



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee (MANCO) Meeting held on Wednesday 23 November 2022 at 17:30.

Present	T Townsend (TT- Vice Chairman), R Collis (RC), K Harrington (KH), S Hawkridge (SH), C Hill (CH), M Randall (MR) & S Rook (SR). M Welch (MW-President) D Spencer (DS-Financial Consultant) R Bauser (RB-Manager)	Action
	G Hastie (GH), A Windsor (AW), D Haines (DH) & J Paine (JP).	
	Capcom (Captains Committee)	
1932	<u>APOLOGIES</u>	
	A Parsons & A Penny	
1933	<u>FINANCE - DS</u>	
(a)	<p><u>Management accounts & detailed report for the period to 31 October 2022</u>, had been circulated and was tabled for discussion.</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • Subscription and Other income (including green fees) better than expected • Buggy Income good • Amusement Machines slightly better than budget • Bar & Catering operations were more or less as expected • Expenses were more than expected <p>Capital Projects – DS said that a list of proposed capital projects was maintained by RB and updated as necessary each year.</p> <p>TT advised that the diesel price had increased by 100% and that fertiliser had increased by 153% which would impact on the current budget.</p> <p><i>DS left the meeting.</i></p>	
1934	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meetings held on 26 October 2022, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
1935	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
	RB advised that the various items were included in the Agenda.	

1936	<u>CHAIRMAN</u>	
	TT advised that he had nothing to report.	
1937	<u>CAPTAIN</u>	
	<p>The draft minutes of the Capcom meeting held on 2 November 2022 were tabled for discussion.</p> <p><u>SR highlighted the following:</u></p> <ul style="list-style-type: none"> • Pace of Play & Bunker raking (1658b) • Course signage raised by DH (1660b) <p>RB to circulate details of the Course Traffic policy to members. Course signs – members must remain on the paths.</p>	RB
1938	<u>SUB-COMMITTEE REPORTS</u>	
	<p>(a) COURSE - TT A detailed course report for October 2022, compiled by the Course Manager had been circulated to members.</p> <p>TT highlighted the following:</p> <ul style="list-style-type: none"> • Rope drainage to 1st and 17th would not be installed. • GH was currently compiling a list of replacement machinery together with costs. • Hydraulic leaks on the greens were recovering. • Greens had been over-seeded. • Fairway bunker on 17th to be grassed over as currently a H & S issue with membrane disintegrating, GUR. • In-house winter projects with funding from the current budgets will still take place re 4th path. • GH would monitor the wear & tear on the main tees. <p>HOUSE PROJECT (CAPITAL) - RC</p> <p>RC advised as that an initial meeting had been held to review the ladies & men's toilets & showers.</p> <p>(b) The project was on-going.</p> <p>DRIVING RANGE PROJECT – MR</p> <p>MR advised as follows the project was still in the initial stages of research.</p> <p>(c) HEALTH & SAFETY</p> <p>No accidents / incidents had been reported since the last report in October 2022.</p> <p>(d)</p>	RB

1939	<u>MANAGER</u>	
(a)	<p><u>Membership Analysis on 23 November 2022:</u> Full - 344 (2022-335) 5 Day - 76 (2022-76) Total Playing - 479 (2022-468) Total membership 571 (2022-554) New members – 9 full, 1 5-day, 3 flexible, 1 country, 2 juniors & 2 social</p>	
(b)	<p><u>Head Chef Vacancy:</u></p> <ul style="list-style-type: none"> • Norman Mongo had been interviewed and the interviewing committee agreed that he would be offered the position of Head Chef. • Catering assistant – Graham Miller had been interviewed for the position and he would be offered the position on a part-time contract. 	
1940	<u>CORRESPONDENCE</u>	
	None	
1941	<u>ANY OTHER BUSINESS</u>	
	RC – sponsorship of KHGC Open competitions. He would discuss opportunities with TT whereby companies would be approached to sponsor the various open competitions.	RC
	<p>The next meeting has been scheduled for Wednesday 14 December 2022 at 17:30.</p> <p>There being no further business the meeting closed at 19:00.</p>	
	CHAIRMAN	DATED