

# KNIGHTON HEATH GOLF CLUB



## MEN's SENIOR SECTION

### MINUTES OF COMMITTEE MEETING

15<sup>th</sup> September 2020 – 10am

**Present:** Richard Collis(RC), Jeff Gee(JG), Richard Pearce(RP), John Regler(JR), Mike Wakeham (MWa).

**Apologies:** Mike Welch(MW), Roy Vickers(RV),

Item		Action
1	<b>Welcome</b> RC welcomed everyone to the meeting.	
2	<b>Seniors AGM</b> The results of the ballot for Captain, Vice-Captain and Committee members is to be passed to the Club Manager for publication as necessary	MWa
3	<b>Draft Minutes of Previous Meeting (18 August)</b> The minutes were accepted by the Seniors Captain and the Committee Members. The approved minutes are to be issued to the General Manager to publish on the web site.	MWa
4	<b>Matters Arising/Actions from Previous Meeting</b> <u>Meeting times for future Seniors meetings.</u> It was agreed to meet at 6 pm in future. <u>Prize Allocation:</u> Although, as previously stated this is recorded in an email, it does not cover team competitions. It was agreed to apply the same formula in these instances. RC to publish the prize allocation in a newsletter. <u>Wine Scramble:</u> The unused wine is now held by RC. <u>Doug Proctor Trophy.</u> We are waiting a response from the Ladies section.	RC
5	<b>Role and Responsibilities</b> Jeff Gee agreed to be Treasurer. This was approved by the Committee. Mike Wakeham agreed to be Secretary and this was approved by the Committee. It was agreed that we would share other administrative matters as and when they arose. Richard Collis and Richard Pearce agreed to take responsibility for Seniors competitions. This would allow for some continuity in the task. John Regler agreed to act as a co-ordinator for the Seniors fixtures, Seniors competitions and other club fixtures and competitions to highlight and minimise major clashes.	
6	<b>Monday Competition</b>  In addition to the competitions listed in the previous minutes. It was agreed to add 7 December as a 4BBB. The competitions listed for 12 and 26 October will be switched so that the Stableford can become a qualifying round. Therefore, the 12 October will be a Bowmaker and the 26 October a Stableford competition. We currently hold 23 bottles of wine towards the Bottles competition to be held on the 23 November. To prevent over-congestion in the clubhouse on the day of the competition we intend to make prizes available for collection from 7 December. This will be notified in a newsletter	RC  RC

The most recent team competition held on the 7 September was won with 100 points.  
There is a need to plan the competitions for 2021. This will be addressed at our next meeting.

**MWa/  
RC**

**7 Open Competition**

There are dates in the diary for May and July 2021 for this competition, but no firm decision at the moment.

**8 Seniors Friendlies**

As a general statement about competitions in the current climate, we all agreed that we would wish to hold them wherever possible. The issue therefore was how do we make them safe. This would entail risk assessments and compliance with any guidance published by England Golf.

**9 Winter League Planning**

There are 7 clubs in the winter league which starts on 1 October. All clubs have been contacted. Matches to be booked as required.

**10 KHKO**

Scheduled for May 2021. Andy Groom and Maurice Randall organise teams and fixtures for this event.

**11 Finance**

Jeff will produce an Income & Expenditure account and balance sheet for future meetings. He will produce a financial analysis of our current situation for a later meeting so that we can agree a way forward in respect of money held by the Seniors account and what we should do with any surplus.

**JG**

We agreed that there should be 2 signatories required for all bank transactions.

Jeff Gee, Richard Collis and Richard Pearce will be nominated on the bank mandate as signatories.

The Treasurer was authorised to take such actions as required by the bank to continue the Senior Section bank account with HSBC, and to update the bank mandate following the election of the new Seniors Committee at the Seniors AGM on 7<sup>th</sup> September 2020.

**JG**

We set a limit for committee members to commit to expenditure up to £100. Anything above that level is to be agreed in committee. The Treasurer is to be kept informed of all proposed expenditure.

RC to provide a list to the Treasurer of all wine held on behalf of the Seniors Section, and to keep the Treasurer updated.

**RC**

RC (or his delegate) to provide the Treasurer with a copy of the entry list/prize winners for all internal (member only) competitions.

The keys to the seniors' locker should only be available to committee members. An extra set of keys will be held by the Seniors Captain. RC to notify the Pro shop.

We agreed that tea and coffee should be made available at our meetings. However, we agreed to discontinue the payment of an honorarium to committee members.

**12 Course**

There was an issue on 14 September when players were teeing off the first when the fog and mist was too poor to allow safe play. RC agreed to take this to the Captains' committee.

**RC**

**13 Ladies Competition**

We agreed to support the proposal to reinstate the Tuesday Ladies competitions and to allow some slots on a Sunday morning for those ladies unable to compete on Tuesdays.

**14 Correspondence**

No correspondence

**15 Any Other Business**

JG agreed to review the TORs in due course

**16      Date of next meeting: Tuesday 20<sup>th</sup> October 2020 6 pm**

**SIGNED**

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Men's Senior's Section Captain