



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee (MANCO) Meeting held on Wednesday 25 August 2021 at 17:30.

Present	J Airth (JA-Chairman), A Groom (AG-Vice-Chairman), K Harrington (KH), A Penny (AP), M Randall (MR) & D Spencer (DS) M Welch (MW-President) R Bauser (RB-Manager)	Action
	A Magee (AM), A Windsor (AW), C Hill (CH)	
1790	<u>APOLOGIES</u>	
	A Parsons & T Townsend	
1791	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meeting held on 21 June 2021, were unanimously accepted as a true record and the chairman was authorised sign them.	
1792	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
	No matters arising.	
1793	<u>CHAIRMAN</u>	
	Nothing to report	
1794	<u>CAPTAIN</u>	
	The minutes of the captains committee meeting held on 4 August 2021 had been distributed and were tabled for discussion. <u>Hybrid Booking system</u> JA said that the roll-ups should conform to the new system and if necessary, change their times to suit. He suggested that a roll-up should be more than 8 players. Winter times – to be discussed at the next captains committee meeting.	CAPCO
1795	<u>FINANCE</u>	
(a)	<u>Year End Audited accounts</u> The accounts had been circulated and were tabled for discussion. It was noted that the seniors and ladies accounts were incorporated into the club year-end accounts. The seniors section reflected a loss of £ 2 563 (prior years adjustments) and the ladies a profit of £ 367. On a show of hands, the directors present unanimously voted in favour of the proposal and DS was duly authorised to sign the accounts on behalf of the club.	

	<p><u>Management accounts & detailed report for the period to 31 July 2021</u> had been circulated and was tabled for discussion.</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • Subscription income more than expected • Green Fee income more than forecast • Buggy Surplus better than anticipated • Bar & Catering operations worse than anticipated • Expenses less than budget • Cashflow • Strong profit for the month, <p>(b) <u>Cashflow</u> The projected cashflow to end June 2022 reflected a positive balance.</p>	
1796	<u>SUB-COMMITTEE REPORTS</u>	
	<p>(a) <u>COURSE</u> The course report for August 2021 had been circulated and was tabled for discussion.</p> <p><u>Winter Projects list for 2021/22 was tabled for discussion:</u></p> <p>Priority Projects</p> <ul style="list-style-type: none"> • Drainage to 8th green by PC Drainage, duration 1 week • Drainage to 17th green by PC Drainage, duration 1 week • 4th Tee path to the 4th fairway including path from the 3rd hole <p>MR said that if the gradient was too steep a handrail may be required. KH said that it was all in hand.</p> <p>Reserve List</p> <ul style="list-style-type: none"> • Greenside bunker right side on the 15th green, duration 2 weeks • Greenside bunker right side on the 17th green, duration 2 weeks <p>The above projects were unanimously approved by the committee.</p> <p>(b) <u>BOREHOLE & IRRIGATION (TAG – tees, approaches, greens)</u> A report on the existing irrigation system, the borehole water supply and the new irrigation system was circulated and tabled for discussion.</p> <p><u>MR highlighted the following:</u></p> <ul style="list-style-type: none"> • A <i>ph</i> test was done on the water last week and registered just over a 6, which was acceptable. • The borehole has a 12-months warranty, after the period it was recommended that an annual maintenance contract of £450 pa put in place. The committee agreed. • A 2½ % retention was also in place. <p>(c) <u>CORPORATE & MARKETING</u> TT reported that he was in discussion with JP Morgan as to sponsorship.</p> <p>(d) <u>HEALTH & SAFETY</u> No accidents & incidents were reported since the July meeting.</p>	

1797	MANAGER	
(a)	<p><u>Schedule of important dates prior to AGM was tabled</u> RB highlighted that all committee reports must be received by the office on or before Friday 10 September 2021.</p> <p>The AGM was scheduled for Thursday 21 October 2021 at 19:00.</p> <p><u>AGM</u> The AGM notice & agenda was tabled for approval. It was noted that in the chairman's report section the following two items were included, borehole update and the replacement of the existing irrigation system, MR to present. The funding of the irrigation system would be presented by DS. The committee approved the notice & agenda.</p> <p><u>A membership analysis</u> report dated 25 August 2021 was tabled. Full - 327 (2021-319) 5 Day - 90 (2021-90) Total Playing - 471 (2021-461) Total membership 565 (2021-552)</p> <p>New Playing Members - 12 Resignations – 1 (transfer to Germany)</p>	
1798	<u>CORRESPONDENCE</u>	
	<p><u>B O'Hara</u> – requesting that the committee consider allowing flexi-members to use the reciprocal scheme. The committee unanimously agreed that it was not in the best interests to allow flexible members to benefit from the scheme. RB to advise Mr O'Hara.</p>	
1799	<u>ANY OTHER BUSINESS</u>	
(a)	<p><u>Option 1 - Buggy Store Proposal – R Collis (RC)</u> Seniors committee tabled the following costs:</p> <ul style="list-style-type: none"> • 40 ft container @ £4 400 + VAT • Double doors @ £800 + VAT • Delivery @ £ 300 + VAT • Total cost £ 6 600 + VAT <p>It was noted that there were 8 members on the waiting list.</p> <p>Donation from seniors committee - £ 3 320 plus £500 for electrical equipment. Seniors to paint. Container would be sighted next to the current container.</p> <p>JA thank RC for the proposal.</p> <p><u>Option 2 - Buggy Palisade Fenced area</u></p> <ul style="list-style-type: none"> • Palisade fencing with gate, 62 meters @ £60pm - £ 3 720 • 10 double plug points - £ 1 000 • Space for 20 buggies • Generated income – 20 x £100pa = £ 2 000. <p>After some discussion the committee agreed that option 2 was preferred as it allowed for additional spaces and was "future proofed".</p> <p>RB to discuss with RC if the seniors would contribute the £ 3 820 towards option 2.</p>	RB

(b)	<p><u>Appeals Committee</u> – MR, KH & AP</p> <p>The committee recommended that the role of the president be expanded to also include attending the ladies committee meetings. The president already attends the management, captains & seniors committee meetings.</p> <p>MR said that he would attend the next ladies committee meeting.</p>	
	<p>The next meeting was scheduled for Wednesday 22 September 2021 at 17:30.</p> <p>There being no further business the meeting closed at 19:40.</p>	
	CHAIRMAN	DATED