



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee (MANCO) Meeting held on Wednesday 26 APRIL 2023 at 17:30.

Present	A Parsons (APA-Chairman), T Townsend (TT-Vice-Chairman), A Penny (AP), S Rook (SR) & M Randall (MR). R Bauser (RB-Manager)	Action
	G Hastie (GH), A Windsor (AW), D Haines (DH), J Gee (JG) & J Paine (JP).	
	Capcom (Captains Committee)	
1982	<u>APOLOGIES</u>	
	M Welch, R Collis & C Hill.	
	The Chairman welcomed Rob Lovell (RL) from Harrisons, KHGC Financial consultants.	
1983	<u>FINANCE</u>	
(a)	<p><u>Management accounts & detailed report for the period to 31 March 2023 was included in all members packs.</u></p> <p>Capital Purchases</p> <ul style="list-style-type: none"> • New Fire Alarm as per insurance • New Club Boiler pump & timer • 5-year electrical certificate & remedial works <p>The Men's & Ladies toilets refurbishment has also been included in the additional expenses with the cost scheduled for June 2023.</p> <p><u>Green King proposal</u></p> <p>Trade-off for composite barrellage agreement received. RB had circulated the agreement to all Directors for approval.</p> <p>The Directors via email unanimously approved the loan agreement and authorised the Chairman & Vice-Chairman to sign.</p> <p><u>Drainage Quote</u></p> <p>RB said that the drainage to 1, 3 & putting greens had been included in the Course Improvements budget for 2023/24.</p> <p>Harrisons were there to assist with the transfer of the accounting functions to the new admin assistant, if necessary.</p> <p>RL said that Harrisons would monitor the transition of the monthly accounts to the new GM and assist where necessary.</p>	

1984	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meetings held on 22 March 2023, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
1985	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
(a)	<u>Seniors Service Agreement - RC</u> RB said that JG had advised that the Seniors Committee had not received any request to revise the SLA. He had therefore formally sent an email to the DH requesting that the SLA be revised to reflect that "monthly-within 10 working days of the end of the month".	RB
(b)	<u>Sponsorship of club Opens - RC</u> Ongoing.	
1986	<u>CHAIRMAN</u>	
	It was pleasing to see the number of new members joining and it was testament to the overall package presented and the forward momentum of the club.	
1987	<u>CAPTAIN</u>	
	The minutes of the Captains Committee meeting held on 5 April 2023 had been circulated and tabled for discussion. <u>SR highlighted the following:</u> <ul style="list-style-type: none"> • Gender neutral tees – trial competition Monday 8 May 2023. • General play scorecards, members submitting without playing. SK would be investigating. • Measured course from the mats to enable qualifying comps. Mats would have to be moved. GH to investigate. 	TT / GH
1988	<u>SUB-COMMITTEE REPORTS</u>	
(a)	COURSE - TT A course report for March 2023 was circulated and tabled for discussion. TT Highlighted the following: <ul style="list-style-type: none"> • Greens meeting Tuesday 9/5/2023 • Course was looking very good. • Compliments received from the players & officials during the 4 Counties Boys tournament. • GH to compile a wish list of projects with costings. • P Miles, greenkeeper was accosted by youths stealing flags. Youths fled and left the flags. 	
(b)	HOUSE PROJECT (CAPITAL) – RC & MR APA said that he had discussed the upgrade with M Derbal, a member, who had agreed to forward a draft design of the project together with costings.	
(c)	GOLF ACADEMY DEVELOPMENT PROJECT – MR MR said that a counteroffer from KH had been forwarded to AMS, no response had been received to date.	

	The Directors agreed that APA, AP & RB would negotiate the rates per load with AMS while MR would manage the project once agreement had been signed.	
(d)	HEALTH & SAFETY An accident / incident report 2023 was tabled. 2 Accidents in April reported.	
1989	MANAGER	
(a)	<u>Membership Analysis on 26 April 2023:</u> Full - 393 (2022-335) 5 Day - 81 (2022-76) Total Playing - 527 (2022-468) Total membership 623 (2022-554) <u>New playing members: 71</u> <u>New playing members: 22 March – 26 April 2023: 25</u>	
(b)	<u>GM Vacancy:</u> Advert had been posted on the Golf Club Managers website as well as the club website. Closing date Friday 26 May 2023. Interviewing Committee to be constituted.	
1990	<u>CORRESPONDENCE</u>	
	None.	
1991	<u>ANY OTHER BUSINESS</u>	
	None	
	The next meeting has been scheduled for Wednesday 17 May 2023 at 17:30. There being no further business the meeting closed at 19:00.	
	CHAIRMAN	DATED