



## KNIGHTON HEATH GOLF CLUB

### Minutes of the Management Committee (MANCO) Meeting held on Wednesday 8 MARCH 2023 at 17:30.

Present	Action
A Parsons (APA-Chairman), T Townsend (TT-Vice Chairman), C Hill (CH), A Penny (AP), S Rook (SR) & M Randall (MR).  M Welch (MW-President) R Bauser (RB-Manager)	
G Hastie (GH), A Windsor (AW), D Haines (DH), J Gee (JG) & J Paine (JP).	
Capcom (Captains Committee)	
<b>1962 APOLOGIES</b>	
R Collis	
S Hawkrigde – resigned on 21/2/2023 as a Director.	
<b>1963 FINANCE</b>	
(a) <b><u>Management accounts &amp; detailed report for the period to 31 January 2023 was included in all committee packs.</u></b>  <b><u>Capital Spend 1 July 2022 to 31 January 2023</u></b> <ul style="list-style-type: none"> <li>• New Fire Alarm as per insurance</li> <li>• New Club Boiler pump &amp; timer</li> <li>• 5-year electrical certificate &amp; remedial works</li> </ul>	
(b) <b><u>Draft Budget 2023/24</u></b> RB tabled a draft budget 2023/23 & report together with a membership analysis.  <u>Points to note:</u> <ul style="list-style-type: none"> <li>• Inflation rate (CPI) January 2023 – 10.1%</li> <li>• As from 1 April 2023 minimum wage per hour increased by 9.07%</li> </ul> <b><u>Financial Consultant</u></b> RB said that he had, had discussions with Mark Magrath, Senior Partner at Harrisons, with the view to him being appointed as the club's financial consultant.  The terms proposed: <ul style="list-style-type: none"> <li>• Attend Manco meetings in the month after each quarter.</li> <li>• Review monthly accounts &amp; report and comment if necessary.</li> </ul> <p>The Directors present unanimously voted by a show of hands, in favour of the above proposed terms and instructed RB to formally advise Mr M Magrath of his appointment.</p>	

<b>1964</b>	<b><u>APPROVAL OF PREVIOUS MINUTES</u></b>	
	On a show of hands, the minutes of the meetings held on 25 January 2023, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
<b>1965</b>	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b>	
	<p><u>Course Traffic policy</u> – RB said that GH had agreed that buggies &amp; trolleys would be allowed onto the course at the 90-degree turn from the ball.</p> <p><u>Seniors Service Agreement - RC</u> The Committee proposed that the service agreement be revised to reflect that “monthly – within 10 working days of the end of a calendar month”. RC advised that he would, discuss the proposal with JG.</p> <p><u>Sponsorship of club Opens - RC</u> Ongoing.</p>	<p>RC</p> <p>RC</p>
<b>1966</b>	<b><u>CHAIRMAN</u></b>	
	Positive comments received from members and visitors re course presentation & clubhouse staff.	
	<b><u>CAPTAIN</u></b>	
<b>1967</b>	<p>Draft Committee minutes of 8 February 2023 were circulated and tabled for discussion.</p> <p><u>SR highlighted the following:</u></p> <ul style="list-style-type: none"> <li>• 1676 Mixed competitions, prize money allocation</li> <li>• 1676 General Play scorecard entry</li> <li>• 2-wheeler scooter was found to be not suitable for the course.</li> </ul>	
<b>1968</b>	<b><u>SUB-COMMITTEE REPORTS</u></b>	
<b>(a)</b>	<p><b><u>COURSE - TT</u></b> TT highlighted the following:</p> <ul style="list-style-type: none"> <li>• Positive comments from members &amp; visitors as to the course condition.</li> <li>• Due to the weather conditions 4 greens were only spiked once and not twice as were all the others.</li> <li>• 5<sup>th</sup> &amp; 12<sup>th</sup> tiding up, removal of undergrowth.</li> <li>• 17<sup>th</sup> bunker removed and turfed, concern as to slope rating.</li> <li>• Proposal to add 2 bunkers to the 17<sup>th</sup>.</li> <li>• Left of 1<sup>st</sup>, tiding up planting heath &amp; lavender in gap</li> </ul> <p>MR – winter mats, very difficult to set up tee. GH to advise as to options.</p> <p>MR – path from 14<sup>th</sup> tee to trolley park, needs edging and a 3mm layer of dust and roll.</p>	<p>TT / GH</p> <p>TT / MW</p>
<b>(b)</b>	<p><b><u>HOUSE PROJECT (CAPITAL) – MR</u></b></p> <ul style="list-style-type: none"> <li>• Provision budgeted cost.</li> <li>• Tiles to be donated, other items to be discussed with G Oates.</li> <li>• Waste drainage system a problem, must resolve before upgrade.</li> <li>• Disabled toilet / shower must also be considered as part of the upgrade.</li> </ul>	

<p>(c)</p> <p>(d)</p>	<p><b>GOLF ACADEMY DEVELOPMENT PROJECT – MR</b> A draft scope of works document was presented to the preferred contractor at a recent meeting:</p> <p><b>HEALTH &amp; SAFETY</b> An accident / incident report 2023 was tabled. RB highlighted 2 accidents, both employees, a slight burn and a cut to the forearm. No further action was required.</p>	
	<p><b>MANAGER</b></p>	
<p>1969</p>	<p><u>Membership Analysis on 8 March 2023:</u></p> <p>Full - 354 (2022-335) 5 Day - 77 (2022-76) Total Playing - 488 (2022-468) Total membership 584 (2022-554)</p> <p><b><u>New playing members: 30</u></b></p>	
<p>1970</p>	<p><b>CORRESPONDENCE</b></p>	
	<p>None</p>	
<p>1971</p>	<p><b>ANY OTHER BUSINESS</b></p>	
	<p>MR said that the “roll-up” in which the late Dave Warburton played felt that it was “insensitive” to include his obituary in a general newsletter.</p> <p>RB said that as he compiled the newsletter, he was certainly not insensitive as suggested, and that the practise had been ongoing for some 10 years.</p>	
	<p>The next meeting has been scheduled for Wednesday 22 March 2023 at 17:30.</p> <p>There being no further business the meeting closed at 19:30.</p>	
	<p><b>CHAIRMAN</b></p>	<p><b>DATED</b></p>