



**KNIGHTON HEATH GOLF CLUB**

**Minutes of the Management Committee (MANCO) Meeting held on Wednesday  
25 May 2022 at 17:30.**

<b>Present</b>		<b>Action</b>
	A Parsons (APA-Chairman), K Harrington (KH-Vice-Chairman), A Groom (AG), C Hill (CH), A Penny (AP) & T Townsend (TT).  J Airth (JA-President) R Bauser (RB-Manager)	
	G Hastie (GH), M Diment (MD), A Windsor (AW), J Bailey (JB), R Pearce (RP).  Capcom (Captains Committee)	
<b>1880</b>	<b><u>APOLOGIES</u></b> M Randall & D Spencer S North resigned as a Director on 12 May 2022.	
<b>1881</b>	<b><u>APPROVAL OF PREVIOUS MINUTES</u></b> On a show of hands, the minutes of the meetings held on 20 April 2022, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
<b>1882</b>	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b> No matters arising.	
<b>1883</b>	<b><u>CHAIRMAN</u></b> APA – Course in good condition with many positive comments from members and visitors The Committee asked RB to thank all the staff, bar, course, and kitchen for their contribution in making the members & visitors experience very enjoyable. Only positive comments had been received.	
<b>1884</b>	<b><u>CAPTAIN</u></b> (a) The minutes of the draft CapCom meeting held on 4 May 2022 were tabled for discussion.  <u>CH highlighted the following:</u> <ul style="list-style-type: none"> <li>• 1605 (a&amp;b) - Competitions &amp; Financial arrangements had been agreed.</li> <li>• 1605 (c) – Gender free tees, work in progress</li> <li>• Hammond Cup – rescheduled for 4 September.</li> <li>• 4 Nations Competition – 28 August, including a 9-hole brunch.</li> <li>• Friday night 9-hole informal roll-ups between 16:00 &amp; 18:00, 17 June, 22 July &amp; 26 August.</li> </ul> New Member Play-ins: KH, TT & MR agreed to assist with the new member play-ins and general integration.	

1885	<b>FINANCE</b>	
(a)	<p><b>Management accounts &amp; detailed report for the period to 30 April</b> had been circulated and was tabled for discussion.</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> <li>• Subscription income more than expected</li> <li>• Green Fee income more than forecast</li> <li>• Buggy Surplus worse than anticipated</li> <li>• Gaming Machines more profitable</li> <li>• Expenses much more than expected – timing issue with course materials.</li> <li>• Loss for the month whereas a profit had been expected</li> </ul>	
(b)	<p><b>Irrigation System</b> Loan Agreement papers were signed and drawn down date achieved. The Contractor has not submitted any valuation for April. It is likely that the contract payments will not be complete until July.</p>	
1886	<b>SUB-COMMITTEE REPORTS</b>	
(a)	<p><b>COURSE</b></p> <p>KH highlighted the following:</p> <ul style="list-style-type: none"> <li>• Vandals had damaged the 5<sup>th</sup> green and also stolen the plants along the 1<sup>st</sup> tee. Plants will be replaced with heather.</li> <li>• Trolleys &amp; buggies not keeping to the paths particularly the 5<sup>th</sup> hole. Signs to be purchased indicating the path.</li> <li>• Fencing, B Fincham investigating a council funded project for row hedge planting.</li> <li>• Driving range landfill, a second company were interested. A meeting would be held with them on Friday.</li> <li>• Additional bins and ball washers, GH to cost.</li> </ul> <p>APA said that overtime it was planned to enlarge the tees.</p>	
(b)	<p><b>IRRIGATION (TAG – tees, approaches, greens)</b></p> <p><u>A report from MR was tabled highlighting the following items:</u></p> <ul style="list-style-type: none"> <li>• all on course work complete subject to final snagging.</li> <li>• All work on course complete</li> <li>• New tank complete – filling from borehole in progress.</li> <li>• New pump house complete – need to complete three fault free full irrigation cycles to adjust pressures and accept the system – as per contract.</li> <li>• Portacabins removed from site last Friday.</li> <li>• Path by locker rooms awaiting tarmac surface repair.</li> <li>• Demolition of old tank to be scheduled.</li> <li>• Abbott's preparing all user documentation, hard copies and electronically.</li> <li>• Final snag list meeting with Irritech and Abbots to be arranged.</li> <li>• On completion of snag list the project will be signed off as completed. 12-month warranty with Abbots.</li> </ul>	

	<p><b>(c) HEALTH &amp; SAFETY</b> No accident or incident since the last report on 20 April.</p>	
1887	<b><u>MANAGER</u></b>	
	<p><b>(a) <u>Membership Analysis at 25/5/2022:</u></b> Full - 382 (2021-320) 5 Day - 85 (2021-89) Total Playing - 525 (2021-461) - highest since 2018, 505 Total membership 639 (2021-548)</p> <p>New Playing Members – 76 (7 new members since last report on 20/4/2022)</p> <p><b>(b) <u>European Golf Tech (EGT)</u></b> FOC items supplied:</p> <ul style="list-style-type: none"> <li>• 3D flyover, home page &amp; on course guide.</li> <li>• LCD advertising screen, in lounge showing flyover.</li> <li>• Pro clean screen in lobby</li> <li>• EGT would purchase green fees for sponsors at £25pp. Tee times would only be allocated in visitors times.</li> </ul> <p><b>(c) <u>AGM</u></b> RB - MR and DS would be retiring in terms of the club rules.</p> <p>MR will have completed a 3-year term and must therefore retire, but he would be eligible for re-election for a second term.</p> <p>DS will have completed a 6-year term and may only stand for more than two consecutive terms should there be insufficient nominations for new directors.</p>	
1888	<b><u>CORRESPONDENCE</u></b>	
	<p><b>(a) <u>Life Membership</u></b></p> <p>RB tabled the Life membership policy document which indicated that Mr A Hebditch had qualified on points to be considered. The points qualification was a minimum of 20, Mr Hebditch had accumulated 30 points.</p> <p>It is a requirement that the Captains &amp; Management Committees agreed to propose a member for consideration by the membership at the AGM.</p> <p>Credentials:</p> <ul style="list-style-type: none"> <li>• 50 years as a member of KHGC.</li> <li>• Captain, Chairman &amp; President</li> <li>• Captain &amp; President of Dorset Captains</li> </ul> <p>The Management Committee unanimously agreed to support Mr Hebditch' s nomination for Life Membership at the AGM, to be held in October 2022.</p> <p>It was also agreed that APA would meet with Mr Hebditch to discuss the role of a Life Member as an Ambassador of the Club.</p>	

<b>1889</b>	<b><u>ANY OTHER BUSINESS</u></b>	
	<p>JA said that he would not be renewing his club membership after 18 years as a member at end June 2022, due to a change in his circumstances. He would therefore also be resigning as President. He wished the club all the best for the future knowing that the club was in capable hands.</p> <p>The Committee thanked JA for his dedication and loyalty. JA had served as Captain, Chairman &amp; President.</p>	
	<p>The next meeting was scheduled for Wednesday 22 June 2022 at 17:30.</p> <p>There being no further business the meeting closed at 18:45.</p>	
	<b>CHAIRMAN</b>	<b>DATED</b>