



## KNIGHTON HEATH GOLF CLUB

### Minutes of the Management Committee (MANCO) Meeting held on Wednesday 20 MARCH 2024 at 17:30.

<b>Present</b>	A Parsons (APA-Chairman), C Hill (CH), S Keen (SK), J Gee (JG), A Penny (AP), T Townsend (TT), D Spencer (DS), S. Rook (SR) & M Welch (MW)  K Eden (KE – Manager)		
<b>2081</b>	<b><u>APOLOGIES</u></b>		
	M Randall (MR)		
<b>Attendance</b>	<u>5 Meetings Held</u> A Parsons T Townsend C Hill S Rook M Randall A Penny J Gee S Keen (or alternative)	<u>Attended</u> 5 4 5 4 3 4 5 5	
<b>2082</b>	<b><u>FINANCE</u></b>		
	<b><u>Management accounts &amp; detailed report for the period to 29 February 2024 was included in all members packs.</u></b>		
	<p>(a) DS advised the board that further issues with the accounting treatment of some expenses was incorrect leading to an overstatement of profits for the year. These errors have now been corrected and the corrected Profit &amp; Loss figures have been shown in the year-to-date figures.</p> <p>(b) DS presented the 2024/25 budget, proposed the following items and were approved by the board:</p> <ul style="list-style-type: none"> <li>• Subscriptions raised by 5%</li> <li>• Keep the Course Improvements levy the same at £45p/p</li> <li>• All expenses worked on around 5%</li> <li>• Projects to include the following: Tree Maintenance, Car Park Resurfacing, Rubber Pathway between hole 7 &amp; 8, Dance Floor repair work</li> </ul> <p>(c) The Levy was reduced from last year's £45 to £20. Manco accepted the budget but no adjustment to the levy. A proposal was tabled to keep the levy at the same figure as last year, this was approved by a majority of Manco with one vote against.</p> <p>Loans and Interest payments are Lloyds Bank (Irrigation Project) £35k and Reesink (New Machinery) £25k.</p>		

	<p>Item not shown in the budget are any additional new machinery (due to no delivery information) and any other projects (i.e. drainage system).</p> <p>Positive year end cash flow, showing a loss of £25k financially.</p> <p>SK asked the question if a certain percentage of the course improvement levy can designate to hiring a starter / course marshal. DS recommend that SK to work on a budget and have this presented at the next Manco meeting.</p>	<p><b>DS &amp; KE</b></p> <p><b>DS &amp; KE</b></p>
<b>2083</b>	<b><u>APPROVAL OF PREVIOUS MINUTES</u></b>	
	<p>On a show of hands, the minutes of the meetings held on the 21<sup>st</sup> February 2024 were unanimously accepted as a true record, and the chairperson was authorised sign them.</p>	
<b>2084</b>	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b>	
	<p>JG asked for clarity with regards to the joining fee if the £750 included the £50 top up on the membership bar cards? The decision was made that new members joining the waiting list from November would be asked to pay a joining of £800 (this consisting of £750 joining fee plus £50 added to the membership card).</p> <p>CH stated that there are certain members have raised their concerns of the current committee in over spending the current budget. DS explained the club is in a healthy situation with the importance of the projects going forward.</p>	
<b>2085</b>	<b><u>CHAIRMAN</u></b>	
	<p>APA reported that the current toilet project is almost completed with the ladies' showers to be completed in the next week and with some final snagging to be done on the men's and ladies' toilets.</p> <p>APA stated the current committee is doing well and couldn't be prouder of the team.</p> <p>APA asked the board to allow a +2 handicap into the club for full membership as this will be of benefit to the club. This was approved by majority of Manco with one vote against.</p>	<b>APA</b>
<b>2086</b>	<b><u>CAPTAIN</u></b>	
	<p>MT reported the following areas from SK report:</p> <ul style="list-style-type: none"> <li>• Having the winter course rated can now be done through Google maps with the correct measuring device and main point of measuring per hole (i.e. all winter mats as the central point). This can be given to the raters to approve. This to be done and ready for the next winter season (next year).</li> <li>• Sub-committee have been formed to relook at the current club Bye-Laws and regulations. This to be completed by the end of the SK's captaincy.</li> </ul>	<b>SK</b>
<b>2087</b>	<b><u>SUB-COMMITTEE REPORTS</u></b>	

