



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee (MANCO) Meeting held on Wednesday 8 MARCH 2023 at 17:30.

Present	A Parsons (APA-Chairman), T Townsend (TT-Vice Chairman), C Hill (CH), A Penny (AP), S Rook (SR) & M Randall (MR). M Welch (MW-President) R Bauser (RB-Manager)	Action
	G Hastie (GH), A Windsor (AW), D Haines (DH), J Gee (JG) & J Paine (JP).	
	Capcom (Captains Committee)	
1962	<u>APOLOGIES</u>	
	R Collis	
	S Hawkrigde – resigned on 21/2/2023 as a Director.	
1963	<u>FINANCE</u>	
(a)	<u>Management accounts & detailed report for the period to 31 January 2023 was included in all committee packs.</u> <u>Capital Spend 1 July 2022 to 31 January 2023</u> <ul style="list-style-type: none"> • New Fire Alarm as per insurance • New Club Boiler pump & timer • 5-year electrical certificate & remedial works 	
(b)	<u>Draft Budget 2023/24</u> RB tabled a draft budget 2023/23 & report together with a membership analysis. <u>Points to note:</u> <ul style="list-style-type: none"> • Inflation rate (CPI) January 2023 – 10.1% • As from 1 April 2023 minimum wage per hour increased by 9.07% <u>Financial Consultant</u> RB said that he had, had discussions with Mark Magrath, Senior Partner at Harrisons, with the view to him being appointed as the club's financial consultant. The terms proposed: <ul style="list-style-type: none"> • Attend Manco meetings in the month after each quarter. • Review monthly accounts & report and comment if necessary. The Directors present unanimously voted by a show of hands, in favour of the above proposed terms and instructed RB to formally advise Mr M Magrath of his appointment.	

1964	<u>APPROVAL OF PREVIOUS MINUTES</u>	
	On a show of hands, the minutes of the meetings held on 25 January 2023, were unanimously accepted as a true record, and the chairperson was authorised sign them.	
1965	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u>	
	<p><u>Course Traffic policy</u> – RB said that GH had agreed that buggies & trolleys would be allowed onto the course at the 90-degree turn from the ball.</p> <p><u>Seniors Service Agreement - RC</u> The Committee proposed that the service agreement be revised to reflect that “monthly – within 10 working days of the end of a calendar month”. RC advised that he would, discuss the proposal with JG.</p> <p><u>Sponsorship of club Opens - RC</u> Ongoing.</p>	<p>RC</p> <p>RC</p>
1966	<u>CHAIRMAN</u>	
	Positive comments received from members and visitors re course presentation & clubhouse staff.	
	<u>CAPTAIN</u>	
1967	<p>Draft Committee minutes of 8 February 2023 were circulated and tabled for discussion.</p> <p><u>SR highlighted the following:</u></p> <ul style="list-style-type: none"> • 1676 Mixed competitions, prize money allocation • 1676 General Play scorecard entry • 2-wheeler scooter was found to be not suitable for the course. 	
1968	<u>SUB-COMMITTEE REPORTS</u>	
(a)	<p>COURSE - TT TT highlighted the following:</p> <ul style="list-style-type: none"> • Positive comments from members & visitors as to the course condition. • Due to the weather conditions 4 greens were only spiked once and not twice as were all the others. • 5th & 12th tiding up, removal of undergrowth. • 17th bunker removed and turfed, concern as to slope rating. • Proposal to add 2 bunkers to the 17th. • Left of 1st, tiding up planting heath & lavender in gap <p>MR – winter mats, very difficult to set up tee. GH to advise as to options.</p> <p>MR – path from 14th tee to trolley park, needs edging and a 3mm layer of dust and roll.</p>	<p>TT / GH</p> <p>TT / MW</p>
(b)	<p>HOUSE PROJECT (CAPITAL) – MR</p> <ul style="list-style-type: none"> • Provision budgeted cost. • Tiles to be donated, other items to be discussed with G Oates. • Waste drainage system a problem, must resolve before upgrade. • Disabled toilet / shower must also be considered as part of the upgrade. 	

(c)	GOLF ACADEMY DEVELOPMENT PROJECT – MR A draft scope of works document was presented to the preferred contractor at a recent meeting:	
(d)	HEALTH & SAFETY An accident / incident report 2023 was tabled. RB highlighted 2 accidents, both employees, a slight burn and a cut to the forearm. No further action was required.	
	MANAGER	
1969	<u>Membership Analysis on 8 March 2023:</u> Full - 354 (2022-335) 5 Day - 77 (2022-76) Total Playing - 488 (2022-468) Total membership 584 (2022-554) <u>New playing members: 30</u>	
1970	<u>CORRESPONDENCE</u>	
	None	
1971	<u>ANY OTHER BUSINESS</u>	
	MR said that the “roll-up” in which the late Dave Warburton played felt that it was “insensitive” to include his obituary in a general newsletter. RB said that as he compiled the newsletter, he was certainly not insensitive as suggested, and that the practise had been ongoing for some 10 years.	
	The next meeting has been scheduled for Wednesday 22 March 2023 at 17:30. There being no further business the meeting closed at 19:30.	
	CHAIRMAN	DATED