

KNIGHTON HEATH GOLF CLUB

Ladies & Junior Girls Section

Committee Meeting Held on: Tuesday 14th January 2020 at 3pm at the clubhouse

Present:

Cicely Welch	Lady Captain
Debbie Knight	Vice- Captain
Sally Hawkrige	Secretary
Sharon Aldrich	Assistant Secretary
Janice Webster	Assistant Treasurer
Sandy Wright	Handicap Secretary
Linda Holden	Committee Member

The meeting started at 3.00pm.

1. Apologies for Absence

Received from Jackie Wilson.

2. Minutes of previous meeting

The minutes of the last meeting (12th November 2019) were agreed as a true record and a copy signed by the Lady Captain.

3. Matters Arising

Nothing to report – outstanding actions were completed.

4. Reports

a) Lady Captain:

i) Management Committee and Captain's Committee

- The Captain's Committee agreed that it was unreasonable for weekend ladies tee-times to start at 12:00pm due to the light restrictions during the winter months. In future weekend tee-times will start no later than 11:30am, even if there is a men's competition on the same day. She commented that although the 2020 diary cannot reflect this change, it should be clear on 'Howdiddo' and the whiteboard near the putting green.
- The weekend Christmas 'Bring and Win' for 2020 will have a reserved tee-time and be on 'Howdiddo' although this isn't in the 2020 diary – date to be confirmed. The fixture will be added and included in the 2021 diary. There will be no buffer zone

between tee-times during the winter months to ensure as many members can play as possible. Tee-times will start as early as possible to also increase slots.

ii) General

- Interclub will be organised by Linda Holden.
- Beales will be organised by Debbie Knight.
- Friendlies will be organised by Debbie Lennon.
- 2020 Diary omissions: Tuesday 20th October (Daily Mail Foursomes); Tuesday 24th November (Ladies Stapleford); and Sunday 18th October (Lady Captain's Drive-in). A note will be put up on the noticeboard to remind members closer to the time.
- She asked the committee if they had received any feedback on opting for unwrapped presents at the 'Bring and Win'. They reported that 3 members had said they were against it and 1 member said she preferred it. Most members did not express a preference, but enjoyed the event and how prizes were awarded on the day after the competition was cancelled due to the weather.
- She asked the Assistant Treasurer if a form needed to be created for those who need to claim petrol money for official County meetings – see November 2019 minutes. The Assistant Treasurer said she would be happy to receive an email requesting payment and she would authorise payment through the office in the usual way.
- She asked the committee for their thoughts on the current Lady Captain (initially Vice Captain) selection process. She explained she was concerned that this process had struggled to find a willing candidate over recent years and wondered if there was a better way. Some members of the committee who had been at other clubs said that the Lady Captain had selected her Vice Captain; it was noted that KHGC men's section already select the future Captain in this way. They also commented on the importance of a good working relationship between the two roles and how working as a team was vital. It was agreed that the topic needed further thought, so the Lady Captain would explore further - including whether the current Lady Captain selection process is part of the constitution – and it would be discussed again at another committee meeting in the future.

Action: Lady Captain

iii) Social

- 24th January – Quiz night run by the Lady Captain and Vice Captain. Jackie Wilson is helping with the questions.

iv) Junior

Nothing to report.

b. Secretary

The Secretary reported that:

- We have entered the Daily Mail Foursomes. The third-place pairing (Sandy Wright and Sarah Lillis) will represent the club as the first and second place pairs declined or could not play.
- We have entered the Bramshaw Eclectic competition held in September. The Lady Captain will select the team closer to the date.
- She and the Assistant Secretary attended the Annual Dorset Secretaries Meeting on 13th January 'hosted' by Lyme Regis this year:
 - These meetings will no longer be held (this was decided after a vote) – there was nothing on the agenda and Open and Coffee morning posters are now exchanged electronically or entered online using 'Golf Empire' *Note: any Open and Coffee morning poster we receive will still be put in the folder in the locker room cupboard under the desk, but copies will not be made. Members can make a copy using the office photocopier if they need to and a note has been added to the folder to reflect this change. She added that at least a ream of paper was wasted on copies made for 2019 that were never used.*
 - The contact details spreadsheet circulated each year at the secretaries meeting will still be updated; responsibility for coordinating will rest with Moors Valley next year as it is their turn. Responsibility will change each year as we work through the club list alphabetically.
 - Mary McIntyre from Bournemouth and Meyrick Park offered to help with updating the County website, which was gratefully received.
 - Finally, if secretaries have an issue they want to raise in future, it should be done through the County delegate.

