



# A GUIDE TO GOLF @ KHGC DURING COVID-19

V1 12/05/2020



## Play Safe, Stay Safe



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# Introduction



KHGC Club have prioritised the safety of it's members, employees and suppliers at all times during the Covid-19 crisis and this will be no different as we start to resume club operations. All full and part time contracted staff have completed a short online Coronavirus awareness training course and a more comprehensive Infection Prevention & Control course to help ensure we are well prepared to maintain a safe environment for all.

The aim of this guide is to set out the key activities which the club will undertake to allow golf to resume when official guidance allows. The document is split into 6 main areas. Golf course set up, Arriving at the Club, Playing Golf & Booking, The Pro-Shop, Practice Area & Coaching, and Leaving the Club and has been compiled taking all available industry guidance from England Golf, The R&A, GCMA, BIGGA, The PGA and the BGIA to form a bespoke guide for Knighton Heath Golf Club. We have also taken advice from clubs on the continent, where golf has already resumed and listened to their advice and learnings.

As well as providing instructions for members to visit the club and play golf in a safe manner, this document will be a guide for staff, and may also be required to evidence to authorities, such as the Health & Safety Executive, or EHO what processes we are following to keep everyone safe. This may help explain the level of detail, and some of the seemingly obvious points which are made within the guidance.

Members are asked to adhere to the guidance at all times, be respectful of fellow members and employees and prioritise safety at all times. Restrictions will be eased as soon as possible as we work our way back to business as usual.

We will continually monitor and review these policies and will take action to adjust and improve each policy as and when appropriate. We will fully review all aspects fortnightly to ensure guidance is relevant and is relaxed as soon as possible.

As is always the case, members who travel to the club and play golf during this period, do so at their own risk



# Golf Course Set Up



Measures will remain in place to reduce the risk of spreading of the virus through surfaces on the golf course and clubhouse surrounds and through bodily fluids.

**The following restrictions will be in place on the golf course and reviewed on a fortnightly basis.**

- Staff will be working in phased shifts to limit contact
- The staff communal area will be closed, other than to prepare food and drink on a one in, one out basis until further notice
- One member of the team will be nominated to be responsible for cleaning and disinfecting of the work area. The same team member will be responsible for unlocking and locking the building
- Staff members will be working individually but with radio contact maintained at all times
- Machinery will be allocated to one individual on any given day and thoroughly cleaned and sanitised at the end of each shift
- Ball washers, drink fountains and shoe cleaners will be covered up and not in use
- Rakes will be removed from all bunkers
- The flagstick must remain in the hole at all times.
- Full golf holes will be used with the unique BMS lift and pick ball collector deployed. Use your putter to retrieve your ball
- As an added safety measure, flagsticks will be sanitised daily before play
- Bins and ball chutes will be removed from the course and all seating removed. Golfers can purchase an umbrella seat and a seat attachment can also be purchased to fix onto certain electric trolleys

Restrictions to green keeping operations have been in place for some time and are likely to continue. KHGC will continue to operate within these restrictions, however this is likely to mean that certain areas of the course will not be up to their usual high standard in the early stages of golf resuming.



# Arriving at the Club



**Before booking a tee time members will need to agree the following points:**

- 1.I confirm I have not been out of the country in the last 14 days
- 2.I confirm I am not in self-isolation and or Shielding
- 3.I confirm I am not displaying COVID-19 symptoms at the time of booking and if I am displaying symptoms on the day of play I will not come to the club
- 4.I confirm I am not restricted by government guidance relating to age or underlying health
- 5.I confirm I will only play on my own, with a member from the same household or with a member of outside my household
- 6.I confirm I am travelling to the golf club alone, with a member of the same household or with a member outside my household
- 7.I confirm I will clean my clubs, bag, trolley and shoes, before leaving home to travel to the club
- 8.I confirm I will stay 2 metres away from any employee or fellow golfer at all times and adhere to the guidance and restrictions in place to ensure the safety of employees and fellow members
- 9.I understand that I am travelling to the club and playing golf at my own risk

If you do not agree to the above, you will not be able to book a tee time to play

Safety measures start before you get out of your car. Parking for any purpose other than playing golf, having a lesson or working at the club is strictly prohibited until further notice.

- Members must only arrive at the club no earlier than 15 minutes before their booked tee time
- Cars must be parked in the main car park and park front end first to help maintain spacing when loading and unloading clubs
- Make sure when exiting the car that there is no one in the car either side of your space. If there is, wait until the area is clear before exiting your car
- Change your shoes in the car park and prepare your clubs ready for golf
- Scorecards can be found in the clubhouse lobby area.
- Park your trolley or bag a minimum of 2m away from any other set of clubs



# Playing Golf 1



The following restrictions will be in place on the golf course and reviewed on a fortnightly basis:

- Members will take priority, with visitors and members guests not allowed. If government advice stipulates playing only with members of the same household then members may introduce a guest from the same household at the standard guest rate
- Golf must be booked via online bookings through the club website.
- If at all possible, please book during the week to improve availability for those who are working to be able to play at the weekend
- Play from the 1<sup>st</sup> tee only to help manage social distancing and maintain pace of play
- 2 balls only to start with, 10 minute intervals and as the new system settles down, in accordance with government guidelines, we will look to move to 3 balls and 4 balls
- The practice area, nets and range are in play. Maintain social distancing at all times.
- Self owned buggies only can be used, single ride only.
- The putting green is open, social distancing to be maintained at all times
- Golf outside of pre-booked slots is not allowed
- Social distancing must remain in place with a minimum of 2m distance maintained between golfers at all times





