



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Management Committee Meeting held on Monday 15 August 2016 at 18:30 in the Clubhouse.**

<b>Present</b>	M Collins (MC-Chairman), J Airth (JA-Vice-Chairman), B Channon (BC), C Knight (CK), D Knight (DK), B Lennon (BL) & T Townsend (TT-Club Vice-Captain). A Hebditch (AH-President) R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> – A Magee (CM), A Windsor (AW), P Chard (PM) & R Baggott (RAB)	
	<b>APOLOGIES</b>	
	P Peiro	
<b>1186</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	The minutes of the meetings held on 25 July 2016 were accepted as a true record and the Chairman was authorised sign them.	
<b>1187</b>	<b>MATTERS ARISING</b>	
(a)	<u>DCGU Grant</u> – RB said that the grant of between £500 & £750 must be used for, primarily the development of junior golf. Bids for other purposes that meet the objectives of the DCGU or EG development strategy will also be considered. BC to discuss with AW as to projects. DK was to ask CM as to the cost of upgrading the practise bunker as this fell into the junior coaching category. Closing date 30 Nov 2016.	<b>BC DK</b>
(b)	<u>Course Marshall</u> – MC said that due to the problems around the dress code and pace of play he proposed the appointment of a Course Marshall. RB tabled a job description, remuneration; free full subscriptions plus a meal equivalent to £6 whenever on duty. The period of employment would be mainly in the summer months (April to end Oct).  Position to be advertised internally.	
(c)	<u>Ladies 36 Hole Captains Championships</u> – MC reported that PC & DL confirmed that there was no truth in the statement that the Ladies Committee had advised members that they could not play in both competitions.	
(d)	<u>9 Hole Course</u> – TT reported that the Captains Committee had agreed that an application be sent to EG for the registration of a 9 hole course, subject to financial support from Manco. By a show of hands the Directors unanimously voted to support the application.	<b>RB</b>
(e)	<u>Dress Code</u> – TT confirmed that the Captains Committee was reviewing the club dress code.	<b>TT</b>

<b>1188</b>	<b>CHAIRMAN</b>	
	<p><u>Life Membership</u> – MC proposed that Eric Hiscock be nominated by the Committee for Life membership of the club. He was the only past President that had not received this honour. His involvement with the club is well documented and he is deserving of the honour.</p> <p>By a show of hands the Directors unanimously voted in favour of the proposal.</p> <p>MC would also solicit the support of the Captains Committee.</p>	<b>MC</b>
<b>1189</b>	<b>CLUB CAPTAIN</b>	
	<p>Minutes of the Captains Committee meeting held on 4 August 2016 were tabled for discussion.</p> <p>BL ask as to how many members had booked for the Anniversary Cup Summer dinner dance. RB replied 14.</p> <p>Due to the lack of support the Committee unanimously voted to cancel the function. The club would however still be liable for the full payment of the band.</p>	
<b>1190</b>	<b>FINANCE</b>	
(a)	<u>Management Accounts &amp; Balance Sheet as at 31 July 2016 were tabled for discussion</u>	
(b)	<p>A detailed <u>Bar/Catering/Green Fee analysis</u> as at 31 July 2016 was tabled for discussion.</p> <p><u>Bar / Catering</u></p> <ul style="list-style-type: none"> <li>- Bar GP % 60, Catering GP % 62</li> <li>- Trading profit £ 4 834</li> <li>- Members discount £ 1 458</li> <li>- <u>Green Fees</u> to date – £ 7 529 ( 2015 - £ 4 634)</li> </ul>	
<b>1191</b>	<b>SUB COMMITTEE REPORTS</b>	
(a)	<u>Corporate Advertising &amp; Membership</u> Nothing to report.	
(b)	<p><u>Course</u> Course report for August 2016 was tabled for discussion.</p> <p>MC said that the comments received about the course had been very positive.</p>	
(c)	<u>Health &amp; Safety</u> Nothing to report	
(d)	<u>House</u> Nothing to report	
<b>1192</b>	<b>MANAGER</b>	
(a)	<p><u>AGM Notice &amp; Agenda</u></p> <p>RB highlighted the inclusion of the resolution (item 4) and the subsequent additions to the election of Directors (item 11). He also requested that MC, BL &amp; DK advise asap as to their intentions re resigning or retiring.</p>	
(b)	<p><u>AGM Resolution</u></p> <p>RB tabled a draft resolution rationale document for a single committee together with the relevant changes to the club rules.</p>	

	<p><u>The following items were raised and noted:</u></p> <ul style="list-style-type: none"> <li>• Rule 6.1.1 – the Directors of the club shall be a minimum of 6 and a maximum of 9.</li> <li>• Rule 6.1.7 - The Ladies &amp; Seniors Captains had to be elected as Directors at the AGM (as agreed at the Joint Committee meeting).</li> <li>• With the above in mind (rule 17.4-7), would the 2 nominees have to be named or would the members elected the positions irrespective of the persons involved.</li> <li>• By a show of hands the majority of the Directors voted in favour of named nominees. RB said that as a result the Ladies and Senior AGM's would have to be held on or before 5 October 2016 to confirm the names of the relevant Captains and Vice-Captains to be nominated as Directors &amp; alternates respectively.</li> <li>• The Ladies section AGM was currently scheduled for 18 October 2016 with the Lady Captains Dinner on 12 October 2016.</li> <li>• The Seniors AGM was scheduled for 5 October 2016.</li> </ul> <p>AH suggested that the Directors study the documents tables and forward any comments to RB within 7 days. The Committee agreed.</p>	
(c)	<p><u>AGM important dates schedule</u> – RB tabled the AGM dates schedule and highlighted the date of 12 September 2016 for the submission of reports for the R &amp; A.</p>	
<b>1193</b>	<b>CORRESPONDENCE</b>	
	None	
<b>1194</b>	<b>ANY OTHER BUSINESS</b>	
	DK said that a lady members clothing had been removed from her locker without her permission. RB said that no staff had removed any clothing from her locker and that the locker keys were kept in the office and only given to locker holders on request.	
	<p><b>DATE OF NEXT MEETING:</b></p> <p><b>MONDAY 19 SEPTEMBER 2016</b></p> <p>There being no further business the meeting closed at 20:30.</p>	
	<p><b>CHAIRMAN</b></p> <p><b>DATED</b></p>	