



Reciprocal Booking Procedure

- Reciprocals may be requested more than 2 weeks in advance, but will only be processed 14 days prior to the date.
- Please number your top 3 choices on the form in order of preference.
- All players visiting the reciprocal course must be named.
- Please insure you take your membership card for proof of id when visiting your course.
- Show the date and time you wish to play.
- Please state any special needs on the booking form.
- Please give contact details of the lead name.
- A payment of £5 is required on completion of the reciprocal form.
- Please do not contact clubs directly; booking of reciprocals may only be made by the professional staff.
- Reciprocals cannot be booked or played on weekends (Weekdays only).
- Every request will be dealt with on a first come basis
- A minimum of 24 hours is required in order to deal with your request efficiently.
- All requests must be made by completing the form and handing to the professional shop. NO bookings can be made over the phone.
- Once your reciprocal has been booked this is confirmed by receipt of your booking form. Please take completed form with you on your visit.
- Please respect the dress code and club rules of all visiting clubs.
- If you choose not to use your booking for any reason other than course closure your charge will stand.