Crain 0 J Gee 0 S Howlett 1	
2252	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
2253	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meetings held on the 17 th September 2025 were unanimously accepted as a true record, and the chairperson was authorised to sign them.	
2254	<u>CHAIRMAN (SK)</u>	
	- SK welcomed the new President and all new directors on this year's board, emphasizing positivity and the importance of moving the club forward. - SK highlighted that one of the main priorities this year is improving communication with the membership and maintaining transparency wherever possible. - SK stressed the importance of keeping board discussions confidential if they involve sensitive subjects. He also emphasized keeping the board updated on decisions and assisting the General Manager (KE) in sharing relevant information.	

	<u>Discussions and Suggestions:</u> • BOH proposed exploring the idea of a monthly newsletter to share all committee reports with members. • SH noted that information is already shared via the members' portal through the committee and meeting minutes. • A suggestion was made to install a computer screen in the clubhouse to allow members access to information. • KE confirmed that the club has purchased two new PSI screens, which will be installed in the lobby and pro shop. These screens are expected to be part of the launch with the new ClubNet system. • DB suggested keeping the membership updated on the club's 5-year plan, including accomplishments members may not be aware of, and recommended creating a forward-looking plan to share with members.	KE KE
2255	<u>FINANCE (EM)</u>	
	<u>Management accounts & detailed report for the period to 30th June 2026 was included in all committee packs.</u> Overview Included: • Subscription and Other Income - £81,162 (Budget £79,631) • Bar & Catering Operations – Loss £3,912(Budget Loss £7,291) • Other Expenses - £72,045 (Budget £70,469) • Trading Profit (before depreciation) - £5,205 (Budget Loss £1,871) • Less Depreciation - £9,246 (Budget £8,972) • LOSS for the month - £4,041 (Budget Loss £7,101)	
2256	<u>CAPTAIN (GT)</u>	
	The Captain's minutes were circulated to the board and were accepted by the directors. • GT reported that the Captain's Dinner Dance was well attended and ran smoothly. • GT will be reviewing and proposing changes to the 2026 calendar, to be discussed at the next Capcom meeting. • New junior organisers have been appointed to assist Andy from the Pro Shop in coordinating the group: M. Green, S. Green, with support from B. Channon. • Students had their first match on 22/10/25 against Bristol, which ended in a draw. The students enjoyed the event, with M. Green contributing to the coordination. • SK highlighted the need to decide on winter mats soon to ensure installation by January. GT will address this at the next Capcom meeting and liaise with the Course Manager (GH). • GT emphasized the need for more volunteers for maintenance projects on the golf course and plans to issue a newsletter to encourage member participation.	GT GT & KE

	M. Green has volunteered as the winter starter/marshal for the upcoming winter season, beginning 27th November. He has opted to forgo payment for his services, with funds instead directed to club needs such as new junior shirts or course maintenance.	
2257	<u>SUB-COMMITTEE REPORTS:</u>	
	No reports were presented from the various sub-committees as this was the first meeting. SK has established the following sub-committees with the respective board directors: 1. Greens – CH 2. Irrigation & Reservoir – TT 3. Landfill Project – JG 4. House Projects – DB 5. Bar & Catering – BOH 6. Restructuring & Formatting – SK 7. Communication – JW & KC - KE, on behalf of the Greens Committee, reported that the long-awaited bunker trial project will commence on 3rd November, starting with the practice bunker. Once the Course Manager is satisfied with the outcome, the trial will be extended to the rest of the golf course, prioritizing the worst bunkers first.	
2258	<u>MANAGER</u>	
	<u>Membership Analysis on 20th September 2025:</u> Total Full Members – 428 Total 5 Day Members – 95 Other Playing members – 51 Junior members – 50 Life Members – 5 Honorary Members - 2 Total playing members – 631 Other membership - 72 Total membership – 703 (Budget 752)	KE
2259	<u>CORRESPONDENCE</u>	
	No correspondence was given to the General Manager for reporting.	
2260	<u>ANY OTHER BUSINESS</u>	
	- GT reported that the juniors will vote for their new Junior Captain, with the outcome to be communicated through the next Capcom meeting. M. Green has organised a parent meeting on 1st November to gather input on areas for potential improvements within the junior section.	
	The next meeting has been scheduled for Wednesday 19 th November 2025 at 17:30.	

	There being no further business the meeting closed at 19:45	
	CHAIRMAN DATED	