KNIGHTON HEATH
GOLF CLUB

Minutes of the Captains Committee held on Wednesday 1st April 2026 at 17:30.

Present	G. Tutton (GT) – Captain S. Rook (SR) – Vice Captain S. Keen (SK) - Chairman S. Howlett (SH) – President P. Handley (PH) – Seniors Vice Captain A. Cumming (AC) – Ladies Captain A. Windsor (AW) – Professional & Juniors K. Eden (KE) – General Manager	**Action**
1982	**APOLOGIES** P. Battley (PB) – Seniors Captain & M. Clark (MC) – Ladies Vice Captain	
1983	**MATTERS ARISING** No matters arising from the previous meeting.	
1984	**MINUTES OF PREVIOUS MEETING** The minutes of the meeting held on 4th March 2026, were tabled for discussion. On a show of hands, the majority of the Committee approved the minutes, and the captain was authorised to sign them as a true record.	
1985	**CAPTAIN'S REPORT - GT**	
	1. Course & Volunteers • GT reported that volunteers are working hard on the course. There are plans to increase course work activities. Additional volunteers are needed to assist with small course projects and general tidying, particularly around trees. KE will send a communication to the membership requesting further volunteer support needed on Tuesdays and Thursdays. • There was a discussion around certain areas on the courser that are still GUR areas, members will be requested to observe. *2. Use of Winter Mats* • SK requested that members be informed they may use winter mats on fairways for general play. KE to issue communication to the membership confirming this. *3. Dress Code Communication*	**KE** **KE**

	• GT confirmed that notification of the new dress code has been included in the KHGC newsletter under the Captain's section. KE advised that the next newsletter is scheduled for the end of June 2026. *4. Catering Update* • GT confirmed that the mixed carvery option has been removed. The standard Sunday Roast will remain available and can be ordered through the restaurant on the day of the event. *5. Upcoming Event – 4th May Shotgun Start* • GT confirmed that the Members' Shotgun Start on 4th May will proceed as scheduled. Anticipation of strong support from the membership.	**KE**
1986	**MANAGEMENT COMMITTEE (SK)**	
	1. Newsletter Acknowledgement • SK thanked KE for his hard work in creating the first KHGC newsletter. *2. Restaurant & Club Updates* • SK reported that the Friday Specials have been very successful to date. Members are encouraged to continue supporting the restaurant, with positive feedback received regarding the quality of food. SK also noted that the road sign placed outside for walkers has been beneficial for the club so far. *3. Management Committee Update* • The Management Committee is currently reviewing the Greene King loan contract. • SK advised that no further information is available at this stage. 4. Potential Driving Range Facility • SK mentioned that a proposal is being considered to introduce a smaller driving range facility at the club with minimal investment. • This is currently under review.	**SK**
1987	**SUB-COMMITTEE REPORTS**	
(a)	**<u>Ladies Report (AC / MC):</u>** • Ladies Captain vs Vice-Captain Competition AC confirmed that approximately 30 ladies participated in the recent Ladies Captain vs Vice-Captain competition. The Captain's team won with a score of 8½ to 6½.	**AC**

	It was also noted that a reasonable amount of money was raised for the Ladies Captain's charity. • Handicap Notifications via ClubNet / HandicapMaster AC raised a query regarding whether ClubNet (via HandicapMaster) has the capability to automatically send handicap change notifications to members. Action: KE to investigate functionality and report back.	**KE**
	• It was requested that a description of each competition format be made available on ClubNet, similar to the previous provision on HowDidIDo. AW agreed to investigate this.	
	• Following a recent query from a member of the Ladies' Section regarding a potential change to the club membership subscription renewal period, SK confirmed that there are no plans to make any changes at this time.	**SK**
(b)	**<u>Seniors (PB & PH):</u>** • Match Report: PB (via email to KE) submitted a match report noting that the first friendly of the season, played at home against Came Down, resulted in a 5–1 win for KH. • 5-Ball Rule Clarification: PH enquired about the 5-ball rule and whether it is formally documented within the club's bye laws. Action: GT to review the club bye laws and include the rule if not already documented.	**GT**
	• Course Digital Flyovers: PH raised that the digital flyovers for certain holes may require updating, as some course features (e.g. bunkers) have been removed. This will include tee signs, photos and course guides. SK advised that this is not an immediate priority, but will be reviewed in the future when funding allows. • Course Risk Assessment: PH expressed thanks to KE for the work completed on the Course Risk Assessment, with support from Kevin Way.	**KE**
(c)	**<u>Professional (AW):</u>** • Competition Start Sheet Intervals: AW enquired about appropriate time intervals on competition start sheets. The board confirmed the following: 4-balls: 10-minute intervals 3-balls: 8-minute intervals • Recording Finishing Times: GT highlighted the importance of members recording finishing times on scorecards when signing out after competitions. This will help monitor pace of play and support future club improvements. Action: AW to remind members when checking in at the Pro Shop.	**AW**