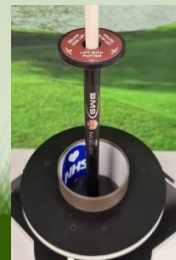
# Playing Golf 2



- Initially, to allow all members to access the course - each member will be limited to 1 individual tee booking every other day. As from Monday 8 June 2020, each member will be limited to 2 tee-off times per week, Monday to Sunday.
- Members must only leave their car to allow just enough time to prepare their clubs, change their shoes and walk straight to the tee
- Other than those playing in the same group, members must not congregate together anywhere on the premises
- Roll up groups are suspended until further notice
- The flagstick must not be touched under any circumstances, use the BMS lift and pick
- When bunkers are in play, members must make every attempt to rake the bunker, either using their own carry rake, or the back of a golf club head or shoe
- The bell is to be sounded by striking with a golf club (putter or iron) Under no circumstances are members to touch the bell.
- Tee markers or other on course accessories must not be touched
- Hand shaking or other forms of body contact are not allowed at any point before, during or after the round
- Members should leave the club premises immediately after their game and no longer than 10 minutes after of holing the final putt
- Members should not touch any golf ball, other than their own during the round, this includes balls you may find in the rough
- The clubhouse toilets will be open, but not the locker room, please use the hand sanitisers
- Competition golf will be introduced as soon as is practical and safe to do so
- In a health emergency, please dial 999 immediately

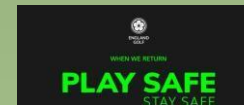
NB: Please ensure that social distancing is being adhered to. Members may be asked to leave the course without warning if they are seen to be intentionally ignoring the Covid-19 guidelines, including social distancing.

Any member witnessing a serious breach of policy can e-mail in confidence to: [manager@khgc.co.uk](mailto:manager@khgc.co.uk)



# Tee Booking Guidance

The following booking system will be in place and reviewed on a fortnightly basis:



Members will be required to book a tee time to play golf. This is will be an alien process for many members, however it is essential in order for golf to be played safely during the Covid-19. Key information regarding booking a tee time is set out below:

- A tee time must be booked online to play, this is to help manage footfall and so that we have a record of who has played and when to aid with contact tracing if required
- Play will be from the 1<sup>st</sup> tee only to help manage social distancing measures and maintain a pace of play
- Bookings are made in the Club V1 Members Hub and can be made via the website or App
- First tee time 07:30, last tee time 17:30, *however as from Monday 8 June 2020 the tee times will be extended to 18:30.*
- 2 balls only to start with, this will be kept under constant review and relaxed at the right time, in accordance with government advice
- Any group booking a tee time and not showing up for their round without prior notice will be banned from playing for 7 days
- If at all possible, please book during the week to increase availability for those who are working to be able to play at the weekend

## Your Next 10 Bookings

You have no bookings at the moment.

[Click here to make a booking.](#)

YOU MUST ANSWER YES TO EACH OF THE BELOW QUESTIONS BEFORE ARRIVING AT THE CLUB

- I have not been out of the country in the last 14 days
- I am not in self-isolation and or Shielding
- I am not displaying COVID-19 symptoms
- I am not restricted by government guidance relating to age or underlying health
- I am travelling to the golf club alone or with a member of the same household
- I will clean my clubs and shoes before arriving at the club
- I will stay 2 metres away from any employee or fellow golfer at all times and adhere to the guidance and restrictions in place to ensure the safety of employees and fellow members
- I understand that I am travelling to the club and playing golf at my own risk



COVID-19 TEMP COURSE  
ONLY, 1<sup>ST</sup> TEE ONLY



# The Pro-Shop



- The Pro-Shop will be **CLOSED**
- Telephone booking can be made by contacting the Pro Shop on 01202 572633 x 1 between 07:30 and 12:00 each day, until advised otherwise
- Trolley hire will not be available, this restriction may be lifted once safe to do so



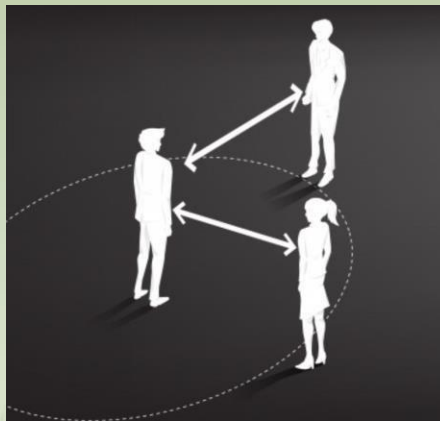
# Leaving the Club



Safety measures remain in place after your round and as you prepare to exit. The following will apply

**The following restrictions will be in place and reviewed on a fortnightly basis:**

- Members must leave the club premises immediately after their round and no longer than 10 minutes after the final putt is holed
- No post game congregation is allowed, including after round drinks which have been purchased off site
- Do not approach your car until the area is clear
- Change your shoes, put your clubs in the car and drive away immediately avoiding car park chatting
- The gates to the club will be closed at 20:00pm, please ensure you have left the premises by this time. *However, as from Thursday 22 May 2020 the gates will close at 21:00.*



# TO FINISH

Thank you for your patience. Please remember, this is a fluid situation and this document is also fluid and will be updated as guidance changes. We will adapt the measures in place either at the fortnightly review, or before if required.

You can do your bit for the club by supporting this guidance as you enjoy your golf.

Knighton Heath Golf Club Management

