



## KNIGHTON HEATH GOLF CLUB

### Minutes of the Management Committee Meeting held on Wednesday 17 October 2018 at 17:30 in the Clubhouse.

<b>Present</b>	J Airth (JA-Chairman), B O'Hara (BO-Vice-Chairman), K Harrington (KH) C Knight (CK), B Lennon (BL) & D Spencer (DS).  A Hebditch (AH-President) M Collins (MC-Vice-Captain) R Bauser (RB-Manager)	<b>Action</b>
	<u>Other Codes used in minutes</u> – D Lennon (DL), R Tizard (RT), A Magee (CM), A Windsor (AW)	
	JA said that the meeting would not follow the normal agenda but was called specifically to discuss the AGM procedure and any other important business.	
	<b>APOLOGIES</b>	
	A Groom	
<b>1515</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	On a show of hands the minutes of the meeting held on 20 September 2018 was unanimously accepted as a true record and the Chairman was authorised sign them.	
<b>1516</b>	<b>ANNUAL GENERAL MEETING</b>	
	A detailed draft AGM procedure guide was tabled for discussion. It was agreed that the President would chair the meeting for items 1,2 & 13, The Chairman of Manco would then Chair the rest of the meeting.	
<b>1517</b>	<b>CORRESPONDENCE</b>	
(a)	<u>L Levens email</u> – players narrowly escaping being hit by tee shots off the 6 <sup>th</sup> hole, suggests a bell be placed possibly at the bend. The Committee agreed that signage would be placed on the tee indicating that players ensure that the fairway is clear before playing. The situation would also be monitored. RB to action and reply to Mrs Levens.	
<b>1518</b>	<b>ANY OTHER BUSINESS</b>	
(a)	<u>Adverse Possession Update</u> – The ordnance survey from the HM Land Registry showing title number DT439055, the portion of land claimed by the club, was tabled. It was noted that the land claim had been granted.	
(b)	<u>Patio &amp; Putting Green Upgrade</u> RB tabled a draft budget for the upgrade of the patio area which would be done in conjunction with the upgrade of the putting green. Committee approved the upgrade.	
(c)	<u>Transgender</u> – BL said that this item should be discussed at the next meeting as the club may get transgender visitors, guidance was need as to how to deal with the situation. RB said that he would also research the subject in the interim.	

	<p>The Committee asked that RB convey their congratulations to Sandra Colmer, who had completed 30 Years' service on 1 October 2018. RB said that Sandra would be retiring towards the end of December 2018. He said that he had advertised through an online recruitment agency and to date had received some 30 applications. Interviews would take place in the week commencing 12 Nov.</p>	
	<p>JA thanked the Committee for their support during the year and said that he had enjoyed his year as Chairman.  MC thanked JA, on behalf of the Committee, for his service to the club as Chairman during the last 3 years.  There being no further business the meeting closed at 19:15.</p>	
	<p><b>CHAIRMAN</b></p>	<p><b>DATE</b></p>



## KNIGHTON HEATH GOLF CLUB

**Minutes of the Directors meeting held on Thursday 18 OCTOBER 2018 at 21:00 in the Clubhouse.**

<b>Present</b>	J Airth (JA), M Collins (MC), K Harrington (KH), C Knight (CK), B Lennon (BL), B O'Hara (BOH), A Penny (AP), D Spencer (DS) & T Townsend (TT).  M Welch (President) & R Bauser (Manager).	<b>Action</b>
	The President welcomed the Directors to the meeting. The meeting would be short and the only order of business was to elect the Chairman of the Management Committee.	
<b>1519</b>	<b>APOLOGIES</b>	
	A Groom (AG)	
<b>1520</b>	<b>ELECTION OF CHAIRMAN</b>	
	<p>The President called for nominations for the position of Chairman for 2018/19. M Collins proposed J Airth, seconded by BOH.</p> <p>On a show of hands the Directors unanimously voted in favour of the proposal.</p> <p>Mr J Airth was therefore duly elected Chairman for the ensuing year.</p> <p>The President congratulated Mr Airth on his election.</p> <p>JA thanked the Directors and said he would review the various portfolios. Some members may not have a specific portfolio due to the number of Directors. He would email the Directors with the portfolio allocations.</p> <p>JA also invited the Club Vice-Captain, C Flay, to attend Manco meetings. He would however not have a vote.</p> <p><u>Resolution:</u> Replace the existing Memorandum &amp; Articles of Association of the Knighton Heath Golf Club Limited, currently held on file at Companies House, with the Memorandum &amp; Articles of Association as amended at the Annual General Meeting held on 18 October 2018. By a show of hand the Directors voted unanimously in favour of the above. RB was instructed to inform Companies House</p>	
	<p>Next Meeting: Wednesday 21 November 2018 at 17:30. TT apologised There being no further business the meeting closed at 21:30</p> <p style="text-align: center;"><b>CHAIRMAN</b> <span style="float: right;"><b>DATED</b></span></p>	