

KNIGHTON HEATH GOLF CLUB



MEN'S

SENIOR

SECTION

DRAFT MINUTES OF COMMITTEE MEETING (via Zoom)

2nd June 2020 – 10am

Present: Richard Collis (RC), Russ Tizard (RT), George Davies (GD), Jeff Gee (JG), Mike Wakeham (MWa), Phil Handley (PH) – Minutes.

Absent: John Bowden, Rod Baggott, Phil Boddy

Item		Action
1	Welcome and Apologies RC welcomed everyone to the meeting. Apologies received from: Mike Whittingham (MW) and Mike Welch.	
2	Draft Minutes of Previous Meeting (18th February 2020) A minor change to 13.3 was requested by JG. The Minutes were accepted by the Seniors Captain and the Committee members. The approved minutes are to be issued to the manager.	PH
3	Matters Arising/Actions from Previous Meeting a) Red Markers: RC reported that repainting has been completed. b) Seniors TOR: RC confirmed that the Seniors Section Terms of Reference was approved at the Captains Meeting held on the 5 th March 2020. A copy has been distributed to all Seniors and is also on the club web site. c) Seniors Questionnaire: PH advised that the exercise had been successfully completed and an action plan drawn up. Progress will be reviewed in future Seniors meetings d) Winter League: RC reported that the scheduled matches had not been completed however Meyrick Park had been deemed winners given they had managed to complete all their matches and had an unassailable points lead. e) Grass Seed Funding: No further action f) New Seniors Noticeboard – carry over to next meeting g) Electric Car Charging Points: No further action h) Defibrillator: RC advised that this equipment will remain sited in its current location, however he will investigate the situation regarding printing the location of the defibrillator on scorecards – a matter that was approved at Captains Committee early last year but doesn't seem to have happened.	PH RC
4	Committee Resignations 4.1 RC reported that he had received resignations from the Seniors Committee from Mike Whittingham and Russ Tizard who will not be renewing their membership at Knighton Heath Golf Club. RC asked for his thanks to be placed on record to both gentlemen for their long service to the club and in particular the Seniors Section and the support they have given RC during his time as Vice-Captain and latterly Captain. 4.2 RC welcomed MWa to his first meeting as a co-opted member to replace MW. RC will be approaching other individuals who have expressed an interest in helping on the committee to bridge the gap to the next AGM.	

4.3 There was a general discussion about the need for the Terms of Reference, on the next re-write, to specifically address a situation where there are multiple resignations from the committee mid-term, voting rights of co-opted members and the impact on quorums. Guidance will be sought on how the club addresses this.

**RC
PH**

5 Seniors Fixtures

5.1 PH reported that some clubs have cancelled all fixtures for 2020 in the light of COVID 19. RC stated that whilst he recognised it is highly likely that most of Knighton Heath Seniors Matches will be cancelled, he would prefer to look at the situation on a month by month basis with due regard for the remaining clubs' views, Government / England Golf announcements and guidance from our club's management before cancelling the remaining fixtures.

5.2 PH advised that all 2021 fixtures have been agreed and are now on the club web site/calendar.

6 Seniors Monday Competitions

6.1 RC advised that it will be necessary to find a suitable replacement for RT once competitions recommence.

RC

6.2 It was agreed that resumption will depend on Government announcements and guidance from club management/Captains Committee. RC will make enquiries regarding when Captains Committee will convene and what decisions have already been made (Manco minutes) over the months since COVID began.

RC

7 Knighton Heath Knockout Competition

7.1 RC confirmed that this year's competition has been cancelled. No clubs, that have already paid, have requested a refund preferring instead to have the money used as entry for the 2021 competition.

8 Seniors Open and Wine Scramble

8.1 RC shared his concerns over the Seniors Open due to take place on the 20th July and the high probability that it will have to be cancelled. Twenty-nine teams have so far booked in. A decision on cancellation will follow the next Government announcement/club guidance.

8.2 The Wine Scramble has been re-scheduled to 17th September 2020 although 8 teams have so far pulled out. RC is holding some cheques and he asked if GD could provide him with a list of the teams that have pulled out and those who are currently still included so that he can take the necessary action regarding returning the cheques if appropriate.

GD

8.3 GD stressed the importance of both events in relation to the Seniors Section revenue and the need to ensure that at least one of the events takes place if at all possible.

9 Finance

9.1 GD advised that there is no change to the financial position since his report at the February meeting.

9.2 GD has been advised that the account switch from HSBC to Lloyds Bank has been delayed due to operational difficulties within the bank caused by COVID 19. The change of bank will provide the opportunity to ensure that signatories to the account are updated

10 AGM 2020

10.1. The position regarding this year's Seniors AGM was discussed and any action will need to mirror how and if the Club AGM takes place. It was agreed that given MW resignation, it will be necessary for the committee to allocate responsibility for the process to a Committee member.

10.2 There was a general consensus that Club and Section Captains should be asked to consider standing for a second year given the disruption COVID has caused to their year of office.

11 Christmas Dinner and Dance 2020

11.1 It was agreed that this will be subject to Government Announcements/Club Advice and the position regarding the Club event. RC confirmed that entertainment has been book and a deposit paid and will confirm to GD if it was paid by the club.

RC

- 12 AOB**
12.1 GD asked if the club financial audit was taking place commencing 30th June as is the norm as **RC** he will need to prepare the usual reports for the auditors. RC to make enquiries.
- 14 Date of Next Meeting**
To be arranged

SIGNED _____
Men's Senior's Section Captain