c. Treasurer

The Assistant Treasurer reported that:

- She had sat down with the Treasurer so was now familiar with the accounting procedures. She added that she was making handover notes so taking on the role will be easier for others in future.
- She is working through the expenditure sheets and has found anomalies that she needs to discuss with Reunert. She also plans to speak to Debbie Lennon to help clarify some figures.
- She discovered that the Pro-shop had not added competition winnings ('vouchers') to individual accounts since June 2019. The committee were surprised by this as they knew that the previous Treasurer had passed this information on after every

competition. The situation has now been rectified and she now sends Andy a monthly spreadsheet rather than weekly. *Note: winners and prize money will continue to be displayed on the locker room noticeboard after each competition.*

d. Handicap Secretary

The Handicap Secretary asked:

- If the mat bins on the 5th could be moved to the side and closer to the tee as they are currently in many of the ladies landing zone. The Lady Captain said she would raise this at the next Captain's Meeting. **Action: Lady Captain**
- She asked what course conditions would be classed as significantly different to warrant making the Sunday and Tuesday results two separate competitions? It was agreed that if either Sunday or Tuesday were played on more than two temporary greens, the days would be classed as two competitions and prize money paid accordingly. If it is necessary to apply this rule, a note will be added to the winner/prize money sheets on the noticeboard. This issue had also been raised by Grace Burke (see Correspondence below).

5. Topics for Discussion

- New Printer: The Lady Captain asked the committee if they felt it was time to buy a better printer for the office, which would include the ability to print from Smart phones, iPads etc. The Assistant Treasurer suggested checking the existing printer first as she thought it was only a matter of loading the right software providing it was a wireless printer. **Action: Assistant Treasurer to check**
- Correspondence: letter to the committee from Grace Burke:
 - Point 2 (find an alternative to the Ghost Player system so you don't know the score beforehand): After discussion, the committee agreed that the score of a Ghost Player would be taken on the day of the event by randomly selecting a completed card and using the score of Player C. This card/score would be applied to any team who had a Ghost Player and the Handicap Secretary would put the team score on the computer.
 - Point 3 (pairing/teaming up whenever possible to avoid more than one team with a Ghost Player in the competition): The committee agreed that, whenever possible, members should be encouraged to team up if they can, for example, when there are six people (three pairs) on the start sheet which could be changed to two teams of three. However, if there was only four people for a competition that requires a team of three, they preferred to continue using the Ghost Player system so that all

four members can still play, especially when players have dropped out at the last minute through illness etc.

- Point 4 (monitor the field and ask members to pair up and avoid gaps in the field and tee-times) : The Lady Captain said she would put out a reminder in her next Newsletter encouraging members to check tee-times and, if possible and when there are obvious gaps in the field, team up as appropriate and/or go out earlier. However, the committee did not feel it was appropriate for them to actively monitor tee-times, especially as members usually select a time for reasons that suit their plans.

Action: Lady Captain

6. Forthcoming Events

- 19th January – Mixed 4s and carvery
- 21st January – 9-hole competition
- 26th & 28th January – Ladies EG Medal
- 2nd February – Mixed 4s and carvery
- 4th February – Mulligan competition

MEETING CLOSED AT 5.10pm

DATE OF NEXT MEETING: 4th February 2020 at 3pm

(moved from 11th February – subject to conference room availability – so that the Secretary, Assistant Secretary and Handicap Secretary can attend).

Signed:Lady Captain

Date:.....