	• Sweep & Twos via HandicapMaster: AW confirmed that he is currently working with HandicapMaster to integrate Sweep and Twos payments into the system. In the interim, these payments will need to be completed manually by golfers via the screen in the Pro Shop.	**AW**
	• Member Guest & Visitor Tee Times: The board confirmed that starting times for member guests and visitors are restricted to from 10:00 onwards, with no earlier bookings permitted.	**AW**
	• Purple Tee Placement – Hole 16: AW raised that the purple tee placement on Hole 16 requires review. Action: GT to raise and progress this with the Greens Committee.	**GT**
(d)	**Handicaps & Competitions (SR/ AW):** • Handicap Limit for Board Mixed Competitions SR informed the board that a recent handicap meeting was held to review the handicap limit for board mixed competitions. Following discussion, the board voted in favour of implementing a combined handicap limit of 20, considering this to be the fairest approach going forward.	**SR**
(e)	**Juniors – AW:** • 8. Upcoming Competitions: AW reported that the Easter Eclectic Cup will take place this coming weekend. It was also confirmed that the Junior Knockout (KO) competition is scheduled for 9th June.	
(f)	• Junior Information Board: AW and Barry enquired about the possibility of installing a Junior information board. KE confirmed that the locker room information board can be utilised for this purpose. • Dorset Golf Captains Event It was noted that the Dorset Golf Captains event, which will include Juniors, will be held at Crane Valley Golf Club. The competition format will be all four scores to count. • Junior Organiser Update GT informed the board that SG has stepped down from the role of Junior Organiser due to personal reasons and will be unable to continue. It was noted that a replacement will be required, with appropriate junior safeguarding credentials being essential. Action: GT to organise the recruitment of a suitable replacement.	
(g)	**Social (GT & AC):** • GT reported that it has been challenging to secure bookings for recent social events. It was noted that this may be influenced by factors such as the Grand National horse race and golf cancellations. • GT also confirmed that the Friday special meal deals have been very successful, receiving strong support from members.	

	Match / Competition Results (SR): No match results to report.	
1988	**MANAGER - KE**	
	KE distributed the membership analysis to the board along with the agenda and minutes. No questions were raised. Membership Analysis Update Full Playing Memberships – 435 5 day playing Memberships – 95 Other Playing Memberships – 52 Junior Memberships – 62 Total playing Memberships – 644 Other categories - 81 ***Total Members – 725***	**KE**
1989	**CORRESPONDENCE**	
	Nothing to report	
1990	**ANY OTHER BUSINESS** • Communication to Members: SH advised that all board members should actively communicate to members the work and contributions of KE, following recent queries regarding KE's role within the club. SK to place a TOF for members to view. • Society Booking Times: GT confirmed that society bookings on Saturdays are restricted and cannot be scheduled from 10:30. Bookings should instead be from 12:00 onwards. KE confirmed this arrangement and will monitor bookings going forward. • Marshalling Acknowledgement: GT expressed thanks to MG for his marshalling efforts over the winter period, particularly at the ball chute area, noting the positive impact. It was agreed that this support should continue in the next winter period. • Booking Issues with Buddy List AC reported an issue when booking tee times for other members via the buddy list. Bookings are being removed if selected buddies do not have sufficient funds in their golf purse. Action: SK to carry out a post implementation review to resolve any issues that members are currently battling with. SH mentioned that members should be encouraged to give constructive feedback to the office regarding the new ClubNet app and would help with the post implementation review.	**SK** **KE** **GT**

	Meeting closed at 19:00 **NEXT MEETING TO BE HELD ON THE 6th May 2026** **----------** **----------** **CAPTAIN** **DATE**	