<p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p>	<p><b>COURSE (TT):</b></p> <ul style="list-style-type: none"> <li>February Greens report has been issued to the membership with positive feedback received from the membership.</li> <li>9<sup>th</sup> hole grass pathway has been completed</li> <li>Current fairway bunker on hole 9 will be removed and grass to be planted.</li> <li>New trees have been planted by the air dispenser unit and TT raised the proposal of doing the whole pathway between the clubhouse and the 18<sup>th</sup> hole at some point of time.</li> <li>Tree removal project will commence during the week of course maintenance in August.</li> <li>TT raised the issue of the lack of water that the course will have in the next couple of years. TT recommended of installing a water reservoir between hole 11, 12 and 17 in place. This will provide enough water for the course during the dry months and possibly adding another borehole.</li> <li>TT thanked the green keeping staff for the hard work and the club treated the team to breakfast a few days ago.</li> </ul> <p><b>HOUSE PROJECT (CAPITAL):</b></p> <p>Toilet refurb update (SK, CH, TT, KE &amp; APA)</p> <ul style="list-style-type: none"> <li>This has been updated in the Chairman's report (2085), with a full costings to be reported by SK.</li> <li>SK thanked APA for all the hard work done to have the toilets done professionally and for all the membership to be proud of.</li> </ul> <p><b>GOLF ACADEMY DEVELOPMENT PROJECT – MR, AP, JG, KE &amp; APA</b></p> <ul style="list-style-type: none"> <li>No news to report on</li> </ul> <p><b>HEALTH &amp; SAFETY</b></p> <p>Nothing to report</p>	<p>TT &amp; GH</p> <p>TT</p> <p>GH</p> <p>TT &amp; GH</p> <p>SK</p>
<p>2088</p>	<p><b><u>MANAGER</u></b></p>	
	<p><b><u>Membership Analysis on 29<sup>th</sup> February 2024</u></b></p> <p>Same report as the January report</p>	
<p>2089</p>	<p><b><u>CORRESPONDENCE</u></b></p>	
	<ul style="list-style-type: none"> <li>Senior section would like to invest in Junior shirts for the current junior members. 3 options were proposed by the senior committee for the Manco to vote on. DS raised the question if this was the senior money or the club's money? KE commented that the Senior's designated fund is in the club's account and all proposals need to be decided by Manco. Manco voted on Option 3 (All juniors who represent the club; 10 shirts at £26 = £260 in total) was voted to go ahead. Communication by KE to be given to the senior committee.</li> <li>AECC (Anglo-European College of Chiropractic University) approached the club to use KHGC as their home ground base for their BCU matches starting from September 2024 – April 2025 to</li> </ul>	

	be played on 1 Wednesday a month and to be a member of the club. Concerns were raised that their matches during winter could not be accommodated due to the lack of light and the availability of tee times. The board voted against the University proposal and will not go ahead with the membership.	
<b>2090</b>	<b><u>ANY OTHER BUSINESS</u></b>	
<b>(a)</b>	CH raised the issue of the current car park and with the lack of overflow parking during the peak times. APA will be arranging a meeting with GH, KE and TT to discuss possible options going forward, but currently at the moment not much can be done due to the lack of space.	<b>APA</b>
<b>(b)</b>	CH asked who approved the driveway refurb for the retarmac. DS stated that this was urgent work required for H&S reasons and did not have the time to go through the usual approval route. This was accepted by Manco.	<b>DS &amp; KE</b>
<b>(c)</b>	JG proposed a project report to implemented going forward and to be presented at each Manco meeting. This to help all the directors communicating to membership on any questions asked. All accepted this at the meeting going forward. JG to work closely with KE in setting up the report.	<b>JG &amp; KE</b>
	<p>The next meeting has been scheduled for Wednesday 24<sup>th</sup> April 2024 at 17:30.</p> <p>There being no further business the meeting closed at 19:45.</p>	
	<b>CHAIRMAN</b>	<b>DATED</b>