

# KNIGHTON HEATH GOLF CLUB



**MEN'S**

**SENIOR**

## **SECTION**

### **MINUTES OF COMMITTEE MEETING**

**14th July 2020 – 10am**

**Present:** Richard Collis (RC), George Davies (GD), Jeff Gee (JG), Richard Pearce (RP) Mike Wakeham (MWa), Mike Welch (MW) Phil Handley (PH) – Minutes.

Item		Action
1	<b>Welcome and Apologies</b> RC welcomed everyone to the meeting and explained that Richard Pearce had now been co-opted on to the Seniors Committee to help bridge the gap until the AGM in September.	
2	<b>Draft Minutes of Previous Meeting (2<sup>nd</sup> June)</b> The Minutes were accepted by the Seniors Captain and the Committee Members. The approved minutes are to be issued to the manager.	PH
3	<b>Matters Arising/Actions from Previous Meeting</b> a) Seniors Noticeboards: One board to be used as "Seniors Results Board" and the other board for information including match "Sign-ups". Signage to be improved and consideration given to scope for re-location. b) Defibrillator: Information to be sought from General Manager regarding testing of the equipment and where responsibility lies within the club for Health and Safety. c) Seniors Christmas Dinner Dance: RC reported that a deposit for entertainment had been paid for by the club but the decision as to whether this event will be held will depend on the next few weeks and COVID19 developments. d) Seniors Terms of Reference: Document to be updated post 2020 AGM to cover scenario of mass resignations from the committee midterm. In the meantime, PH has agreed with General Manager that the committee may continue to co-opt people as necessary until the 2020 AGM. As co-opted members are unable to vote on any issues (per Club rules) the committee is currently not quorate. Should a decision which requires a vote be required, the matter will be referred to Captains Committee.	RC PH RC
4	<b>Captains Committee</b> 4.1 RC provided a brief overview of discussions at the Captains Committee held 8 <sup>th</sup> July including the following: <ul style="list-style-type: none"><li>• Remaining Seniors Matches to be cancelled (Home and Away).</li><li>• Seniors Championship (10<sup>th</sup> August) and Wine Scramble (17<sup>th</sup> September) to go ahead.</li><li>• "Roll-ups" can continue but planning required to avoid use of ball chute.</li><li>• Competitions being introduced slowly across the club/sections – see below re Seniors</li><li>• Numbers for membership are net level gains/losses for the year.</li><li>• Social events cancelled.</li></ul>	

## 5

### AGM

5.1 JG presented a timeline/action plan for the 2020 AGM.

5.2 Following feedback from the Seniors Questionnaire, the meeting will start at 6pm to enable those Seniors still working, and others that have commitments during the day, to attend.

5.3 It was recognised that it may still be a challenge to attract numbers to the meeting given concerns over COVID, and the lack of a pre meeting golf competition and/or meal etc. as has been the norm in the past.

5.4 The following measures will be considered to ensure the AGM is quorate:

- Viability of using Zoom as a means for people to attend the meeting without physically being there and using the postal vote for election of officers.
- An RSVP invitation from the Seniors Captain to all Senior Members to enable the organisers to gauge how many people are likely to attend and what actions need to be taken with regard to the room set up /safety of attendees/staff.
- Raise awareness of the date and new time of the meeting via Captains newsletter and word of mouth through roll up contacts. RC will also act as starter at the NHS Texas Scramble to be able to promote attendance at the meeting and answer any questions members may have.

RC/  
JG

5.5 "Captains", "Matches" and "Finance" Reports are being prepared for distribution to Seniors Members prior to the AGM. The meeting will mirror the style of the club AGM and will focus on questions and answer sessions as opposed to lengthy presentations.

## 6

### Seniors Fixtures

6.1 PH confirmed that he has advised all opponent clubs that all matches for 2020 have been cancelled. The fixtures for 2021 have already been agreed.

## 7

### Seniors Questionnaire Action Plan

7.1 PH presented an updated action plan for review by the committee. Good progress has been made and a further review will take place following the AGM

## 8

### Seniors Monday Competitions

8.1 The following Competitions will be scheduled in How do I do

- Stableford 27<sup>th</sup> July
- Seniors Championship (Medal) 10<sup>th</sup> August
- 4BBB 24<sup>th</sup> August
- Bowmaker 7<sup>th</sup> September

8.2 RC will run the Monday Competitions up until the AGM when responsibility will be allocated to a committee member.

RC

## 9

### Winter League Planning

9.1 Meyrick Park won the 2020 competition and an email will be sent asking if they would like a representative from Knighton Heath to attend one of their meetings (maybe AGM) to present the trophy.

9.2 Following Mike Whittingham's resignation it will be necessary to allocate responsibility for the organisation of this. In the meantime, an email will be sent to all competing teams to gauge appetite for participating in the 20/21 competition.

RC

## 10

### Seniors Open and Wine Scramble

10.1 The 2020 Seniors Open has been cancelled and GD has refunded entry fees to participating teams, where appropriate. Four teams have opted to transfer their entry fee to the Wine Scramble.

10.2 The Wine Scramble will take place on 17<sup>th</sup> September. Thirty-Seven teams have entered so far.

10.3 An organising committee will be convened on 21<sup>st</sup> July to ensure that the event is properly planned. General Manager to be invited.

RC

- 11 Finance**  
11.1 GD advised that he had been preparing for the auditors but given on going inactivity, the financial position had not changed from the previous meeting's report.  
11.2 COVID related hold ups are continuing to delay the changes required to banking arrangements and signatory updates.  
11.3 GD will work with JG on preparation of the Finance Report for the AGM. **GD /JG**
- 12 Correspondence**  
12.1 RC received an invitation from Christchurch Golf Club (Iford) to participate in a friendly match (home and away) for the 2021 season. The Seniors Fixture list is already locked down for 2021 and little space is available in the calendar therefore it was proposed that we would decline – an email to be sent **PH**
- 13 AOB**  
13.1 GD advised that he was in possession of a boxed bottle of wine (value circa £57) which he was proposing should be used as a prize for the Seniors Championship winner (Bill Kennedy Trophy) instead of the usual cash prize. It was agreed that it would be awarded to the best gross score.  
13.2 Following the decision to change the time of the AGM to 6pm, MW suggested that the committee might like to consider changing the time of Seniors Committee meetings to an early evening time. The current time (Tuesdays 10am) prevents Seniors that still work from becoming members of the committee. After discussion, it was agreed that Seniors Committee meetings will after the 2020 AGM, be arranged for 5.30pm on a weekday evening. **RC**
- 14 Date of Next Meeting:** 18<sup>th</sup> August 2020 10am

**SIGNED**

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Men's Senior's Section Captain