



KNIGHTON HEATH GOLF CLUB

Minutes of the Management Committee Meeting held on Monday 20 February 2012 at 18:30 in the Clubhouse.

Present	K Way (Chairman), B Kennedy (President), B Lennon (Club Captain), J Airth, A Hebditch, Mrs D Lennon, G Pennington, G Taylor and M Welch. R Bauser (Manager)	Action
	The Chairman welcomed the Manager to his first meeting.	
628	APOLOGIES	
	None	
629	MINUTES OF PREVIOUS MEETING	
	The minutes of the meeting held on 16 January 2012 were accepted as a true record and the Chairman was authorised sign them.	
630	MATTERS ARISING	
559 (b)	Club Card: The Manager confirmed that members could use the club card to pay subscriptions. This also depended on the card balance at the time.	
610	Junior Membership : For next Meeting	JC
616 (c)	Course Risk Assessment: Still to be completed, paths, fencing and public liability.	KW
626 (a)	Directors Photograph : In hand	BL
633	FINANCE	
	Management Accounts as at end January 2012 together with the financial report was tabled for comment.	
	AH - carpet cleaning would be completed before the next major club event.	
	AH – Bar cellar & Kitchen flooring. The Committee approved the bar cellar flooring replacement at a cost of £ 1399 +vat. It was agreed that a complete kitchen redesign and upgrade should be scheduled for January 2013 and the necessary allowance be made in the budget. Some temporary repairs would be done to the kitchen flooring.	AH
	Joining Fee: Committee agreed that the special offer regarding the joining fee would terminate at the end of February 2012. Joining fee would be reinstated at £250.	RB
	Annual Subscription Increase: To be discussed at the next meeting.	DL
634	SUB COMMITTEES	
(a)	GREENS BK – a sign indicating the direction of the next tee after the 7 th . Agreed. BK – marker post on the crest of the 9 th fairway or alternatively behind the green. Agreed	GT

	Temporary Greens: – GT had discussed with the Course Manager and he had taken on board the view to be more accommodating to the members where possible.	
(b)	HEALTH & SAFETY	
	Nothing to report	
(c)	ADVERTISING & MARKETING	
	JC would forward to the Committee the results/outcomes document of the member's survey. The various ideas should be incorporated into short/medium/long-term plans and communicated to members. Would also liaise with RB and Pro as to a marketing plan.	JC
(d)	HOUSE	
	Clubhouse Furniture: KW – advised that the old clubhouse furniture had been disposed of at no cost to the club.	
	Course Record Cards: AH – Course record cards had gone missing during the refurbishment. KW said that they were possibly in the loft.	
	Fruit & Coffee Machines: AH plans to move. Committee agreed to leave as is.	
	Parking Space: It was agreed after being proposed by AH, that the Manager be allocated the staff parking space.	AH
	Lockers: to be discussed at the next meeting.	AH
(e)	HANDICAPS & COMPETITIONS	
	BL - Annual handicap review had been completed and approved by the sub-committee.	
635	MANAGER	
	Office:	
	Clubhouse:	
	Rearrangement of notice boards and the repositioning of the men's competition board to the change-room passage. The current movable notice board would be upgraded to become the dining area partition. Current partition would be sold if possible. Approved.	RB
	Shoe Cleaner Compressor:	
	Compressor had broken down and it was not a viable option to replace. Committee agreed not to replace at this stage and investigate options.	Newsletter Item
636	CORRESPONDENCE	
	B Mutter advising that he would be leaving the Pro Shop on 1 March 2012 to take up a position at Ferndown Forest GC. Thanked the club for their support.	
637	ANY OTHER BUSINESS	
	BK – Problems with scoring computer. RB said that the only way around the problem was to purchase a touch screen from Club Systems, the software supplier. Cost +- £2.2K.	

	KW – thanked BK and BL for their work in the office while the Managers position was vacant. It was much appreciated by all the members.	
	There being no further business the meeting closed at 22:05.	
	CHAIRMAN	DATED