



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee (MANCO) Meeting held on Wednesday 23 November 2022 at 17:30.

Present	T Townsend (TT- Vice Chairman), R Collis (RC), K Harrington (KH), S Hawkrige (SH), C Hill (CH), M Randall (MR) & S Rook (SR). M Welch (MW-President) D Spencer (DS-Financial Consultant) R Bauser (RB-Manager)	Action
	G Hastie (GH), A Windsor (AW), D Haines (DH) & J Paine (JP).	
	Capcom (Captains Committee)	
1932	<u>APOLOGIES</u>	
	A Parsons & A Penny	
1933	<u>FINANCE - DS</u>	
(a)	<p><u>Management accounts & detailed report for the period to 31 October 2022,</u> had been circulated and was tabled for discussion.</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • Subscription and Other income (including green fees) better than expected • Buggy Income good • Amusement Machines slightly better than budget • Bar & Catering operations were more or less as expected • Expenses were more than expected <p>Capital Projects – DS said that a list of proposed capital projects was maintained by RB and updated as necessary each year.</p> <p>TT advised that the diesel price had increased by 100% and that fertiliser had increased by 153% which would impact on the current budget.</p> <p><i>DS left the meeting.</i></p>	
1934	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meetings held on 26 October 2022, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
1935	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
	RB advised that the various items were included in the Agenda.	

1936	CHAIRMAN	
	TT advised that he had nothing to report.	
1937	CAPTAIN	
	<p>The draft minutes of the Capcom meeting held on 2 November 2022 were tabled for discussion.</p> <p><u>SR highlighted the following:</u></p> <ul style="list-style-type: none"> • Pace of Play & Bunker raking (1658b) • Course signage raised by DH (1660b) <p>RB to circulate details of the Course Traffic policy to members. Course signs – members must remain on the paths.</p>	RB
1938	SUB-COMMITTEE REPORTS	
(a)	<p>COURSE - TT</p> <p>A detailed course report for October 2022, compiled by the Course Manager had been circulated to members.</p> <p>TT highlighted the following:</p> <ul style="list-style-type: none"> • Rope drainage to 1st and 17th would not be installed. • GH was currently compiling a list of replacement machinery together with costs. • Hydraulic leaks on the greens were recovering. • Greens had been over-seeded. • Fairway bunker on 17th to be grassed over as currently a H & S issue with membrane disintegrating, GUR. • In-house winter projects with funding from the current budgets will still take place re 4th path. • GH would monitor the wear & tear on the main tees. <p>HOUSE PROJECT (CAPITAL) - RC</p> <p>RC advised as that an initial meeting had been held to review the ladies & men's toilets & showers.</p> <p>The project was on-going.</p> <p>DRIVING RANGE PROJECT – MR</p> <p>MR advised as follows the project was still in the initial stages of research.</p> <p>HEALTH & SAFETY</p> <p>No accidents / incidents had been reported since the last report in October 2022.</p>	RB
(b)		
(c)		
(d)		

1939	MANAGER	
(a)	<u>Membership Analysis on 23 November 2022:</u> Full - 344 (2022-335) 5 Day - 76 (2022-76) Total Playing - 479 (2022-468) Total membership 571 (2022-554) New members – 9 full, 1 5-day, 3 flexible, 1 country, 2 juniors & 2 social	
(b)	<u>Head Chef Vacancy:</u> <ul style="list-style-type: none"> • Norman Mongo had been interviewed and the interviewing committee agreed that he would be offered the position of Head Chef. • Catering assistant – Graham Miller had been interviewed for the position and he would be offered the position on a part-time contract. 	
1940	CORRESPONDENCE	
	None	
1941	ANY OTHER BUSINESS	
	RC – sponsorship of KHGC Open competitions. He would discuss opportunities with TT whereby companies would be approached to sponsor the various open competitions.	RC
	The next meeting has been scheduled for Wednesday 14 December 2022 at 17:30. There being no further business the meeting closed at 19:00.	
	CHAIRMAN	DATED